

OFFICIAL MINUTES – REGULAR MEETING

Board of Education

Independent School District No. 423

January 13, 2026

CALL TO ORDER – Chair Garrett Luthens called to order the regular meeting of the Board of Education of Independent School District No. 423, Hutchinson, MN, at 5:42 pm in the City Council Chambers at City Center.

ROLL CALL - Members present: Diane Jankowski, Erin Knudtson, Garrett Luthens, Michael Massmann, Danny Olmstead, and Sara Pollmann. Also present were Dan Deitte, Superintendent; Becky Boll, Director of Business Finance; Michael Scott, Director of Teaching and Learning; Tina Vorliceck, recording secretary; and Student Representatives Ava Knorr and Eleanor Barnard.

PUBLIC COMMENTS – No public comments were offered.

CONSENT AGENDA – Moved by Michael Massmann, seconded by Erin Knudtson, with all members present voting aye, to approve the consent agenda as follows:

- Approved the minutes of the December 8, 2025 regular meeting.
- Ratified the December 3, 2025 through December 31, 2025 claims in the amount of \$2,763.258.73 (including wire transfers).
- Authorized the following employment:

Change in Assignment

Adamski, Robyn - Increased Hours, Park Elementary, 11/17/25
Baumgardt, Kristine - Decreased Hours, Park Elementary, 11/19/25
Bontjes, Savannah - Special Education Assistant, West Elementary, 1/5/26
Ebert, Alyssa - Special Education Assistant, High School, 12/2/25
Elder, Maddie - Special Education Assistant West Elementary, 12/01/25
Ellis, Paula - Special Education Assistant, Transition Assistance Program, 1/5/26
Plombon, Leslie - Decreased Hours, SPED Bus Rider, TAP, 9/22/25
Plombon, Tylee - Special Education Assistant, West Elementary, 12/16/25
Rattavong, Amanda - Special Education Assistant/Education Assistant Title I, High School, 9/2/25
Smith, Bridget - Special Education Assistant, Bus Rider, Park Elementary, 1/5/26

Community Education

Ahner, Jacob - Community Education Instructor, PRCE, 1/12/26-1/28/26
Ahner, Jacob - Community Education Instructor, PRCE, 3/23/26-4/8/26
Amborn, Jonathan - Community Education Instructor, PRCE, 2/24/26-2/24/26
Amborn, Jonathan - Community Education Instructor, PRCE, 2/26/26-2/26/26
Amborn, Jonathan - Community Education Instructor, PRCE, 4/21/26-4/21/26
Amborn, Jonathan - Community Education Instructor, PRCE, 5/2/26-5/2/26
Amborn, Jonathan - Community Education Instructor, PRCE, 5/5/26-5/5/26
Bouta, Jessica - Community Education Instructor, PRCE, 3/4/26-3/4/26
Bormann, John - Community Education Instructor, PRCE, 1/6/26-5/28/26
Brendemuehl, Mark - Community Education Instructor, PRCE, 1/6/26-1/6/26
Brendemuehl, Mark - Community Education Instructor, PRCE, 3/23/26-3/23/26
Bridge, Jill - Community Education Instructor, PRCE, 3/4/26-3/4/26
Brendemuehl, Mark - Community Education Instructor, PRCE, 1/6/26-1/6/26 and 3/23/26-3/23/26
Buhler-Daugherty, Gloria - Community Education Instructor, PRCE, 1/12/26-1/28/26
Buhler-Daugherty, Gloria - Community Education Instructor, PRCE, 3/23/26-4/8/26
Bzdok, Char - Community Education Instructor, PRCE, 1/6/26-1/6/26
Bzdok, Char - Community Education Instructor, PRCE, 1/20/26-1/20/26
Bzdok, Char - Community Education Instructor, PRCE, 4/13/26-4/13/26
Bzdok, Char - Community Education Instructor, PRCE, 3/2/26-3/2/26
Bzdok, Char - Community Education Instructor, PRCE, 3/2/26-3/2/26
Bzdok, Char - Community Education Instructor, PRCE, 5/19/26-5/19/26

