

OFFICIAL MINUTES – REGULAR MEETING

Board of Education

Independent School District No. 423

August 24, 2026

CALL TO ORDER – Chair Garrett Luthens called to order the regular meeting of the Board of Education of Independent School District No. 423, Hutchinson, MN, at 5:30 pm in the City Council Chambers at City Center.

ROLL CALL - Members present: Diane Jankowski, Erin Knudtson, Garrett Luthens, Michael Massmann, Danny Olmstead, and Sara Pollmann. Also present were Dan Deitte, Superintendent; Becky Boll, Director of Business Finance; Michael Scott, Director of Teaching and Learning; and Tina Vorlicek, recording secretary. Members absent: none.

PUBLIC COMMENTS – Public comments were offered regarding the District Standards for Non-school Signage and Displays.

CONSENT AGENDA – Moved by Michael Massmann, seconded by Danny Olmstead, with all members present voting aye, to approve the consent agenda as follows:

- Approved the minutes of the July 27, 2026 regular meeting and August 10, 2026 work session.
- Ratified the July 9, 2026 through July 31, 2026 claims in the amount of \$4,058.262.02 (including wire transfers).
- Authorized the following employment:

Change in Assignment

Brand, Judy - Lead Custodian, Full-time, Middle School, 8/3/26-9/11/26
Corby, Emily - Early Childhood Family Education Teacher, West Elementary, 8/24/26
Crosby, Abbie - Special Education Assistant, Park Elementary, 8/31/26
Frankfurth, Meghan - Special Education Teacher, Tiger Elementary/West Elementary, 8/24/26
Hertzog, Katrina - Play and Learn Preschool Teacher, West Elementary, 8/24/26

Community Education

Gruenwaldt, Sheila - Community Education Instructor, PRCE, 9/21/26-10/5/26
Oldenburg, LaRae - Community Education Instructor, PRCE, 8/3/26-8/18/26
Visser, Shannon - Community Education Instructor, PRCE, 9/14/26-11/16/26

Extended Employment

Heller, John - Tech Ed Teacher, Middle School, 8/5/26-8/14/26
Huepenbecker, Valerie - Counselor, Middle School, 7/27/26-8/28/26
Jenkins, Hannah - Language Arts Teacher, Middle School, 7/22/26-8/14/26
Northey, Jennifer - Special Education Teacher, Transition Assistance Program, 8/4/26-8/6/26
Scott, Sara - Casual Support, District Office, 9/7/26-6/4/27
Tillmann, Erika - Counselor, Middle School, 7/27/26-8/28/26

Extra-curricular

Sanchez, Jose - Boys Assistant Soccer Coach, High School, 8/17/26

Leaves of Absence (full or intermittent)

Smith, Jeff - Technical Education Teacher, High School, 7/13/26-8/17/26

New

Anderson, Haley - Special Education Assistant, Tiger Elementary, 8/25/26
Anderson, Nancy - Special Education Assistant, High School, 8/17/26
Benson, Chloe - Long-term Substitute Play and Learn Preschool Teacher, West Elementary, 8/24/26-4/8/27
Buckentin, Elizabeth - Lead Administrative Assistant - Activities, High School, 8/4/26
Empting, Bodil - Special Education ASD Teacher, West Elementary, 8/24/26
Foster, Valerie - Special Education Teacher, Tiger Elementary/West Elementary, 8/24/26
Graf, Malayna - Grade 4 Teacher, Park Elementary, 8/24/26
Heller, John - Technology Education Teacher, Middle School, 8/24/26
Hernandez, Heidi - Special Education Assistant, Tiger Elementary, 8/25/26
Kruse, Denise - Substitute Special Education Assistant Bus Rider, Bus Garage, 8/25/26
Niemeyer, Amy - Special Education Assistant, Transition Assistance Program, 8/25/26
Northey, Jennifer - Special Education Teacher, Transition Assistance Program, 8/24/26

Podratz, Kyle - Special Education Teacher, High School, 8/24/26
Ryberg, Sandy - Title I Nonpublic Schools Teacher, District Office, 8/24/26
Swanson, Alexandra - Special Education Teacher, Middle School, 8/24/26
Theisen, Megan - Social Worker, Middle School, High School, Transition Assistance Program, 8/24/26
Wolff, Karlee - Special Education Assistant, West Elementary, 8/25/26

Resignations

Anderson-Mueller, Barbara - Special Education Assistant, Park Elementary, 8/3/26
Beilke, Halii - Special Education Assistant, Tiger Elementary, 8/4/26
Borstad, Amy - Event Worker and Special Olympics Equestrian Coach, High School, 4/21/26
Buker, Daniel - Fall Strength & Conditioning Coach, High School, 8/5/26
Buker, Keri - Key Club Advisor, High School, 8/18/26
Campos, Jessica - EL Education Assistant, Middle School, 8/18/26
Davies, Ellie - Special Education Assistant, Middle School, 8/5/26
Duke, Ashlynd - Cook Assistant, West Elementary, 6/4/26
Magnuson, Michelle - Administrative Assistant, High School, 8/24/26
Nelson, Sara - Social Worker, Middle School, 8/14/26
Randall, Kaitlyn - Special Education Assistant, Tiger Elementary, 7/20/26
Schroeder, Julie - Special Education Assistant, High School, 8/19/26
Schulz, Jacalyn - Special Education Assistant, West Elementary, 8/19/26
TenEyck, Justin - Director of Buildings and Grounds, District Office, 9/4/26

Summer

Haag, Aimee - Farm to School Coordinator, District Office, 6/8/26-8/24/26
Lundin, Daryl - Exploratory Camp, High School, 6/16/26-6/16/26
Scott Marshall - Exploratory Camp, High School, 6/15/26-6/18/26

Termination

Ratification of Employment Action, 8/19/26

- Approved the School Resource Officer contract between the City of Hutchinson Police Services and Independent School District 423, effective August 31, 2026 through June 4, 2027.
- Approved extended field trip Cross Country - October 2, 2026, Great Wolf Lodge, Bloomington

TIGER TIME - Lynn Neumann, Director of Parks, Recreation and Community Education, provided an overview of the Bound platform for district reservations.

