

OFFICIAL MINUTES – REGULAR MEETING

Board of Education

Independent School District No. 423

September 28, 2026

CALL TO ORDER – Chair Garrett Luthens called to order the regular meeting of the Board of Education of Independent School District No. 423, Hutchinson, MN, at 5:30 pm in the City Council Chambers at City Center.

ROLL CALL - Members present: Diane Jankowski, Erin Knudtson, Garrett Luthens, Michael Massmann, and Sara Pollmann. Also present were Dan Deitte, Superintendent; Becky Boll, Director of Business Finance; Michael Scott, Director of Teaching and Learning; Eleanor Barnard, Student Representative; and Tina Vorlicek, recording secretary. Members absent: Danny Olmstead.

PUBLIC COMMENTS – No public comments were offered.

CONSENT AGENDA – Moved by Michael Massmann, seconded by Sara Pollmann, with all members present voting aye, to approve the consent agenda as follows:

- Approved the minutes of the August 24, 2026 regular meeting and September 14, 2026 work session.
- Ratified the August 6, 2026 through August 31, 2026 claims in the amount of \$2,158,214.01 (including wire transfers).
- Authorized the following employment:

Change in Assignment

Bashans, Sarah - Asst Cook, West Elementary, 8/26/26
Cox, Mary - Special Education Assistant and Bus Rider, Tiger Elementary, 8/31/26
Douglas, Jennifer - Special Education Assistant, Middle School, 9/8/26
Enstad, Melissa - Special Education Assistant and Bus Rider, Tiger Elementary, 8/31/26
Kern-Anderson, Jennifer - Education Assistant Title I and Student Supervisor, Park Elementary, 8/25/26
Koford, Leann - Education Assistant, West Elementary, 8/25/26
Kropp, Chanda - Key Club Advisor, High School, 8/18/26
Martin, Kimberly - Special Education Assistant, West Elementary, 8/25/26
McCoy, Hannah - Education Assistant Title I and Student Supervisor, Tiger Elementary, 8/24/26
Mitsche, Abagale - Special Education Assistant and Bus Rider, High School, 8/31/26
Nortrom, Elizabeth - Education Assistant, West Elementary, 8/25/26
Olmscheid, Amanda - Special Education Assistant, West Elementary, 8/31/26
Olson, Janet - Special Education Assistant and Bus Rider, West Elementary, 8/31/26
Orth, Emilee - Special Education Assistant, West Elementary, 8/25/26
Plombon, Leslie - Special Education Assistant Bus Rider, Transition Assistance Program, 8/31/26
Pzynski Miller, Sheryl - Early Childhood Family Educator, West Elementary, 8/24/26
Rathmann, Alicia - Special Education Assistant, Transition Assistance Program, 9/2/26
Reponen, Tara - Education Assistant Title I and Student Supervisor, West Elementary, 8/25/26
Rieke, Lori - Special Education Assistant, Park Elementary, 9/7/26
Rosenthal, Amy - Education Assistant Title I and Student Supervisor, West Elementary, 8/25/26
Schaufler, Jennifer - Early Childhood Family Education Teacher, West Elementary, 8/24/26
Schmidt, Bonnie - Custodian, Park Elementary, 8/10/26
Schmidt, Jordan - Special Education Assistant, Park Elementary, 8/31/26
Schultz, Kristi - Education Assistant, West Elementary, 8/24/26
Seay, Sonia - Special Education Assistant and Bus Rider, Tiger Elementary, 8/31/26
Smith, Bridget - Administrative Assistant, High School, 9/4/26
Soliz, Vanessa - Education Assistant and Student Supervisor, West Elementary, 8/31/26
Steinbeisser, Melissa - Special Education Assistant and Bus Rider, West Elementary, 8/25/26
Stenzel, Gwen - Education Assistant Title 1 and Student Supervisor, Tiger Elementary, 8/31/26
Stone, Diana - Special Education Assistant, West Elementary, 8/31/26
Topero, Jaime - Special Education Assistant, Tiger Elementary, 8/31/26
Tronick, Rhonda - Education Assistant Title I and Student Supervisor, West Elementary, 8/24/26
Vallacher, Billie - Education Assistant Title I and Student Supervisor, Park Elementary, 8/24/26 and 8/31/26
Walling, Jody - Special Education Assistant and Bus Rider, West Elementary, 8/25/26
Whittington, Emily - Education Assistant Title I, Park Elementary, 8/25/26
Woody, Joshua - Special Education Assistant, Park Elementary, 8/31/26