Cheney, Michelle - Community Education Instructor, PRCE, 3/3/26-3/31/26
Cheney, Michelle - Community Education Instructor, PRCE, 1/26/26-3/30/26
Collins, Wanda - Lifeguard, PRCE, 1/9/26
Dean, Kirsten - Community Education Instructor, PRCE, 1/19/26-1/19/26
Dean, Kirsten - Community Education Instructor, PRCE, 2/6/26-2/6/26
Dean Kirsten - Community Education Instructor, PRCE, 2/6/26-2/6/26
Dean Kirsten - Community Education Instructor, PRCE, 3/9/26-3/9/26
Dean Kirsten - Community Education Instructor, PRCE, 3/9/26-3/9/26
Dean Kirsten - Community Education Instructor, PRCE, 4/11/26-4/11/26
Dean Kirsten - Community Education Instructor, PRCE, 1/17/26-1/17/26
Doberstein, Kevin - Community Education Instructor, PRCE, 1/6/26-5/28/26
Fettig, Thomas - Community Education Instructor, PRCE, 3/25/26-3/25/26
Fenske, Trisha - Community Education Instructor, PRCE, 1/26/26-6/1/26
Frykman, Alicia - Community Education Instructor, PRCE, 1/5/26-1/28/26
Frykman, Alicia - Community Education Instructor, PRCE, 2/2/26-2/25/26
Frykman, Jon - Community Education Instructor, PRCE, 1/5/26-1/28/26
Frykman, Jon - Community Education Instructor, PRCE, 2/2/26-2/25/26
Gatz, Char - Community Education Instructor, PRCE, 1/10/26-1/24/26
Gatz, Char - Community Education Instructor, PRCE, 1/7/26-2/11/26
Gatz, Char - Community Education Instructor, PRCE, 1/7/26-2/11/26
Gatz, Char - Community Education Instructor, PRCE, 3/4/26-4/8/26
Gatz, Char - Community Education Instructor, PRCE, 3/4/26-4/8/26
Georgekopoulos, Tess - Community Education Instructor, PRCE, 1/17/26-1/17/26
Georgekopoulos, Tess - Community Education Instructor, PRCE, 1/24/26-1/24/26
Georgekopoulos, Tess - Community Education Instructor, PRCE, 1/31/26-1/31/26
Georgekopoulos, Tess - Community Education Instructor, PRCE, 2/20/26-2/20/26
Georgekopoulos, Tess - Community Education Instructor, PRCE, 2/28/26-2/28/26
Georgekopoulos, Tess - Community Education Instructor, PRCE, 3/7/26-3/7/26
Georgekopoulos, Tess - Community Education Instructor, PRCE, 3/21/26-3/21/26
Georgekopoulos, Tess - Community Education Instructor, PRCE, 4/18/26-4/18/26
Georgekopoulos, Tess - Community Education Instructor, PRCE, 4/25/26-4/25/26
Haas, Jeanie - Community Education Instructor, PRCE, 1/12/26-1/28/26
Haas, Jeanie - Community Education Instructor, PRCE, 3/23/26-4/8/26
Hochsprung, Joyce - Community Education Instructor, PRCE, 3/19/26-3/19/26
Holmgren, Nicolle - Community Education Instructor, PRCE, 1/26/26-6/1/26
Horseman, Joshua - Community Education Instructor, PRCE, 1/6/26-5/28/26
Kieser, Megan - Community Education Instructor, PRCE, 1/5/26-5/22/26
Kropp, Chanda - Community Education Instructor, PRCE, 1/7/26-2/18/26
Kropp, Chanda - Community Education Instructor, PRCE, 3/18/26-4/29/26
Kropp, Grant - Community Education Instructor, PRCE, 1/5/26-1/21/26
Kuharski, Debbie - Community Education Instructor, PRCE, 3/19/26-3/19/26
Ledin, Steve - Community Education Instructor, PRCE, 2/11/26-2/11/26
Ledin, Steve - Community Education Instructor, PRCE, 2/26/26-2/26/26
Ledin, Steve - Community Education Instructor, PRCE, 4/23/26-4/23/26
Ledin, Steve - Community Education Instructor, PRCE, 5/26/26-5/26/26
Ledin, Steve - Community Education Instructor, PRCE, 5/19/26-5/19/26
Ledin, Steve - Community Education Instructor, PRCE, 1/19/26-1/19/26
Ledin, Steve - Community Education Instructor, PRCE, 3/12/26-3/12/26
Ledin, Steve - Community Education Instructor, PRCE, 3/26/26-3/26/26
Leyton Yerks - Lifeguard, PRCE, 1/9/26
Malone, Trisha - Community Education Instructor, PRCE, 1/26/26-6/1/26
McKellips, Christopher - Community Education Instructor, PRCE, 5/12/26-5/12/26
Otremba, Joe - Community Education Instructor, PRCE, 1/5/26-2/23/26

