

Hutchinson Public Schools

Excellence in Academics, Activities, and Character

INDEPENDENT SCHOOL DISTRICT NO. 423
Regular Meeting of the Board of Education
August 24, 2026, 5:30 pm
City Council Chambers - 111 Hassan St SE

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE**
- IV. PUBLIC COMMENT** (Opportunity for public comment on agenda items)
- V. CONSENT AGENDA**
 - MINUTES, CLAIMS, EMPLOYMENT, CONTRACT RENEWAL, EXTENDED FIELD TRIP
- VI. PROGRAMS**
 - A. TIGER TIME (Neumann)
- VII. ADMINISTRATIVE REPORTS**
 - A. SUPERINTENDENT UPDATE (Deitte)
 - B. DIRECTOR OF TEACHING AND LEARNING UPDATE (Scott)
 - C. DIRECTOR OF BUSINESS AND FINANCE UPDATE (Bohl)
 - D. SECOND READING - POLICY SERIES 100, 200, 300 AND POLICIES REVIEWED ANNUALLY/AS NEEDED - 400, 500, 600, 700, AND 800 (Admin)
 - E. TENURE FOR PROBATIONARY TEACHERS (Principals)
 - F. APPROVAL OF POLICY 902F EMPLOYEE ACKNOWLEDGEMENT FORM(S) (TenEyck)
- VIII. BOARD MEMBER TOPICS**
 - A. COMMITTEE REPORTS
 - B. DISTRICT STANDARDS FOR NON-SCHOOL SIGNAGE AND DISPLAYS
- IX. OTHER ITEMS OF BUSINESS**
 - A. UPCOMING BOARD MEETINGS
 - B. UPCOMING COMMITTEE MEETINGS
 - C. CLOSED SESSION
- X. ADJOURN TO OPEN SESSION**
- XI. ADJOURN**

The regular meeting of the Board of Education of Independent School District No. 423, Hutchinson, Minnesota, will be held on Monday, August 24, 2026, 5:30 pm, in the City Council Chambers at City Center. The following items are listed for your consideration:

I. CALL TO ORDER

II. ROLL CALL

Members Present:

Members Absent:

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENT

Qualifications and Procedure:

- School Board meetings are meetings held in the public, not public meetings.
- Public comment is reserved for students, parents of students, district employees, and members of the community within the boundaries of the school district.
- Board members will listen to public comments; not engage in a discussion.
- Public comment is included on each regular meeting, special meeting and work session agenda and limited to 30 minutes.
- Each speaker is allowed three minutes to speak about items on the agenda.
- Prior to making a comment, state your qualification (student, parent of a student, district employee, or member of the community within the boundaries of the school district).
- Those wishing to address the Board concerning any agenda items are requested to form an orderly line down the center aisle (or designated space).
- The Board Chair may modify the procedure as needed.

V. CONSENT AGENDA (one motion)

The purpose of the “Consent Agenda” is to enable the board to efficiently act on routine business, allowing more time on agenda discussion items. Upon receipt of the agenda, board members may wish to contact the superintendent’s office with questions about items included in the Consent Agenda. At the board meeting, the chairman will ask if any board member wants discussion of any Consent Agenda item(s). At that time, board members may request that the board chairman remove any item from the Consent Agenda for separate consideration. The board will proceed by taking action first on the remaining Consent Agenda. Then those individual items, lifted from the agenda, will be considered. For each such item a motion, second, discussion and vote becomes necessary.

Motion_____ Second_____

VI. PROGRAMS

A. TIGER TIME (Neumann)

Overview of the new Bound Platform for district facility reservations. The presentation will highlight the new system, the implementation timeline, key aspects of the new system, and how it will function for both internal and external stakeholders.

VII. ADMINISTRATIVE REPORTS

A. SUPERINTENDENT UPDATE (Deitte)

- B. DIRECTOR OF TEACHING AND LEARNING UPDATE (Scott)
- C. DIRECTOR OF BUSINESS AND FINANCE UPDATE (Bohl)
- D. SECOND READING - POLICY SERIES [100](#), [200](#), [300](#) AND POLICIES REVIEWED ANNUALLY/AS NEEDED - [400](#), [500](#), [600](#), [700](#), AND [800](#) (Admin)

Administrators have read these policies and are offering proposed changes for a second and final reading. The policies and a summary of changes are posted on the District [website](#).