Community Education

Amborn, John - Community Education Instructor, PRCE, 6/25/26
Bridge, Jill - Community Education Instructor, PRCE, 10/27/26-10/27/26
Bouta, Jessica - Community Education Instructor, PRCE, 10/27/26-10/27/26
Bzdok, Char - Community Education Instructor, PRCE, 9/8/26-12/8/26
Carroll, Tim - Camp Instructor, PRCE, 9/9/26-10/7/26
Christensen, Jennifer - Community Education Instructor, PRCE, 10/22/26-10/27/26
Collins, Wanda - Lifeguard, PRCE, 9/2/26-12/22/26
Dean, Kirsten - Community Education Instructor, PRCE, 10/16/26
Gatz, Char - Community Education Instructor, PRCE, 9/9/26-12/9/26
Gruewaldt, Sheila - Community Education Instructor, PRCE, 9/21/26-10/5/26
Hofmann, Michael - Community Education Instructor, PRCE, 10/21/26-12/9/26
Jennissen, Henry - Lifeguard, PRCE, 9/2/26-12/22/26
Keiser, Megan - Community Education Instructor, PRCE, 9/1/26-12/22/26
Kropp, Chanda - Community Education Instructor, PRCE, 9/2/26-12/16/26
Larson, Hailey - Community Education Instructor, PRCE, 9/2/26-12/23/26
Ledin, Steve - Community Education Instructor, PRCE, 9/28/26-12/17/26
Merkins, Andrew - Camp Instructor, PRCE, 11/17/26-2/25/27
Nyberg Malone, Trisha - Community Education Instructor, PRCE, 9/14/26-9/14/26
Oberg, Brett - Community Education Instructor, PRCE, 9/3/26-10/8/26
Otremba, Joe - Community Education Instructor, PRCE, 10/19/26-11/16/26
Piechowski, Dennis, Camp Instructor, PRCE, 9/9/26-10/7/26
Rautiola, Emily - Community Education Instructor, PRCE, 9/22/26-9/22/26
Reinert, Linda - Community Education Instructor, PRCE, 9/14/26-12/9/26
Rettmann, Bailey - Camp Instructor, PRCA, 11/17/26-2/25/27
Scheele, Amy - Community Education Instructor, PRCE, 9/3/26-12/22/26
Schroeder, Maggie - Lifeguard, PRCE, 9/2/26-12/23/26
Today's Driving School - Community Education Instructor, 10/19/26-11/3/26
Vanderveen, Pat - Community Education Instructor, PRCE, 9/1/26-12/22/26
Visser, Shannon - Community Education Instructor, PRCE, 9/14/26-11/16/26
Wadsworth, Daeshaundra - Community Education Instructor, PRCE, 12/1/26-12/3/26
Welsh, Nickie - Community Education Instructor, PRCE, 9/15/26-12/8/26
Westlund, Abby - Community Education Instructor, PRCE, 9/9/26-11/22/26
Whitaker, Crystal - Community Education Instructor, PRCE, 5/7/26-6/25/26
Witte, Sara - Community Education Instructor, PRCE, 9/18/26-11/30/26
Zetah, Steph - Community Education Instructor, PRCE, 9/27/26-9/27/26

Extended Employment

Kern-Anderson, Jennifer - Substitute Teacher, Park Elementary, 9/2/26-6/4/27
McCoy, Hannah - Substitute Teacher, Tiger Elementary, 10/10/26-6/10/27
Mielke, Jacalynn - Substitute Teacher, Middle School, 9/8/26-6/4/27
Whittington, Emily - Substitute Teacher, Park Elementary, 9/2/26-6/2/28

