

OFFICIAL MINUTES – REGULAR MEETING

Board of Education
Independent School District No. 423
December 8, 2025

CALL TO ORDER - Chair Garrett Luthens called to order the regular meeting of the Board of Education of Independent School District No. 423, Hutchinson, MN, at 5:30 pm in the City Council Chambers at City Center.

ROLL CALL - Members present: Garrett Luthens, Michael Massmann, Danny Olmstead, Diane Jankowski, and Sara Pollmann. Also present were Dan Deitte, Superintendent; Rebecca Boll, Director of Business Finance; Michael Scott, Director of Teaching and Learning; and Ava Knorr and Eleanor Barnard, Student Representatives. Partners present included Beth Downes (Ehlers Public Finance Advisors). Members absent: Erin Knudtson.

PUBLIC COMMENTS - None.

CONSENT AGENDA - Moved by Michael Massmann, seconded by Danny Olmstead, with all members present voting aye, to approve the consent agenda as follows:

- Approval of the Minutes from November 10, 2025 regular meeting.
- Ratified the 11/01/25 through 11/30/25 claims in the amount of \$2,408,499.71.
- Approved the following employment:

Change in Assignment

Hoffmann LuAnn - Special Education Assistant, West Elementary, 10/10/25
Hoffmann, LuAnn -Special Education Bus Rider, Transition Assistance Program, 10/10/25
Janssen, Deborah - ECFE Substitute Teacher, West Elementary, 10/21/25
Janssen, Deborah -ECFE Substitute Education Assistant, West Elementary, 10/21/25
Lee, Meghan - Special Education Assistant, Transition Assistance Program, 11/10/25
Pzynski Miller, Sheryl - ECFE Parent Educator, West Elementary, 9/22/25
Rick, Catherine - Cook, Park Elementary, 9/2/2025

Extended Employment

Knoll, Jodi - Substitute Teacher, Tiger Elementary, 10/21/2025

Extra-curricular

Buker, Dan - Strength & Conditioning Head Coach, High School, 03/16/26
Harlander, Chad -Strength & Conditioning Assistant Coach, High School, 11/10/25
Kangas, Spencer - Middle School Wrestling, Middle School, 11/18/25
Lyons, Emily -Strength & Conditioning Assistant Coach, High School, 11/10/25
Thode, Tim - Admin Supervision, District-wide, 11/24/25

Leaves of Absence (full or intermittent)

Tavary, Meredith -Special Education Teacher, High School, 1/8/26-2/20/26
Tavary, Meredith -Special Education Teacher, High School, 3/19/26-5/1/26

New

Berry, Jocelyn - Special Education Assistant, Middle School, 11/18/25
Janssen, Arianna - Special Education Assistant, West, 12/02/25
Krueger, James - Custodian, Middle School, 11/18/25
Rolf, Katherine - Special Education Assistant, High School, 11/18/25
Schroeder, Julie -Special Education Assistant, High School, 11/25/25
Schroeder, Julie -Special Education Bus Rider, Transition Assistance Program, 11/25/25

Resignations

Elton, Angela - Middle School Softball Coach, 5/16/2025
Medina, Cassandra -Special Education Assistant, Middle School, 11/03/25
Mesenbring, Amanda - Art Teacher, West Elementary, 12/23/25
Plath, Nichole - Special Education Assistant, Transition Assistance Program, 11/19/25
Weber, Hunter - Custodian, Middle School, 11/28/25

Terminations

Starr, Katherine -Special Education Assistant, High School, 11/13/25

STUDENT HIGHLIGHTS - Ava Knorr and Eleanor Barnard, Student Representatives, highlighted recent and upcoming events including student surveys for the district strategic planning and Tiger Path mentoring opportunities.

TIGER TIME - Dawn Holtz, Middle School Principal, highlighted the Music Department, noting the choir concert was that evening and the band concert will be December 16. Holtz also discussed the benefits of reviewing the standards taught by each grade.

TRUTH IN TAXATION HEARING - Rebecca Boll, Director of Business and Finance, presented an overview of the School District budget and reviewed the 2025 payable levy information.

FINAL ADOPTION OF 2025 PAYABLE 2026 LEVY (Boll) - Moved by Danny Olmstead, seconded by Sarah Pollmann, with all members present voting aye, to adopt the 2025 payable 2026 levy as presented.

APPROVAL OF 902W FACILITY USE AGREEMENT AND WAIVER(S) (Deitte) - Moved by Michael Massmann, seconded by Danny Olmstead, with all present members voting aye to approve Facility Use Agreement and Waivers 902W for JO Volleyball and High Tides as presented.

SECOND/FINAL READING - POLICIES 304, 304F, AND 304P - Moved by Sarah Pollmann and seconded by Diane Jankowski, with all present members voting aye to approve the second/final reading of policies 304, 304F, and 304P.

