

Hutchinson Public Schools

Excellence in Academics, Activities, and Character

INDEPENDENT SCHOOL DISTRICT NO. 423

Regular Meeting of the Board of Education

July 27, 2026, 5:30 pm

City Council Chambers - 111 Hassan St SE

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE**
- IV. PUBLIC COMMENT** (Opportunity for public comment on agenda items)
- V. CONSENT AGENDA**
 - MINUTES, CLAIMS, EMPLOYMENT, MEMBERSHIP RENEWAL, LONE-TERM FACILITY MAINTENANCE REVENUE APPLICATION
- VI. PROGRAMS**
 - A. TIGER TIME (Mueller)
- VII. ADMINISTRATIVE REPORTS**
 - A. SUPERINTENDENT UPDATE (Deitte)
 - B. DIRECTOR OF TEACHING AND LEARNING UPDATE (Scott)
 - C. DIRECTOR OF BUSINESS AND FINANCE UPDATE (BoII)
 - D. FIRST READING - POLICY SERIES 100, 200, 300 AND POLICIES REVIEWED ANNUALLY/AS NEEDED - 400, 500, 600, 700, AND 800 (Admin)
 - E. 2026-2027 SECONDARY STUDENT HANDBOOKS (Principals)
 - F. 2026-2027 ACTIVITIES HANDBOOK (Inglis)
 - G. STATE OF THE FACILITIES PRESENTATION (TenEyck)
- VIII. BOARD MEMBER TOPICS**
 - A. SUPERINTENDENT'S ANNUAL PERFORMANCE EVALUATION PUBLIC SUMMARY
 - B. COMMITTEE REPORTS
- IX. OTHER ITEMS OF BUSINESS**
 - A. UPCOMING BOARD MEETINGS
 - B. UPCOMING COMMITTEE MEETINGS
- X. ADJOURN**

The regular meeting of the Board of Education of Independent School District No. 423, Hutchinson, Minnesota, will be held on Monday, July 27, 2026, 5:30 pm, in the City Council Chambers at City Center. The following items are listed for your consideration:

I. CALL TO ORDER

II. ROLL CALL

Members Present:

Members Absent:

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENT

Qualifications and Procedure:

- School Board meetings are meetings held in the public, not public meetings.
- Public comment is reserved for students, parents of students, district employees, and members of the community within the boundaries of the school district.
- Board members will listen to public comments; not engage in a discussion.
- Public comment is included on each regular meeting, special meeting and work session agenda and limited to 30 minutes.
- Each speaker is allowed three minutes to speak about items on the agenda.
- Prior to making a comment, state your qualification (student, parent of a student, district employee, or member of the community within the boundaries of the school district).
- Those wishing to address the Board concerning any agenda items are requested to form an orderly line down the center aisle (or designated space).
- The Board Chair may modify the procedure as needed.

V. CONSENT AGENDA (one motion)

The purpose of the "Consent Agenda" is to enable the board to efficiently act on routine business, allowing more time on agenda discussion items. Upon receipt of the agenda, board members may wish to contact the superintendent's office with questions about items included in the Consent Agenda. At the board meeting, the chairman will ask if any board member wants discussion of any Consent Agenda item(s). At that time, board members may request that the board chairman remove any item from the Consent Agenda for separate consideration. The board will proceed by taking action first on the remaining Consent Agenda. Then those individual items, lifted from the agenda, will be considered. For each such item a motion, second, discussion and vote becomes necessary.

Motion_____ Second_____

VI. PROGRAMS

A. TIGER TIME (Mueller)

VII. ADMINISTRATIVE REPORTS

A. SUPERINTENDENT UPDATE (Deitte)

B. DIRECTOR OF TEACHING AND LEARNING UPDATE (Scott)

C. DIRECTOR OF BUSINESS AND FINANCE UPDATE (Boll)

- D. FIRST READING - POLICY SERIES [100](#), [200](#), [300](#) AND POLICIES REVIEWED ANNUALLY/AS NEEDED - [400](#), [500](#), [600](#), [700](#), AND [800](#) (Admin)

Administrators have read these policies and are offering proposed changes for a first reading. The policies and a summary of changes are posted on the District [website](#).

Motion_____ Second_____

- E. 2026-2027 SECONDARY STUDENT HANDBOOKS (Principals)

Principals will speak to the proposed changes to the 2026-2027 student handbooks for [Hutchinson Middle School \(summary of changes\)](#) and [Hutchinson High School \(summary of changes\)](#). Administration recommends approval of the handbooks as presented.

Motion_____ Second_____

- F. 2026-2027 ACTIVITIES HANDBOOK

Eric Inglis, Activities Director, will speak to the proposed changes to the [2026-2027 Activities Handbook \(summary of changes\)](#). Administration recommends approval of the handbook as presented.

Motion_____ Second_____

- G. STATE OF THE FACILITIES PRESENTATION (TenEyck)

Justin TenEyck, Director of Buildings and Grounds, will present the state of the facilities.