Motion_____ Second_____

- E. TENURE FOR PROBATIONARY TEACHERS (Principals)

The teachers listed below have met the requirements for tenure.

- [Julia Elliott](#) - Special Education Teacher, High School
- [Kaylee Ericksen](#) - Grade 2 Teacher, Tiger Elementary
- [Tina Erickson](#) - Special Education Teacher, Transition Assistance Program
- [Meghan Frankfurth](#) - Kindergarten Teacher, West Elementary
- [Kelly Hagstrom](#) - Physical Education and Health Teacher, Middle School
- [Johanna Houseman](#) - Grade 5 Teacher, Park Elementary
- [Kylie Huls](#) - Grade 1 Teacher, West Elementary
- [Joshua Koopmeiners](#) - Music Teacher, Middle School
- [Alexis Kramer](#) - Special Education Teacher, West Elementary
- [Trisha Lenarz](#) - Occupational Therapist, West Elementary/District-wide
- [Erika Tillmann](#) - Counselor, Middle School

- F. APPROVAL OF POLICY 902F EMPLOYEE ACKNOWLEDGEMENT FORM(S) (TenEyck)

Administration recommends approval of the following Policy 902F forms for [Hutchinson JO Volleyball](#), [Hutchinson Youth Basketball Association](#), [Hutchinson Wrestling Club](#), and [Hutchinson High Tides Swim Club](#).

Motion_____ Second_____

VIII. BOARD MEMBER TOPICS

- A. COMMITTEE REPORTS

- Facilities (Jankowski/Knudtson/Olmstead)
- Finance (Luthens/Massmann/Pollmann)
- Parks, Recreation & Community Education (Knudtson)

- B. DISTRICT STANDARDS FOR NON-SCHOOL SIGNAGE AND DISPLAYS

IX. OTHER ITEMS OF BUSINESS

- A. UPCOMING BOARD MEETINGS

- **School Board Work Session** - September 14, 2026, 5:30 pm, District Office Conference Room
- **School Board Regular Meeting** - September 28, 2026, 5:30 pm, City Center

- B. UPCOMING COMMITTEE MEETINGS

- **Finance** - September 16, 2026, 3:30 pm, District Office Conference Room

- **Technology** - September 17, 2026, 3:45 pm, District Office Conference Room
- **Facilities** - September 25, 2026, 10:00 am, Location to be Determined
- **Parks, Recreation & Community Education** - October 5, 2026, 5:15 pm, Location to be Determined

C. CLOSED SESSION

Per M.S. 13D.05, Subd. 3(d) the Chair will close the meeting to discuss security, safety, and emergency response matters.

X.. **ADJOURN TO OPEN SESSION**

XI. **ADJOURN**

Motion _____ Second _____

CONSENT AGENDA

August 24, 2026

Minutes

The minutes of the [July 27, 2026 regular meeting](#) and [August 10, 2026 work session](#) are submitted for review and approval.

Claims

The administration recommends ratification of the [July 9, 2026 through July 31, 2026 claims](#) in the amount of \$4,058,262.02.

Employment

Change in Assignment

Brand, Judy - Lead Custodian, Full-time, Middle School, 8/3/26-9/11/26
Corby, Emily - Early Childhood Family Education Teacher, West Elementary, 8/24/26
Crosby, Abbie - Special Education Assistant, Park Elementary, 8/31/26
Frankfurth, Meghan - Special Education Teacher, Tiger Elementary/West Elementary, 8/24/26
Hertzog, Katrina - Play and Learn Preschool Teacher, West Elementary, 8/24/26

Community Education

Gruenwaldt, Sheila - Community Education Instructor, PRCE, 9/21/26-10/5/26
Oldenburg, LaRae - Community Education Instructor, PRCE, 8/3/26-8/18/26
Visser, Shannon - Community Education Instructor, PRCE, 9/14/26-11/16/26

