

OFFICIAL MINUTES – REGULAR MEETING

Board of Education

Independent School District No. 423

June 29, 2026

CALL TO ORDER – Chair Garrett Luthens called to order the regular meeting of the Board of Education of Independent School District No. 423, Hutchinson, MN, at 5:30 pm in the City Council Chambers at City Center.

ROLL CALL - Members present: Diane Jankowski, Erin Knudtson, Garrett Luthens, Michael Massmann, and Sara Pollmann. Also present were Dan Deitte, Superintendent; Becky Boll, Director of Business Finance; Michael Scott, Director of Teaching and Learning; and Tina Vorliceck, recording secretary. Members absent: Danny Olmstead.

PUBLIC COMMENTS – No public comments were offered.

CONSENT AGENDA – Moved by Michael Massmann, seconded by Erin Knudtson, with all members present voting aye, to approve the consent agenda as follows:

- Approved the minutes of the May 27, 2026 regular meeting and June 22, 2026 special meeting.
- Ratified the May 7, 2026 through May 29, 2026 claims in the amount of \$2,345.284.25 (including wire transfers).
- Authorized the following employment:

Change in Assignment

Ellis, Paula - Special Education Assistant, Park Elementary, 5/4/26
Houseman, Johanna - Grade 5 Teacher, Park Elementary, 8/24/26
LaCanne, Trisha - Education Assistant-ITA Grant, Middle School, 8/24/26
Langan, Jody - EL Teacher, Middle School/Park Elementary, 8/24/26
Langins, Amanda - Social Studies Teacher, Middle School, 8/24/26
Kroon Pesavento, Jennifer - Speech and Language Pathologist, West Elementary, 8/24/26
Meuleners, Tiffany - Principal, Tiger Elementary, 7/1/26
Smith, Erika - Lead Administrative Assistant, High School, 7/1/26

Community Education

Anderson, Katarina - Community Education Instructor, PRCE, 6/1/26
Gallagher, Cherlyn - Community Education Instructor, PRCE, 6/15/26-8/14/26

Extended Employment

Buckentin, Jocelynn - Technology Integrationist, Middle School, 8/24/26-6/30/27
Buker, Keri - Counselor, High School, 7/1/26-6/30/27
Erickson, Tina - Teacher, Transition Assistance Program, 4/6/26-6/5/26
Hanneman, Johanna - Librarian, Tiger Elementary, 7/1/26-6/30/27
Kropp, Chanda - Counselor, High School, 7/1/26-6/30/27
Lyons, Emily - Agriculture Teacher, High School, 7/1/26-6/30/27
Marshall, Scott - Agriculture Teacher, High School, 7/1/26-6/30/27
Schmidt, Brittany - Counselor, High School, 7/1/26-6/30/27

Extended School Year

Alsleben, Amber - Teacher, Tiger Elementary, 6/8/26-8/28/26
Amborn, Amanda - Special Education Assistant, Middle School, 7/7/26-7/23/26
Bacon, Nicolos - Education Assistant, Tiger Elementary, 7/7/26-7/23/26
Bedard, Louis - Teacher, Tiger Elementary, 7/6/26-7/17/26
Berry, Jocelyn - Education Assistant, Middle School, 7/7/26-7/23/26
Bridge, Jill - Education Assistant, Transition Assistance Program, 7/7/26-7/23/26
Cox, Mary - Bus Rider, Transition Assistance Program, 7/7/26-7/23/26
Daak, Yolanda - Education Assistant, West Elementary, 7/7/26-7/23/26
Doxtator, Christina - Education Assistant, Middle School, 7/7/26-7/23/26
Fountain, Emily - Education Assistant, High School, 7/7/26-7/23/26
Gill, Jennifer - Education Assistant, Middle School, 7/7/26-7/23/26
Hoffmann, LuAnn - Education Assistant, Tiger Elementary, 7/7/26-7/23/26