Extra-curricular

Field, Mark - Special Olympics/Unified Head Swimming Coach, Middle School, 3/1/27
Gabrielson, Camden - Tennis Coach, Middle School, 8/24/26
Schueler, Glen - Football Coach, Middle School, 8/24/26
Stamer, Alyssa - Grade 10 Volleyball Coach, High School, 8/24/26

Leaves of Absence (full or intermittent)

Elder, Madison - Special Education Assistant, West Elementary, 9/2/26-9/1/27
Kirchner, Heidi - Special Education Bus Rider, Transition Assistance Program, 8/13/26-10/2/26
Kucera, Cathy - Intervention Teacher, West Elementary, 10/1/26-12/24/26
Nortrom, Elizabeth - Education Assistant, Middle School, 8/25/26-8/31/26
Otremba, Joe - Math Teacher, High School, 9/22/26-10/4/26
Schroepfer, Christa - Cook Assistant, Middle School, 8/25/26-9/9/26

Turner, Page - Special Education Teacher, Tiger Elementary, 1/5/27-5/11/27

New

Altemus, Ann - Special Education Assistant Bus Rider, Bus Garage, 8/28/26
Carlson, Nora - Special Education Assistant and Bus Rider, High School, 9/8/26
Colin, Elizabeth - Special Education Assistant, High School, 9/1/26
Eckhart, Ronda - Long-term Substitute FACS Teacher, High School, 8/26/26-10/14/26
Emme, Brandi - Custodian, part-time, Middle School, 8/25/26
Esparza Garcia, Denisse - Assistant Cook, West Elementary, 9/15/26
Janssen, Arianna - Early Childhood Family Education Teacher, West Elementary, 8/25/26
Jensen, Julia - Special Education Assistant, Tiger Elementary, 9/15/26
Krueger, James - Student Supervisor, West Elementary, 9/8/26
Priever, Megan - Cook Lead, West Elementary, 8/25/26
Soliz, Vanessa - Education Assistant, West Elementary, 8/28/26
Thompson, Jessica - Student Supervisor, Park Elementary, 8/28/26

Resignations

Elder, Madison - Special Education Assistant Bus Rider, West Elementary, 9/15/26
Farenbaugh, Tate - Dishwasher, Tiger Elementary, 9/24/26
Kenna, Sandra - Student Supervision, Tiger Elementary, 8/25/26
Lee, Meghan - Special Education Assistant, Transition Assistance Program, 8/25/26
Rieke, Lori - Special Education Bus Rider, Park Elementary, 9/4/26
Smith, Bridget - Special Education Assistant and Bus Rider, Park Elementary, 9/3/26
Stevens, Bobbie Jo - Special Education Assistant, West Elementary, 8/25/26
Strachota, Melanie - Assistant Girls Softball Coach, High School, 8/24/26
TenEyck, Justin - Director of Buildings and Grounds, District Office, 9/23/26
Wolff, Karlee - Special Education Assistant, West Elementary, 9/1/26

Targeted Services

Berge, Joshua - Math Lab, High School, 9/1/26-6/2/27
Chellin, Cassidy - Crow River Area Learning Center Night School English Teacher, High School, 1/19/27-5/27/27
Dobratz, Kris - Crow River Area Learning Center Night School Math Teacher, High School, 9/8/26-3/4/27
Hubbard, Rhoda - Crow River Area Learning Center Night School Social Studies Teacher, High School, 9/8/26-5/27/27
Markquart, Scott - Crow River Area Learning Center Night School English Teacher, High School, 9/8/26-1/18/27
Moore, Andrea - Crow River Area Learning Center Night School Work-Based Learning Teacher, High School, 9/8/26-5/27/27
Otremba, Joe - Math Lab, High School, 9/1/26-6/2/27
Rude, Corey - Crow River Area Learning Center Night School Math Teacher, High School, 3/5/27-5/27/27
Zaffke, Stephen - Crows River Area Learning Center Night School Science Teacher, High School, 9/8/26-5/27/27

- Approved the adult meal prices for 2026-2027; \$3.35 for breakfast and \$5.60 for lunch.
- Approved the franchise agreement between the City of Hutchinson and Hutchinson School District, ISD 423, effective for 20 years for approval date.

TIGER TIME - Michael Scott, Director Teaching and Learning, provided an overview of the general curriculum and instruction.