Rautiola, Emily - Community Education Instructor, PRCE, 1/15/26-1/15/26
Reinert, Linda - Community Education Instructor, PRCE, 1/15/26-1/15/26
Reinert, Linda - Community Education Instructor, PRCE, 2/10/26-2/10/26
Reinert, Linda - Community Education Instructor, PRCE, 3/26/26-3/26/26
Reinert, Linda - Community Education Instructor, PRCE, 4/23/26-4/23/26
Reinert, Linda - Community Education Instructor, PRCE, 5/14/26-5/14/26
Scheele, Amy - Community Education Instructor, PRCE, 1/6/26-5/28/26
Scheele, Amy - Community Education Instructor, PRCE, 1/21/26-4/8/26
Scheele, Amy - Community Education Instructor, PRCE, 3/4/26-3/4/26
Schmitz, Joy - Community Education Instructor, PRCE, 2/24/26-3/3/26
Schmitz, Joy - Community Education Instructor, PRCE, 1/15/26-2/19/26
Smith, Christopher - Community Education Instructor, PRCE, 3/25/26-3/25/26
Smith, Christopher - Community Education Instructor, PRCE, 2/17/26-2/17/26
Smith, Christopher - Community Education Instructor, PRCE, 2/2/26-2/2/26
Soeffker, Steve - Community Education Instructor, PRCE, 2/4/26-2/4/26
Soeffker, Steve - Community Education Instructor, PRCE, 3/25/26-3/25/26
Stifter, Mike, Community Education Instructor, PRCE, 1/21/26-1/28/26
St. Onge, Kaden - Community Education Instructor, PRCE, 1/6/26-5/28/26
Tillmann, Brian - Community Education Instructor, PRCE, 4/13/26-5/11/26
Tillmann, Brian - Community Education Instructor, PRCE, 4/14/26-5/12/26
Vander Veen, Patrice - Community Education Instructor, PRCE, 1/6/26-5/28/26

Extended Employment

Landsman, Loni - Substitute Administrative Assistant, Tiger Elementary, 12/12/25
Meuleners, Tiffany - Administrative Assistant, District Office, 12/9/25-3/31/26

Extra-Curricular

DeMeyer, Annie - Event Worker, District-wide, 12/10/25
Graf, Malayna - Softball Coach, Middle School, 3/3.0/26
Knickerbocker, Megan - Grade 10 Softball, High School, 3/9/26
Koehring, Gary - Admin Supervision, District-wide, 1/12/26
Koehring, Gary - Head Boys Track Coach, High School, 3/9/26
Lyons, Emily - Event Worker, District-wide, 12/10/25
Wurdell, Max - Set Builder-Winter, High School, 12/15/25
Wurdell, Max - Set Builder-Spring, High School, 2/23/26

Leaves of Absence (full or intermittent)

Rathmann, Alicia - Special Education Assistant, Transition Assistance Program, 12/11/25-12/11/26
Schulz, Jackalyn - Special Education Assistant, West Elementary, 10/24/25-10/24/26
Strachota, Melanie - Math Teacher, Middle School, 1/5/26-12/30/26

New

Bautch, Susan - Long-term Substitute, Math, Middle School, 12/22/25-2/21/26
Fank, Logan - Custodian, Middle School, 12/30/25
Silva Hernandez, Guadalupe - Dishwasher, High School - 12/09/25
Walton, James - Special Education Assistant, High School, 12/16/25
Williams, Brooke - LPN, Middle School, 12/16/25

Resignations

Ellefson, Dave - Assistant Varsity Football Coach, 12/15/25
Haefs, Katie - Substitute Nurse, Tiger Elementary, 12/01/25
Koski, Casey - SPED Assistant, Park Elementary, 1/12/26
Marshall, Scott - Head Boys Track Coach, 4/1/24
Staples, Katelyn - SPED Assistant, High School, 12/23/25
Verch, Kelsey - SPED Assistant, Park Elementary, 12/17/25
Weisenberger, Mike - Grade 9 Football, High School, 11/22/25
Wendling, Kyle - Event Worker, 12/12/25

Retirement

Schmit, Jeff - Social Studies Teacher, Middle School, 6/5/26

- Approved the following agreements.
 - Agreement between ISD 423 and River Bend Education District 6049 for a Teacher of the Deaf/Hard of Hearing, effective December 1, 2025 through June 1, 2026.
 - First Amendment, Agreement between ISD 423 and Superior Transportation, to amend the lease to allow for 2025 building improvements.

