OFFICIAL MINUTES – REGULAR MEETING

Board of Education
Independent School District No. 423
October 26, 2026

CALL TO ORDER – Chair Garrett Luthens called to order the regular meeting of the Board of Education of Independent School District No. 423, Hutchinson, MN, at 5:30 pm in the City Council Chambers at City Center.

ROLL CALL - Members present: Diane Jankowski, Erin Knudtson, Garrett Luthens, Michael Massmann, Danny Olmstead, and Sara Pollmann. Also present were Dan Deitte, Superintendent; Becky Boll, Director of Business Finance; Michael Scott, Director of Teaching and Learning; Eleanor Barnard, Student Representative; and Tina Vorlicek, recording secretary. Members absent: none.

PUBLIC COMMENTS – No public comments were offered.

CONSENT AGENDA – Moved by Diane Jankowski, seconded by Erin Knudtson, with all members present voting aye, to approve the consent agenda as follows:

- Approved the minutes of the September 28, 2026 regular meeting and October 12, 2026 work session.
- Ratified the September 1, 2026 through September 30, 2026 claims in the amount of $1,897.526.99 (including wire transfers).
- Authorized the following employment:

Change in Assignment

Bontjes, Savanna - Student Supervisor, West Elementary, 8/25/26
Czech, Jada - Social Worker, Park Elementary and Tiger Elementary, 9/28/26-2/5/27
Dettman, Ellyssa - Speech Pathologist, Park Elementary, West Elementary, Headstart, 9/15/26
Elder, Madison - Special Education Assistant, West Elementary, 9/14/26
Hantge, Emily - Social Worker, Tiger Elementary and West Elementary, 9/28/26-2/5/27
Hoffmann, LuAnn - Special Education Assistant and Bus Rider, West Elementary, 10/12/26
Mitsche, Abagala - Special Education Assistant and Bus Rider, High School, 9/21/26
Pzynski Miller, Sheryl - Early Childhood Family Education Teacher, West Elementary, 9/21/26
Soliz, Vanessa - Education Assistant Play and Learn Preschool, West Elementary, 9/24/26-6/4/27
Theis, Shelly - Assessment Coordinator, Park Elementary, Tiger Elementary, West Elementary, 9/24/26
Wester, Julie - Special Education Assistant, West Elementary, 8/31/26

Community Education

Kern, Reese - Lifeguard, PRCE, 9/18/26

Extended Employment

Jones, Bella - Substitute Teacher, West Elementary, 11/4/26-6/4/27
Telecky, Ashley - Substitute Teacher, West Elementary, 11/4/26-6/4/27

Leaves of Absence (full or intermittent)

Daak, Yolanda - Special Education Assistant, West Elementary, 9/23/26-11/2/26

New

Adams, Ashley - Special Education Assistant, High School, 10/6/26
Gabrielson, Camden - Education Assistant Title/ADSIS, Middle School, 10/19/26
Goebel, Margaret - Special Education Assistant, High School, 10/6/26
Halloff, Amanda - Special Education Assistant, Tiger Elementary, 11/3/26
Jacobson, Kimberly - Special Education Assistant, High School, 10/13/26
Schantzen, Susan - Long-term Substitute K-1 Interventionist, West Elementary, 10/6/26-12/22/26
Streich, Jamie - Special Education Assistant, West Elementary, 10/20/26
Waldorf, Brittani - Education Assistant Title I/ADSIS and Student Supervisor, Tiger Elementary, 9/29/26
Wulkan, Brooke - Special Education Assistant, West Elementary, 10/13/26

Resignations

Berthiaume, Lawrence - Assistant JV Girls LaCrosse Coach, High School, 10/12/26
Hanneman, Kathleen - Substitute Health Assistant, West Elementary, 10/2/26
Hernandez, Heidi - Special Education Assistant, Tiger Elementary, 10/2/26
Plombon, Tylee - Special Education Assistant, West Elementary, 11/6/26

Retirement

Beilke, Lois - Assistant Production Supervisor, High School, 10/23/26
Brand, Judy - Lead Custodian, Middle School, 10/31/26
Jordahl, Michelle - Art Teacher, Middle School, 3/23/27
McCloud, Corrine - Special Education DCD Teacher, Tiger Elementary, 10/9/26

Targeted Services

Kinker, Matt - Tiger Academic Time, Middle School, 10/5-26-5/27/27
Lloyd, Rebecca - Tiger Academic Time, Middle School, 10/5/26-5/27/27
Reeves, Lauren - Tiger Academic Time, Middle School, 10/5/26-5/27/27

Termination

Altemus, Ann - Special Education Bus Rider, West Elementary, 9/30/26

- Approved extended field trips
  - Girls Hockey - November 27-28, 2026, Marshall, Minnesota
  - Wrestling - December 28-30, 2026, LaCrosse, Wisconsin

STUDENT HIGHLIGHTS - Eleanor Barnard provided student highlights.

TIGER TIME - Jen Telecky, High School Principal, provided an overview and updates about TigerPath

SUPERINTENDENT UPDATE - Dan Deitte, Superintendent, provided an update.

DIRECTOR OF TEACHING AND LEARNING UPDATE - Michael Scott, Director of Teaching and Learning provided an update and District highlights.