Isaguirre, Natasha - Education Assistant, Tiger Elementary, 7/7/26-7/23/26
Koehring, Emelia - Early Childhood Special Education Teacher Summer Evaluator, Tiger Elementary/West Elementary, 6/8/26-8/21/26
Koehring, Emelia - Early Childhood Special Education Star Teacher, West Elementary/Tiger Elementary, 7/6/26-7/24/26
Kroon Pesavento, Jennifer - Speech and Language Pathologist, West Elementary, 6/8/26-8/28/26
Kurth, Allyson - Teacher, Tiger Elementary, 6/8/26-8/21/26
Losievski, Savanna - Education Assistant, Tiger Elementary, 7/7/26-7/23/26
Mitsche, Abagale - Education Assistant, High School, 7/7/26-7/23/26
Nelson, Dacotah - Education Assistant, Tiger Elementary, 7/7/26-7/23/26
Nortrom, Elizabeth - Special Education Bus Assistant, 7/7/26-7/23/26
Petersen, Brenda - Education Assistant, Middle School, 7/7/26-7/23/26
Plombon, Leslie - Bus Rider, Transition Assistance Program, 7/7/26-7/23/26
Rolling, Dakota - Teacher, Tiger Elementary/West Elementary, 7/21/26-7/23/26
Soliz, Vanessa - Special Education Assistant, West Elementary, 7/7/26-7/23/26
Steinbeisser, Melissa - Bus Rider, Transition Assistance Program, 7/7/26-7/23/26
Sturges, Paige - Education Assistant, Middle School, 7/7/26-7/23/26
Suess, Dawn - Education Assistant, West Elementary, 7/7/26-7/23/26
Vasek, Cleone - Speech and Language Pathologist, Tiger Elementary, 7/6/26-7/24/26
Wester, Julie - Education Assistant, West Elementary, 7/7/26-7/23/26

Leaves of Absence (full or intermittent)

Meyer, Alexa - Social Worker, West Elementary, 9/28/26-2/7/27
Rathmann, Alicia - Special Education Assistant, Transition Assistance Program, 5/13/26-6/5/26
Vasquez, Vivian - Special Education Assistant, Park Elementary, 7/24/26-12/14/26

New

Hjerpe, Madison - Speech Language Pathologist, West Elementary/Tiger Elementary, 8/24/26
Knoll, Jodi - Grade 2 Teacher, Tiger Elementary, 8/24/26
Niebuhr, Molly - Physical Education Teacher, Park Elementary, 8/24/26
Radtke, Marissa - Grade 5 Teacher, Park Elementary, 8/24/26
Smith, Sarah - Long-term Substitute Grade 2 Teacher, Tiger Elementary, 5/4/26-6/5/26
Stovern, Abby - Grade 3 Teacher, Tiger Elementary, 8/24/26
Thode, Ainsley - Grade 3 Teacher, Tiger Elementary, 8/24/26
Weispfenning, Jody - Early Childhood Special Education Teacher, West Elementary, 8/24/26

Resignations

Baum, Amber - Lead Administrative Assistant, High School, 6/12/26
DeVries, Lillian - Special Education Assistant, Middle School, 6/4/26
Dressel, Krista - Cook Assistant, West Elementary, 5/14/26
Mahan-Deitte, Jennifer - Principal, Tiger Elementary, 6/30/26
Rattavong, Amanda - Special Education Assistant, High School, 6/4/26
Zipf, Annabelle - Special Education Assistant, West Elementary, 6/5/26

Retirement

Bashans, Gina - Education Assistant, West Elementary, 6/5/26
Brand, Judy - Lead Custodian, Middle School, 7/31/26
Buchholz, Richard - Tech Education Teacher, Middle School, 6/26/26
McGraw, Sarah - Administrative Assistant, High School, 6/12/26
Mulenburg, Deidre - Student Supervisor, Park Elementary, 6/4/26
Schantzen, Susan - Education Assistant-Title, West Elementary, 6/1/26

Summer

Bashans, Sara - Cook Assistant, Middle School, 6/8/26-8/19/26
Bernardy, Samantha - Nursing/Health Services, High School, 6/8/26-8/12/26
Boeckers, Mackenzie - Crow River Area Learning Center Special Education Teacher, High School, 7/6/26-7/23/26
Bollingmo, Andrea - Cook, Middle School, 6/5/26-8/19/26