SUPERINTENDENT UPDATE - Dan Deitte, Superintendent, provided an update.

DIRECTOR OF TEACHING AND LEARNING UPDATE (Scott) - Michael Scott, Director of Teaching and Learning, provided District highlights and an update from the past month.

DIRECTOR OF BUSINESS AND FINANCE UPDATE (Boll) - Rebecca Boll, Director of Business and Finance, provided an update.

SECOND READING - POLICY SERIES 100, 200, 300 AND POLICIES REVIEWED ANNUALLY/AS NEEDED - 400, 500, 600, 700, 800 – Motion made by Sara Pollmann, seconded by Erin Knudtson, with all members present voting aye, to approve the the second and final reading of policy series 100, 200, 300 and policies reviewed annually/as needed - 400, 500, 600, 700, 800.

TENURE FOR PROBATIONARY TEACHERS – The teachers listed below have met the requirements for tenure

- Julia Elliott - Special Education Teacher, High School
- Kaylee Ericksen - Grade 2 Teacher, Tiger Elementary
- Tina Erickson - Special Education Teacher, Transition Assistance Program
- Meghan Frankfurth - Kindergarten Teacher, West Elementary
- Kelly Hagstrom - Physical Education and Health Teacher, Middle School
- Johanna Houseman - Grade 5 Teacher, Park Elementary
- Kylie Huls - Grade 1 Teacher, West Elementary

- Joshua Koopmeiners - Music Teacher, Middle School
- Alexis Kramer - Special Education Teacher, West Elementary
- Trisha Lenarz - Occupational Therapist, West Elementary/District-wide
- Erika Tillmann - Counselor, Middle School

APPROVAL OF POLICY 902F EMPLOYEE ACKNOWLEDGEMENT FORMS – Motion made by Erin Knudtson, seconded by Diane Jankowski, with all members present voting aye, to approve policy 902F employee acknowledgement forms for Hutchinson JO Volleyball, Hutchinson Youth Basketball Association, Hutchinson Wrestling Club, and Hutchinson High Tides Swim Club.

COMMITTEE REPORTS - Committee reports were presented as follows:

- Facilities (Jankowski) - The committee discussed the high school alumni wall, windows at Tiger will be done this fall, playground at West/Tiger needs some work, West kitchen is done, District Office remodel is done, working on replacing flooring in a nurses office and a thank you to Justin TenEyck for his past work with the District.
- Finance (Pollmann) - The committee discussed the July revenues (2% or \$832K booked), expenses (4% or \$2.2 million booked), and claims; everything is on track, employment contracts, reviewed election information, audit is set for September/October.
- Parks, Recreation & Community Education (Knudtson) - The committee discussed the playground at Park Elementary that was recently completed, the fall 2026 brochure is out, a safety issue at the corner of highway 22 and bluff street, Hutchinson Youth Basketball Association is working on adding courts, received a grant to maintain prairie land, a preliminary festival street project, 2027 Park and Rec fee schedule, and the playground replacement schedule.

DISTRICT STANDARDS FOR NON-SCHOOL SIGNAGE AND DISPLAYS - Motion made by Michael Massmann, seconded by Danny Olmstead, with Diane Jankowski, Michael Massmann, and Danny Olmstead voting aye and Garrett Luthans, Erin Knudtson, and Sara Pollmann voting nay that the Board direct the Policy Committee to develop and bring forward for Board consideration a viewpoint-neutral institutional display policy governing the use of District facilities and District-controlled property for flags, signs, posters, stickers, banners, artwork, and other displays. Motion failed.

UPCOMING BOARD MEETINGS -

- **School Board Work Session** - September 14, 2026, 5:30 pm, District Office Conference Room
- **School Board Regular Meeting** - September 28, 2026, 5:30 pm, City Center

UPCOMING COMMITTEE MEETINGS -

- **Finance** - September 16, 2026, 3:30 pm, District Office Conference Room
- **Technology** - September 17, 2026, 3:45 pm, District Office Conference Room
- **Facilities** - September 25, 2026, 10:00 am, Location to be Determined
- **Parks, Recreation & Community Education** - October 5, 2026, 5:15 pm, Location to be Determined

CLOSED SESSION - Motion made by Erin Knudtson, seconded by Michael Massmann, with all members present voting aye, to close the meeting per M.S. 13D.05, Subd 3(d) to discuss security, safety and emergency response matters.

ADJOURN TO OPEN SESSION - Moved by Danny Olmstead, seconded by Michael Massmann, with all members present voting aye, to adjourn to open session at 7:37 pm.

ADJOURN - Moved by Sara Pollmann, seconded by Danny Olmstead, with all members present voting aye, to adjourn the regular meeting at 7:38 pm.



Garrett Luthens, Chair

9/28/2026
Date



Michael Massmann, Clerk

9/28/2026
Date