STUDENT HIGHLIGHTS - Eleanor Barnard provided student highlights.

SUPERINTENDENT UPDATE - Dan Deitte, Superintendent, provided an update.

PRELIMINARY 2026 PAYABLE 2027 LEVY CERTIFICATION – Motion made by Erin Knudtson, seconded by Diane Jankowski, with all members present voting aye, to certify the maximum amount and allow the District time to verify all of the information and make corrections if necessary, until the final levy certification in December.

RESOLUTION ACCEPTING DONATIONS – Board Chair Garrett Luthens introduced the following resolution:

RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota Statutes 123B.02, Subd. 6 provides: “The board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, or for the benefit of pupils thereof, including trusts created to provide pupils of the district with advanced education after completion of high school, in the advancement of education.”; and

WHEREAS, Minnesota Statutes 465.03 provides: “Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.”; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full;

THEREFORE, BE IT RESOLVED, that the School Board of Hutchinson Public Schools, ISD 423, gratefully accepts the following donations as identified below:

<u>Donor</u>	<u>Item</u>	<u>Designated Purpose (if any)</u>
Buffalo Wild Wings	20 free kids meal coupons	Tiger Elementary Student Recognition
River House	Coupons for free kids meals	Tiger Elementary Student Recognition
Crow River Winery	5 coupons for free kids meals	Tiger Elementary Student Recognition
Arby's	Coupons for free kids meals	Tiger Elementary Student Recognition
McDonalds	100 coupons for free kids meals	Tiger Elementary Student Recognition
Allina EMS Hutchinson	Box of school supplies	Tiger Elementary Students in Need
3M	\$25,000.00	Middle School STEM
FTC	\$2000.00	Middle School Robotics
Anonymous	\$60.00	Middle School ALC Reach
American Online Giving Foundation	\$62.10	High School Donation
Anonymous	\$500.00	Chromebook Rental Fees
Midwest Tool	\$200.00	TigerPath
Anonymous	\$46.74	Activities Sponsorship Program
Edward Jones	\$700.00	Activities Sponsorship program
Elbert Insurance & Financial Service Inc	\$700.00	Activities Sponsorship program
Hjerpe Contracting Inc	\$700.00	Activities Sponsorship program
Design Electric	\$1,000.00	Activities Sponsorship program
Curtiss Wright	\$1,500.00	Activities Sponsorship program
Piehl, Hanson, Beckman, PA	\$700.00	Activities Sponsorship program
MITG	\$700.00	Activities Sponsorship program
Foster Mechanical, Inc	\$1,000.00	Activities Sponsorship program
Steve Kropp - State Farm Insurance	\$400.00	Activities Sponsorship program
Michael R. McGraw Insurance Agency Inc.	\$400.00	Activities Sponsorship program
Jay Malone Motors	\$700.00	Activities Sponsorship program
Parkview Dental P.L.L.C.	\$400.00	Activities Sponsorship program
Novation	\$1,500.00	Activities Sponsorship program
Phiopyle Prints	\$25.36	Activities Sponsorship program
CorTrust Bank	\$1,000.00	Activities Sponsorship program
Avid Xchange	1,000.00	Activities Sponsorship program
Hutchinson Dental Center	\$400.00	Activities Sponsorship program
Adam Fink Family Chiropractic	1,500.00	Activities Sponsorship program
Auto Xpress LLP	\$1,500.00	Activities Sponsorship program
William Young Agency, Inc.	\$700.00	Activities Sponsorship program