Broten, DeAnna - Cook, Park Elementary, 6/5/26-8/21/26
 Brown, Alex - Health Science Teacher, High School, 6/15/26-6/18/26
 Chellin, Cassidy - Crow River Area Learning Center English Teacher, High School, 6/8/26-7/23/26
 Cox, Mary - Custodial, Casual, High School, 6/8/26-8/28/26
 Dettman, Robin - Speech and Language Pathologist, West Elementary, 6/8/26-8/28/26
 Eggert, Loriley - Cook, Middle School, 6/5/26-8/19/26
 Garcia Delgado, Gabriela - Cook, Middle School, 6/5/26-8/19/26
 Gill, Jennifer - Custodial, Casual, Middle School, 6/8/26-8/28/26
 Goebel, Susan - Crow River Area Learning Center Special Education Teacher, High School, 6/8/26-6/25/26
 Grorud, Shelly - Education Assistant Kindergarten Connection, West Elementary, 7/6/26-8/10/26
 Hillstrom, Anne - Summer Outreach Coordinator, Nutrition Services Building, 6/8/26-7/31/26
 Hubbard, Rhoda - Crow River Area Learning Center Social Studies Teacher, High School, 6/8/26-7/23/26
 Janssen, Deborah - Early Childhood Family Education Teacher, West Elementary, 6/8/26-6/25/26
 Knoll, Jodi - Custodial, Casual, West Elementary/Tiger Elementary, 6/8/26-8/28/26
 Landfair, Shelley - Cook Lead, Middle School, 6/8/26-8/14/26
 Lopez Alfaro, Laura - Cook Assistant, Middle School, 6/8/26-8/19/26
 Lyons, Emily - Assistant Garden Manager, District Office, 6/8/26-8/28/26
 Magnuson, Michelle - Custodial, Casual, Middle School, 6/8/26-8/28/26
 Marshall, Scott - Assistant Garden Manager, District Office, 6/8/26-8/28/26
 Moore, Andrea - Crow River Area Learning Center Work Based Learning Teacher, High School, 6/8/26-7/23/26
 Moore, Andrea - Middle School Exploratory Camp Teacher, High School, 6/15/26-6/16/26
 Mueller, Jenna - Cook Assistant, Middle School, 6/8/26-8/19/26
 Nava, Maria - Crow River Area Learning Center Education Assistant-ELL, High School, 6/8/26-6/25/26
 Nava, Maria - Interpreter and Translator, High School/Tiger Elementary, 6/8/26-7/31/26
 Neubarth, Ashley - Kindergarten Connection Teacher, West Elementary, 7/6/26-8/10/26
 Olson, Kari - Assistant Production Supervisor, Park Elementary, 6/5/26-8/21/26
 Pzynski Miller, Sheryl - Early Childhood Family Education Teacher, West Elementary, 6/8/26-6/25/26
 Rausch, Pam - Crow River Area Learning Center EL Teacher, High School, 6/8/26-6/25/26
 Rude, Corey - Crow River Area Learning Center Math Teacher, High School, 6/8/26-7/23/26
 Scheele, Derek - Custodial, Casual, Park Elementary, 6/8/26-8/28/26
 Schmidt, Jordan - Custodial, Casual, Park Elementary, 6/8/26-8/28/26
 Schroepfer, Christa - Cook Assistant, Middle School, 6/8/26-8/19/26
 Schultz, Krisi - Education Assistant, Early Childhood Family Education, West Elementary, 6/8/26-6/25/26
 Steinbach, Jonie - Assistant Production Supervisor, Middle School, 6/5/26-8/20/26
 Stenzel, Gwen - Custodial, Casual, West Elementary/Tiger Elementary, 6/8/26-8/28/26
 Tews, Amanda - Custodial, Casual, High School, 6/8/26-8/28/26
 Zaffke, Stephen - Crow River Area Learning Center Science Teacher, High School, 6/8/26-7/23/26

Targeted Service

Carrigan, Leah - Teacher, Summer Bridge, Tiger Elementary, 6/8/26-7/23/26
 Dean, Melissa - Substitute Teacher, West Elementary, 7/13/26-7/24/26
 Harlander, Darcy - Substitute Teacher, Park Elementary, 6/8/26-7/23/26
 Huls, Kylie - Teacher, Summer Bridge, Tiger Elementary, 6/8/26-7/23/26
 Lloyd, Rebecca - Teacher, Middle School, 6/15/26-7/16/26
 Mallak, Nikki - Teacher, Park Elementary, 6/8/26-7/23/26
 Muellerleile, Alia - Teacher, Park Elementary, 6/8/26-7/23/26
 Neubarth, Kari - Substitute Teacher, Park Elementary, 6/8/26-7/23/26
 Niebuhr, Molly - Teacher, Middle School, 6/15/26-7/16/26
 Och, Renee - Teacher, Tiger Elementary, 6/8/26-7/23/26
 Olberg, Katie - Teacher, Park Elementary, 6/8/26-7/23/26
 Platz, Judy - Teacher, Tiger Elementary, 6/8/26-7/23/26
 Renning, Abrah - Teacher, West Elementary, 6/8/26-7/24/26
 Thode, Courtney - Teacher, West Elementary, 6/8/26-7/24/26
 Weisenberger, Katie - Substitute Teacher, Park Elementary, 6/8/26-7/23/26