DIRECTOR OF BUSINESS AND FINANCE UPDATE - Rebecca Boll, Director of Business and Finance, provided an update.

APPROVAL OF COMMITTED FUND BALANCE – Motion made by Michael Massmann, seconded by Danny Olmstead, with all members present voting aye, to approve $65,467.95 as the committed fund balance for severance pay and other retirement benefits for the fiscal year ending June 30, 2026.

ADOPTION OF MINNESOTA STATE HIGH SCHOOL LEAGUE FOUNDATION FORM A RESOLUTION – Board Chair Garrett Luthens introduced the following resolution:

RESOLUTION OF GOVERNING BOARD SUPPORTING FORM A APPLICATION TO MINNESOTA STATE HIGH SCHOOL LEAGUE FOUNDATION

WHEREAS, the Minnesota State High School League Foundation was formed to provide support for Minnesota's high school youth to participate in MSHSL athletics and fine arts;

WHEREAS, the Governing Board of Hutchinson Public Schools recognizes the value of student participation in MSHSL athletics and fine arts; and

WHEREAS, the MSHSL Foundation is offering grants and funding to assist schools in recognizing, promoting and funding extracurricular participation by high school students in MSHSL athletic and fine arts programs.

THEREFORE, BE IT RESOLVED, that the Governing Board of Hutchinson Public Schools supports the school's application to the Minnesota State High School League Foundation for a FORM A grant to offset student activity fees.

The motion for adoption of this resolution was made by Michael Massmann and duly seconded by Sara Pollmann, and upon a roll call vote being taken, the following members voted in favor of the motion: Diane Jankowski, Erin Knudtson, Garrett Luthens, Michael Massmann, Danny Olmstad, and Sara Pollmann. And the following members voted against the motion: none. Whereupon the resolution was declared duly passed and adopted.

ADOPTION OF MINNESOTA STATE HIGH SCHOOL LEAGUE FOUNDATION FORM B RESOLUTION – Board Chair Garrett Luthens introduced the following resolution:

RESOLUTION OF SCHOOL BOARD/GOVERNING BOARD SUPPORTING FORM B APPLICATION TO MINNESOTA STATE HIGH SCHOOL LEAGUE FOUNDATION

WHEREAS, the Minnesota State High School League Foundation was formed to provide support for Minnesota's high school youth to participate in MSHSL athletics and fine arts;

WHEREAS, the Governing Board of Hutchinson Public Schools recognizes the value of student participation in MSHSL athletics and fine arts; and

WHEREAS, the MSHSL Foundation is offering grants and funding to assist schools to provide seminars/training opportunities or support for specific school functions for students/faculty members/officials and others who are involved in MSHSL athletic and fine arts programs.

THEREFORE, BE IT RESOLVED, that the Governing Board of Hutchinson Public Schools supports the school's application to the Minnesota State High School League Foundation for a FORM B grant.

The motion for adoption of this resolution was made by Michael Massmann and duly seconded by Danny Olmstead, and upon a roll call vote being taken, the following members voted in favor of the motion: Diane Jankowski, Erin Knudtson, Garrett Luthens, Michael Massmann, Danny Olmstad, and Sara Pollmann. And the following members voted against the motion: none. Whereupon the resolution was declared duly passed and adopted.

APPROVAL OF ADMINISTRATIVE CONTRACT AGREEMENT – Motion made by Sara Pollmann, seconded by Michael Massmann, with all members present voting aye, to approve the Administrative employment contract for the period of July 1, 2026 through June 30, 2028.

COMMITTEE REPORTS - Committee reports were presented as follows:

- Educator Licensure & Teacher Quality (Jankowski) - The group met to review clock hours.
- Finance (Pollmann) - The committee discussed the claims, committed fund balance, and the administrative employment contract.
- Parks, Recreation & Community Education (Knudtson) - The winter brochure is strictly online, no paper brochures are being mailed.
- Technology (Massmann) - The committee discussed infosec training, participation rates are still down; the phishing simulator was blocking emails, the simulator will start up again; there was an internet outage that was addressed; e-rate - more server space was required, bought 10 switches; have received positive feedback on ParentSquare.

UPCOMING BOARD MEETINGS -

- **School Board Work Session** - November 9, 2026, 5:30 pm, District Office Conference Room
- **School Board Regular Meeting** - November 23, 2026, 5:30 pm, City Center

UPCOMING COMMITTEE MEETINGS -

- **Parks, Recreation & Community Education** - November 2, 2026, 5:15 pm, Location to be Determined
- **Technology** - November 19, 2026, 3:45 pm, District Office Conference Room
- **Finance** - To be determined, District Office Conference Room
- **Facilities** - November 20, 2026, 10:00 am, Location to be Determined

CLOSED SESSION - PRELIMINARY CONSIDERATION OF ALLEGATIONS AGAINST A DISTRICT EMPLOYEE - Motion made by Michael Massmann, seconded by Sara Pollmann, with all members present voting aye, to close the meeting pursuant to Minnesota Statutes section 13D.05, subdivision 2(b) for preliminary consideration of allegations against a District employee.

ADJOURN - Moved by Michael Massmann, seconded by Sara Pollmann, with all members present voting aye, to adjourn the regular meeting at 6:49 pm.



Garrett Luthens, Chair — 11/23/2026 Date



Michael Massmann, Clerk — 11/23/2026 Date