South Point Financial Credit Union	\$1,000.00	Activities Sponsorship program
Glen H. Kurth	\$1,000.00	Activities Sponsorship program
Peterson Juergensen Hemerick & Co, CPA	\$1,000.00	Activities Sponsorship program
Grand Marais State Bank	\$1,500.00	Activities Sponsorship program
True Journey Advisors	\$1,500.00	Activities Sponsorship program
Erika Kellen - Edina Realty	\$700.00	Activities Sponsorship program
MoveWell Chiropractic & Wellness	\$700.00	Activities Sponsorship program
GGL Enterprises	\$1,500.00	Activities Sponsorship program
Stearnswood Inc.	\$1,000.00	Activities Sponsorship program
Theis Family Dental	\$700.00	Activities Sponsorship program
Woodstone Senior Living	\$1,500.00	Activities Sponsorship program
Citizens Insurance Agency of Hutchinson	\$1,000.00	Activities Sponsorship program
Crow River Glass & Signs	\$1,100.00	Activities Sponsorship program
Citizens Bank & Trust Co.	\$1,500.00	Activities Sponsorship program
Zephyrus Financial Services, Co.	\$700.00	Activities Sponsorship program
Edward Jones - Joseph P Tauer	\$100.00	Fall Festival
Theis Family Dental	\$40.00	Fall Festival
State Farm Insurance	\$100.00	Fall Festival
SouthPoint Financial Credit Union	\$100.00	Fall Festival
Hutchinson Dental Center, P.A.	\$100.00	Fall Festival
Marcus R. Max	\$50.00	Fall Festival
Echo Family Dental	\$50.00	Fall Festival
Carpets Plus Color Tile	\$100.00	Fall Festival
Factory Direct Furniture	\$50.00	Fall Festival
Deb Card & Terry Wolf	\$2,000.00	Special Education Unified PE
Dobratz Hantge Chapel	\$40.00	Fall Festival
Parkview Dental	\$75.00	Fall Festival
Good Day Car Wash	Can Coozie, Wash Towels, Free Car Wash Cards, Air Fresheners -10	Fall Festival
Hometown Realty	\$50.00	Fall Festival
Piehl, Hanson, Beckman	\$100.00	Fall Festival
Averyron Homes	Blankets and Thermos	Fall Festival
Citizens Bank and Trust	\$100.00	Fall Festival
Nuvera Communications	\$50.00	Fall Festival
Design Electric	\$250.00	Fall Festival
Hutchinson Jaycees	\$250.00	Fall Festival
JoEllen Kimball	\$240.00	Board Meeting Streaming on HCVN
Midwest Industrial Tool Grinding, Inc.	\$1,000.00	Staff Appreciation
Total	\$62,639.20	
Year to Date Total	\$62,639.20	

The motion for adoption of this resolution was made by Sara Pollmann and duly seconded by Erin Knudtson, and upon a roll call vote being taken, the following members voted in favor of the motion: Diane Jankowski, Erin Knudtson, Garrett Luthens, Michael Massmann, and Sara Pollmann. And the following members voted against the motion: none. Whereupon the resolution was declared duly passed and adopted.

COMMITTEE REPORTS - Committee reports were presented as follows:

- Finance (Pollmann) - The committee discussed the August revenues (10% or \$5.1 million booked), expenses (7% or \$3.5 million booked), the audit fieldwork begins October 5, enrollment is currently down 60 students - 20 less than predicted, and negotiations are underway with the Administrative team and independent contracts.
- Technology (Massmann) - The committee discussed the new technology implemented over the summer, phishing and anti-malware training, families are now being communicated through one app, and continued purchasing of chromebooks.

UPCOMING BOARD MEETINGS -

- **School Board Work Session** - October 12, 2026, 5:30 pm, District Office Conference Room
- **School Board Regular Meeting** - October 26, 2026, 5:30 pm, City Center

UPCOMING COMMITTEE MEETINGS -

- **Parks, Recreation & Community Education** - October 5, 2026, 5:15 pm, Location to be Determined
- **Comprehensive Achievement and Civic Readiness** - October 12, 2026, 3:30 pm, HHS Forum
- **Technology** - October 15, 2026, 3:45 pm, District Office Conference Room
- **Finance** - October 19, 2026, 4:00 pm, District Office Conference Room
- **Educator Licensure & Teacher Quality** - October 21, 2026, 4 pm, District Office Conference Room
- **Facilities** - October 23, 2026, 10:00 am, Location to be Determined

ADJOURN - Moved by Michael Massmann, seconded by Diane Jankowski, with all members present voting aye, to adjourn the regular meeting at 6:17 pm.



Garrett Luthens, Chair

10/26/2026

Date



Michael Massmann, Clerk

10/26/2026

Date