VIII. BOARD MEMBER TOPICS

- A. SUPERINTENDENT'S ANNUAL PERFORMANCE EVALUATION PUBLIC SUMMARY

- B. COMMITTEE REPORTS

- Facilities (Jankowski/Knudtson/Olmstead)
- Finance (Luthens/Massmann/Pollmann)
- Parks, Recreation & Community Education (Knudtson)

IX. OTHER ITEMS OF BUSINESS

- A. UPCOMING BOARD MEETINGS

- **School Board Work Session** - August 10, 2026, 5:30 pm, District Office Conference Room
- **School Board Regular Meeting** - August 24, 2026, 5:30 pm, City Center

- B. UPCOMING COMMITTEE MEETINGS

- **Parks, Recreation & Community Education** - August 3, 2026, 5:15 pm, Location to be Determined
- **Finance** - August 19, 2026, 4 pm, District Office Conference Room
- **Facilities** - August 21, 2026, 10:00 am, Location to be Determined

X. ADJOURN

Motion_____ Second_____

CONSENT AGENDA

July 27, 2026

Minutes

The minutes of the [June 29, 2026 regular meeting](#) and [July 13, 2026 work session](#) are submitted for review and approval.

Claims

The administration recommends ratification of the [June 4, 2026 through June 30, 2026 claims](#) in the amount of \$3,165,501.27.

Employment

Change in Assignment

Bergsma, Shawn - Special Education Assistant, Middle School, 8/31/26
Stenzel, Gwen - Student Supervisor, Tiger Elementary, 9/8/26
Withers, Nisha - Q Comp Advisor, Tiger Elementary, Park Elementary, West Elementary, 8/31/26

Extended Employment

Frank, Carmen - District Homeless Liaison, High School, 7/1/26-6/30/27
Scott, Sara - Casual Support, District Office, 7/6/26-8/19/26

Extended School Year

Ellis Paula - Special Education Assistant and Bus Rider, Transition Assistance Program, 7/7/26-7/23/26
Kavanagh, Shelby - Bus Rider, Transition Assistance Program, 7/7/26-7/16/26
Nikolaisen, Kari - Education Assistant, Transition Assistance Program, 7/7/26-7/23/26
Plombon, Leslie - Bus Rider, Transition Assistance Program, 7/7/26-7/23/26

Extra-curricular

MacMullan, Ross - Assistant Boys LaCrosse Coach, 4/19/26

Leaves of Absence (full or intermittent)

Brand, Judy - Lead Custodian, Middle School, 5/13/26-6/1/26
Houseman, Ryan - Science Teacher, High School, 6/8/26-8/24/26
Peck, Bonnie - Special Education Assistant, Park Elementary, 8/6/26-9/16/26
Shorkey, Lauren, FACS Teacher, High School, 9/9/26-10/2/26
Vasquez, Vivian - Special Education Assistant, Park Elementary, 7/24/26-12/14/26

New

Barlow, Abigail - Grade 3 Teacher, Tiger Elementary, 8/24/26
Danberg, Amy - Administrative Assistant, High School, 7/21/26
Heilman, Emily - Long-term Substitute Grade 2 Teacher, 8/24/26-11/24/26
Orth, Emilee - Special Education Assistant, West Elementary, 8/31/26

Resignations

Burczek, Ashley - Dishwasher, Middle School, 6/4/26
Hartwig, Holly - Custodian, Middle School, 7/17/26
Krueger, James - Custodian, Middle School, 6/19/26

Retirement

Klement, Jane - Education Assistant-Title 1 and Student Supervision, Tiger Elementary, 6/4/26

Summer

Brown, Alex - Substitute ALC Science Teacher, 6/22/26-7/23/26
Daak, Yolanda - Summer SPED Administrative Assistant, West Elementary, 7/8/26-7/31/26
Hillstrom, Anne - Summer Outreach Coordinator, Nutrition Services, 7/13/26-8/21/26
Johnson, Veronica - Interpreter and Translator, Tiger Elementary, 8/3/26-8/21/26
Martin, Kimberly - Kindergarten Connection Special Education Assistant, West Elementary, 7/13/26-8/14/26
Nelson, Meghan - Home Visit Early Childhood Special Education Teacher, West Elementary, 7/1/26-8/21/26
Soliz, Vanessa - Kindergarten Connection Special Education Assistant, West Elementary, 8/3/26-8/13/26

Targeted Service

Krause, Brianna - Substitute Teacher, Tiger Elementary, 6/8/26-7/23/26
Langins, John, Substitute Teacher, Middle School, 7/13/26-7/13/26
Mackenthun, Taylor - Substitute Teacher, Middle School, 7/16/26-7/16/26

Thode, Tim - Substitute Teacher, West Elementary, 6/8/26-7/24/26

Membership Renewal

Minutes

MREA (Minnesota Rural Education Association) - 2026-2027 Dues, \$2,500.00
(base fee - \$1,100, legislative fee - \$1,400)

Long-Term Facility Maintenance Revenue Application

Administration recommends approving the Long-term Facility Maintenance Revenue application.

- [Revenue Projections](#)
- [Expenditure Projections](#)