STUDENT HIGHLIGHTS - Ava Knorr and Eleanor Barnard provided student highlights.

TIGER TIME - Karrie Taylor, Director of Special Services, and Speech Language Pathologists Jennifer Kroon and Robin Dettman provided an overview of Augmentative and Alternative Communication methods used at school.

SUPERINTENDENT UPDATE - Dan Deitte, Superintendent, provided an update.

DIRECTOR OF TEACHING AND LEARNING UPDATE (Scott) - Michael Scott, Director of Teaching and Learning, provided District highlights and an update from the past month.

DIRECTOR OF BUSINESS AND FINANCE UPDATE - Rebecca Boll, Director of Business and Finance, provided an update.

PROGRAM/POSITIONS REDUCTION RESOLUTION (Chair) – Chair Luthens introduced the resolution.

WHEREAS, there has been a reduction in student enrollment, and

WHEREAS, this decrease in student enrollment may necessitate the discontinuance or reduction of programs and/or the discontinuance or reduction of positions, and

WHEREAS, a determination must be made as to whether programs or positions must be reduced and/or discontinued,

BE IT RESOLVED, by the School Board of Independent School District No. 423 as follows:

That the School Board hereby directs the Superintendent and Administration to consider the discontinuance and/or reduction of programs or positions as a result of a reduction in enrollment and make recommendations to the School Board for the discontinuance of programs, reduction of programs, discontinuance of positions, or the reduction of positions.

The motion for adoption of this resolution was made by Michael Massmann and duly seconded by Erin Knudtson, and upon a roll call vote being taken, the following members voted in favor of the motion: Diane Jankowski, Garrett Luthens, Erin Knudtson, Michael Massmann, Danny Olmstead, and Sara Pollmann. And the following members voted against the motion: none. Whereupon the resolution was declared duly passed and adopted.

EMPLOYEE HANDBOOK 2025-2026 REVISION (Deitte) - Paid Family Medical leave was added to the handbook. Moved by Danny Olmstead, seconded by Sara Pollmann, with all members present voting aye, to approve the revised handbook as presented.

COMMITTEE REPORTS - Committee reports were presented as follows:

- Comprehensive Achievement and Civic Readiness - The number of failing grades has decreased.
- Facilities (Knudtson) - The new rental process is going well, the last open position was offered, the window issue at Tiger continues, mechanical upgrades being made to the pool, will be adding to the playgrounds at West and Tiger.
- Finance (Pollmann) - The committee discussed the December bills, investments, and budget timeline and process.
- Parks, Recreation & Community Education (Pollmann) - Roberts park is getting new lighting, new signage at ASF park, applying for Greater MN Alternative Transportation grant, rink at Park is open, free swim at Carlson Pool.

UPCOMING BOARD MEETINGS -

- **School Board Work Session** - January 26, 2026, 5:30 pm, District Office Conference Room
- **School Board Work Session** - February 9, 2026, 5:30 pm, District Office Conference Room

- **School Board Regular Meeting** - February 23, 2026, 5:30 pm, City Center

UPCOMING COMMITTEE MEETINGS -

- **Technology** - January 15, 2025, 3:45 pm, District Office Conference Room
- **Educator Licensure & Teacher Quality** - January 21, 2026, 4:00 pm, District Office Conference Room
- **Local 284 Negotiation Meeting**- January 23, 2026, 1:00 p.m. in the District Office Conference Room
- **HESP Negotiation Meeting**- January 28, 2026, 5:30 p.m. in the Middle School Media Center
- **Parks, Recreation & Community Education** - February 2, 2026, 5:15 pm, Location to be Determined
- **Facilities** - February 6, 2025, 9:00 am, Location to be Determined

CLOSED MEETING - SUPERINTENDENT'S SEMI-ANNUAL EVALUATION - Moved by Erin Knudtson, seconded by Danny Olmstead to close the meeting per MS. 13d.05, Subd. 3 to conduct a semi-annual performance evaluation of the Superintendent.

ADJOURN - Moved by Diane Janskowski, seconded by Erin Knudtson, with all members present voting aye, to adjourn the regular meeting at 7:13 pm.



Garrett Luthens, Chair

2/23/2025
Date



Michael Massmann, Clerk

2/23/2025
Date