Extended Employment

Heller, John - Tech Ed Teacher, Middle School, 8/5/26-8/14/26
Huepenbecker, Valerie - Counselor, Middle School, 7/27/26-8/28/26
Jenkins, Hannah - Language Arts Teacher, Middle School, 7/22/26-8/14/26
Northey, Jennifer - Special Education Teacher, Transition Assistance Program, 8/4/26-8/6/26
Scott, Sara - Casual Support, District Office, 9/7/26-6/4/27
Tillmann, Erika - Counselor, Middle School, 7/27/26-8/28/26

Extra-curricular

Sanchez, Jose - Boys Assistant Soccer Coach, High School, 8/17/26

Leaves of Absence (full or intermittent)

Smith, Jeff - Technical Education Teacher, High School, 7/13/26-8/17/26

New

Anderson, Haley - Special Education Assistant, Tiger Elementary, 8/25/26
Anderson, Nancy - Special Education Assistant, High School, 8/17/26
Benson, Chloe - Long-term Substitute Play and Learn Preschool Teacher, West Elementary, 8/24/26-4/8/27
Buckentin, Elizabeth - Lead Administrative Assistant - Activities, High School, 8/4/26
Empting, Bodil - Special Education ASD Teacher, West Elementary, 8/24/26
Foster, Valerie - Special Education Teacher, Tiger Elementary/West Elementary, 8/24/26
Graf, Malayna - Grade 4 Teacher, Park Elementary, 8/24/26
Heller, John - Technology Education Teacher, Middle School, 8/24/26
Hernandez, Heidi - Special Education Assistant, Tiger Elementary, 8/25/26
Kruse, Denise - Substitute Special Education Assistant Bus Rider, Bus Garage, 8/25/26
Niemeyer, Amy - Special Education Assistant, Transition Assistance Program, 8/25/26
Northey, Jennifer - Special Education Teacher, Transition Assistance Program, 8/24/26
Podratz, Kyle - Special Education Teacher, High School, 8/24/26
Ryberg, Sandy - Title I Nonpublic Schools Teacher, District Office, 8/24/26
Swanson, Alexandra - Special Education Teacher, Middle School, 8/24/26
Theisen, Megan - Social Worker, Middle School, High School, Transition Assistance Program, 8/24/26
Wolff, Karlee - Special Education Assistant, West Elementary, 8/25/26

Resignations

Anderson-Mueller, Barbara - Special Education Assistant, Park Elementary, 8/3/26
Beilke, Halii - Special Education Assistant, Tiger Elementary, 8/4/26
Borstad, Amy - Event Worker and Special Olympics Equestrian Coach, High School, 4/21/26
Buker, Daniel - Fall Strength & Conditioning Coach, High School, 8/5/26

Buker, Keri - Key Club Advisor, High School, 8/18/26
Campos, Jessica - EL Education Assistant, Middle School, 8/18/26
Davies, Ellie - Special Education Assistant, Middle School, 8/5/26
Duke, Ashlynd - Cook Assistant, West Elementary, 6/4/26
Magnuson, Michelle - Administrative Assistant, High School, 8/24/26
Nelson, Sara - Social Worker, Middle School, 8/14/26
Randall, Kaitlyn - Special Education Assistant, Tiger Elementary, 7/20/26
Schroeder, Julie - Special Education Assistant, High School, 8/19/26
Schulz, Jacalyn - Special Education Assistant, West Elementary, 8/19/26
TenEyck, Justin - Director of Buildings and Grounds, District Office, 9/4/26

Summer

Haag, Aimee - Farm to School Coordinator, District Office, 6/8/26-8/24/26
Lundin, Daryl - Exploratory Camp, High School, 6/16/26-6/16/26
Scott Marshall - Exploratory Camp, High School, 6/15/26-6/18/26

Termination

Ratification of Employment Action, 8/19/26

Contract Renewal

[School Resource Officer Contract](#) between City of Hutchinson Police Services and Independent School District 423, effective August 31, 2026 through June 4, 2027.

Extended Field Trip

[Cross Country](#) - October 2, 2026, Great Wolf Lodge, Bloomington