# OFFICIAL MINUTES – WORK SESSION

Board of Education
Independent School District No. 423
November 9, 2026

**CALL TO ORDER –** Chair Garrett Luthens called to order the work session of the Board of Education of Independent School District No. 423, Hutchinson, MN, at 5:35 pm in the District Office Conference Room.

**ROLL CALL** - Members present: Diane Jankowski, Erin Knudtson, Garrett Luthens, Michael Massmann, Danny Olmstead, and Sara Pollmann. Also present were Dan Deitte, Superintendent; Becky Boll, Director of Business Finance; Michael Scott, Director of Teaching and Learning; and recording secretary Tina Vorlicek. Members absent: none.

**PUBLIC COMMENTS –** No public comments were received.

**ADDITION TO AGENDA** - Moved by Danny Olmstead, seconded by Erin Knudtson, with all members present voting aye, to approve the addition to the agenda of a closed session for preliminary consideration of allegations against a District employee.

**CLOSED SESSION - PRELIMINARY CONSIDERATION OF ALLEGATIONS AGAINST A DISTRICT EMPLOYEE** - Motion made by Erin Knudtson, seconded by Danny Olmstead, with all members present voting aye to close the meeting pursuant to Minnesota Statutes section 13D.05, subdivision 2(b) for preliminary consideration of allegations against a District employee.

**APPROVAL OF RESOLUTION** - Board Chair Garrett Luthens introduced the following resolution:

**RESOLUTION REGARDING PRELIMINARY CONSIDERATION TO ALLEGATIONS AGAINST AN EMPLOYEE**

The motion for adoption of this resolution was made by Danny Olmstead and duly seconded by Michael Massmann, an upon a roll call vote being taken, the following members voted in favor of the motion: Diane Jankowski, Erin Knudtson, Garrett Luthens, Michael Massmann, Danny Olmstead, and Sara Pollmann. And the following members voted against the motion: none. Whereupon the resolution was declared duly passed and adopted.

**APPROVAL OF RESOLUTION CANVASSING RETURNS OF VOTES OF SCHOOL DISTRICT SPECIAL ELECTION** - Chair Garrett Luthens introduced the resolution. The motion for the adoption of this resolution was made by Sara Pollmann and duly seconded by Danny Olmstead and upon a vote being taken thereon, the following voted in favor of the resolution: Diane Jankowski, Erin Knudtson, Garrett Luthens, Michael Massmann, Danny Olmstead, and Sara Pollmann. And the following voted against the resolution: none. Whereupon this resolution was declared duly passed and adopted.

**APPROVAL OF RESOLUTION CANVASSING RETURNS OF THE GENERAL ELECTION** - Chair Garrett Luthens introduced the resolution. The motion for the adoption of this resolution was made by Danny Olmstead and duly seconded by Michael Massmann and upon a vote being taken thereon, the following voted in favor of the resolution: Diane Jankowski, Erin Knudtson, Garrett Luthens, Michael Massmann, Danny Olmstead, and Sara Pollmann. And the following voted against the resolution: none. Whereupon this resolution was declared duly passed and adopted.

**APPROVAL OF RESOLUTION AUTHORIZING THE ISSUANCE OF CERTIFICATES OF ELECTION** - Chair Garrett Luthens introduced the resolution. The motion for the adoption of this resolution was made by Michaell Massmann and duly seconded by Danny Olmstead and upon a vote being taken thereon, the following voted in favor of the resolution: Diane Jankowski, Erin Knudtson, Garrett Luthens, Michael Massmann, Danny Olmstead, and Sara Pollmann. And the following voted against the resolution: none. Whereupon this resolution was declared passed and adopted.

**BLUE RIBBON COMMISSION/COMPENSATORY REVENUE TASK FORCE - PROJECTED IMPACT ON 2028** - The Blue Ribbon Commission's anticipated negative impact on school district revenue was discussed. Reduced compensatory projections were also released by MDE and discussed. Both funding streams will be monitored throughout the upcoming legislative session since there is an adverse impact on the district's budget related to the funding streams being changed by the legislature.

**FUND BALANCE DISCUSSION** - It was decided to leave the fund balance at a minimum of 28% with the practice of 29% which is 3 months cash on hand.

**UNAUDITED FINANCIAL RESULTS (Boll)** - Unaudited results were presented for all statutory funds. Fundraising policy 511 will be updated and credit card statements may have an added step for review.

**BOARD COMPENSATION** - Decided that it is best not to pay by committee attendance. Starting in January Board members will receive a stipend of $5,800 with the chair getting an additional $1,200. The policy will need to be updated.

**STRATEGIC PLANNING UPDATE** - Dan spoke with Julie and she is coming next week to get us to the finish line. The goal is to have it completed by Christmas.

**ADDITION OF A DECEMBER WORK SESSION MEETING** - This meeting will be set for December 21, 2026 at 5:00 pm.

**ADJOURN** - Moved by Sara Pollmann, seconded by Michael Massmann, with all members present voting aye, to adjourn the work session at 6:57 pm.



Garrett Luthens, Chair — 11/23/2026 Date



Michael Massmann, Clerk — 11/23/2026 Date