Termination

Liegner, Kitts - Contracted Service Provider, West Elementary, 6/4/26

- Agreements
 - Approved the agreement concerning teacher of the deaf/hard of hearing sharing between River Bend Education District #6049 and Hutchinson School District #423, effective August 25, 2026 through June 2, 2027.
 - Approved the Read Act Memorandum of Understanding between Independent School District 423 and Education Hutchinson Minnesota, Local #7119, effective July 1, 2026 through June 30, 2027.
 - Approved the Jointly Sponsored Grounds Maintenance Program between the City of Hutchinson and Independent School District 423, effective July 1, 2026 through June 30, 2028.
 - Approved the Use of Facilities agreement between the City of Hutchinson and Independent School District 423, effective July 1, 2026 through June 30, 2028.
 - Approved the Lease Agreement for Burich Arena between the City of Hutchinson and Independent School District 423, effective July 1, 2026 through June 30, 2028.
- Membership Renewal

Approved MSBA (Minnesota School Board Association) - 2026-2027 Dues, \$8,929.00
(Policy Services - \$775.00, Membership - \$8,154.00)
- Insurance

Base Life, MN Paid Leave and Long Term Disability Insurance
Administration recommends approving Madison National Life as the insurance carrier for 2026-2027.

Employee-paid Voluntary Critical Illness & Accident
Administration recommends approving Madison National Life as the insurance carrier for 2026-2027.

Employee-paid Vision Insurance, Supplemental Life and Short Term Disability
Administration recommends approving Reliance Standard as the insurance carrier for 2026-2027.

Health and Dental Insurance
Administration recommends approving Health Partners as the insurance carrier for 2026-2027.

Insurance Committee/Administration recommends approval of the following health insurance rates for 2026-2027.

2025-2026 Plans and Rates (HealthPartners)		2026-2027 Plans and Rates (HealthPartners)	
\$2,500 Deductible		\$3,500 Deductible	
Single	\$995.20	Single	\$960.65
Family	\$2,779.18	Family	\$2,682.71
\$4,000 HSA Deductible		\$5,000 HSA Deductible	
Single	\$854.78	Single	\$871.48
Family	\$2,387.06	Family	\$2,433.69
\$5,500 HSA Deductible		\$6,500 HSA Deductible	
Single	\$805.94	Single	\$844.44
Family	\$2,250.67	Family	\$2,358.17
\$8,050 HSA Deductible		\$8,450 HSA Deductible	
Single	\$768.95	Single	\$834.57
Family	\$2,147.35	Family	\$2,330.61
- Food Service Bid Awards

Prime Food Vendor Bid Award
Administration recommends that the contract for the prime food vendor for the 2026-2027 school year be awarded to Indianhead Foodservice Distributor-Minnetonka Cooperative.

Bread Contract Award
Administration recommends that the contract for bread products for the 2026-2027 school year be awarded to Pan O'Gold.

Milk Contract Bid Award
Administration recommends that the contract for milk for the 2026-2027 school year be awarded to Stoney Creek Dairy.

TIGER TIME - Bailey Rettmann, West Elementary Principal, provided an overview of the voluntary prekindergarten program.

FISCAL YEAR 2027 BUDGET ADOPTION - Moved by Diane Jankowski, seconded by Erin Knudtson, with all members present voting aye to adopt the Fiscal Year 2027 budget as presented by Becky Boll, Director of Business and Finance

SUPERINTENDENT UPDATE - Dan Deitte, Superintendent, provided an update.

DIRECTOR OF TEACHING AND LEARNING UPDATE (Scott) - Michael Scott, Director of Teaching and Learning, provided District highlights and an update from the past month.

2026-2027 ELEMENTARY STUDENT HANDBOOKS – Motion made by Michael Massmann, seconded by Erin Knudtson, with all members present voting aye, to approve the 2026-2027 Elementary Student Handbooks as presented.

SAFE ROUTES TO SCHOOL PLAN - Motion by Sara Pollmann, seconded by Erin Knudtson, with all members present voting aye, to approve the safe routes to school plan.

FIRST AND FINAL READING - POLICY 411 - Moved by Diane Jankowski, seconded by Michael Massmann, with all members present voting aye to approve the first and final reading to policy 411.

RESOLUTION ACCEPTING DONATIONS - The motion for adoption of this resolution was made by Erin Knudtson and duly seconded by Sara Pollmann, and upon a roll call vote being taken, the following members voted in favor of the motion: Diane Jankowski, Erin Knudtson, Garrett Luthens, Michael Massmann, and Sara Pollmann. And the following members voted against the motion: none. Whereupon the resolution was declared duly passed and adopted.

RESOLUTION RELATING TO INCREASING THE GENERAL EDUCATION REVENUE OF THE SCHOOL DISTRICT AND CALLING AND ELECTION THEREON - The motion for adoption of this resolution was made by Erin Knudtson and duly seconded by Michael Massmann, and upon a roll call vote being taken, the following members voted in favor of the motion: Diane Jankowski, Erin Knudtson, Garrett Luthens, Michael Massmann, and Sara Pollmann. And the following members voted against the motion: none. Whereupon the resolution was declared duly passed and adopted.

RESOLUTION RELATING TO THE ELECTION OF SCHOOL BOARD MEMBERS AND CALLING THE SCHOOL DISTRICT GENERAL ELECTION - The motion for the adoption of this Resolution was made by Michael Massmann and duly seconded by Diane Jankowski and upon a vote being taken thereon, the following voted in favor of the Resolution: Diane Jankowski, Erin Knudtson, Garrett Luthens, Michael Massmann, and Sara Pollmann. And the following voted against the Resolution: none. Whereupon this Resolution was declared duly passed and adopted.

OFFICIAL NEWSPAPER - Motion made by Diane Jankowski, seconded by Erin Knudtson, with Diane Jankowski, Erin Knudtson, Garrett Luthens, and Sara Pollmann voting aye and Michael Massmann voting nay, to approve the Hutchinson Station as the official newspaper for the publication of all district legal notices effective 8/1/2026.

COMMITTEE REPORTS - Committee reports were presented as follows:

- Facilities (Jankowski) - The committee discussed summer projects: replacing pool filters, Middle School lockers are in, window leakage at Tiger, cafeteria updates at West/Tiger, and new bleachers at the Middle School.
- Finance (Pollmann) - The committee discussed the May revenues and expenses; Special Education funding is behind; otherwise everything else is on track.
- Parks, Recreation & Community Education (Knudtson) - The Hutchinson Youth Basketball Association presented a plan for an additional outdoor court, there is new lighting at Roberts Park, Park Elementary playground replacement taking place in July, and the Jr. League Baseball Association is adding batting cages to Northwoods Park.
- Technology (Massmann) - Discussed summer projects of replacing elementary computers, serves, and touch displays at West and software updates to Parent Square and Hall Pass and new curriculum for ELA and Social Studies, and the importance of staff cybersecurity training, repercussions can be severe.

UPCOMING BOARD MEETINGS -

- **School Board Work Session**- July 13, 2026, 5:30 pm, Middle School Media Center
- **School Board Regular Meeting** - July 27, 2026, 5:30 pm, City Center

UPCOMING COMMITTEE MEETINGS -

- **Parks, Recreation & Community Education** - July 6, 2026, 5:15 pm, Location to be Determined
- **Finance** - July 22, 2026, 4 pm, Google Meets
- **Facilities** - July 24, 2026, 10:00 am, Location to be Determined

CLOSED SESSION: SUPERINTENDENT'S SEMI-ANNUAL PERFORMANCE EVALUATION - Moved by Michael Massmann, seconded by Erin Knudton, with all members present voting aye, to close the meeting pursuant to Minnesota Statutes section 13D.05, subdivision 1-b to conduct a performance evaluation of the Superintendent.

ADJOURN - Moved by Diane Jankowski, seconded by Michael Massmann, with all members present voting aye, to adjourn the regular meeting at 7:08 pm.



Garrett Luthens, Chair

7/27/2026
Date



Michael Massmann, Clerk

7/27/2026
Date