SUPERINTENDENT UPDATE (Deitte) - Dan Deitte, Superintendent, provided an update.

DIRECTOR OF TEACHING AND LEARNING UPDATE (Scott) - Michael Scott, Director of Teaching and Learning, provided District highlights and an update from the past month.

RESOLUTION ACCEPTING DONATIONS (Luthens) - Board Chair Garrett Luthens introduced the following resolution:

RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota Statutes 123B.02, Subd. 6 provides: "The board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, or for the benefit of pupils thereof, including trusts created to provide pupils of the district with advanced education after completion of high school, in the advancement of education."; and

WHEREAS, Minnesota Statutes 465.03 provides: "Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full."; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full;

THEREFORE, BE IT RESOLVED, that the School Board of Hutchinson Public Schools, ISD 423, gratefully accepts the following donations as identified below:

Donor	Item	Designated Purpose (if any)
Multiple Donors	\$4,695.00	In Memory of Daryl Luthens for the purpose of FFA programming
Hutchinson Dental Center	\$100.00	Student recognition items
MITGI	\$100.00	DQ gift cards for student recognition
Odyssey Cinema	25 free admission tickets	Student recognition items
Target	\$200.00	4 bags of misc teacher/student supplies

Minnesota Women of Today	\$50.00	Reach Program
Hutchinson Co-op	\$100.00	MS Robotics
Mark DeRocher, DDS PLLC/Crow River Orthodontics	\$50.00	MS Robotics
Hutchinson Jaycees	\$250.00	MS Robotics
McLeod County Ag Association	\$150.00	MS Robotics
Kiwanis Club of Hutchinson	\$400.00	MS Robotics
Asset Protection & Restoration (APR)	\$200.00	MS Robotics
Citizens Bank and Trust	\$250.00	MS Robotics
MITGI	\$100.00	MS Robotics
Central MN Manufacturers Association	\$1,000.00	MS Robotics
Hutchinson Area Women of Today	\$250.00	MS Robotics
CTE HS Equipment Donation	\$50.00	HS CTE
William Young Agency	\$1,500.00	Scoreboard
Larry Schuette	\$250.00	Girls Soccer
Donna Schuette	\$250.00	Girls Soccer
Pizza Ranch	\$700.00	Scoreboard
Curtiss-Wright	\$1,000.00	Activities Sponsorship Program
Novation	\$1,500.00	Activities Sponsorship Program
Coborns Inc	\$222.00	Spring Play Donation
Coborns Inc	\$261.00	Spring Play Donation
Coborns Inc	\$842.00	Spring Play Donation
Cor Trust	\$1,000.00	Scoreboard
Forcier Inc, Crow River Signs, Ultimateboat Wraps.com	\$800.00	Activities Sponsorship Program
Imagen Dental Partners -Hutchinson Family Dentistry	\$100.00	Boys Soccer Donation
Uponor	\$700.00	Activities Sponsorship Program
Gene Haas Foundation	\$3,000.00	Robotics
Hutchinson Booster Club -BWW	\$103.73	Girls Soccer
Hutchinson Dental Center	\$50.00	Girls Soccer
Imagen Dental Partners - Hutchinson Family Dentistry	\$50.00	Girls Soccer
State Farm Insurance -Mike McGraw	\$1,200.00	Activities Sponsorship Program
St Paul Foundation	\$1,000.00	Donation Jason Olson
Jay Malone Motors	\$100.00	Girls Basketball
Carpets Plus	\$300.00	Girls Basketball
DLM Media Solutions	\$700.00	Activities Sponsorship Program
Dostal Electric	\$20.00	Girls Basketball
Cheryl Beilke	\$50.00	Bill Christensen Memorial
Bret & Margie Nelson	\$250.00	FFA Donation
Hometown Realty, Inc	\$100.00	Girls Basketball
Hutchinson Dental Center	\$100.00	Girls Basketball
Outdoor Motion	\$40.00	Girls Basketball
State Farm Insurance -Steve Kropp	\$100.00	Girls Basketball
Citizens Bank and Trust	\$250.00	Girls Basketball
Curtiss-Wright	\$500.00	Robotics
State Farm Insurance -Mike McGraw	\$100.00	Girls Basketball
The Hair Lounge	\$50.00	Girls Basketball
The Paint Factory LLC	\$550.00	Robotics
Dale Wollan	\$20.00	Girls Basketball
Hutchinson Health Foundation	\$3,840.00	Free Open Swim
United Way of McLeod County	\$2,700.00	Scholarships for youth CE classes
Total	\$32,243.73	
Year to Date Total	\$114,245.81	

The motion for adoption of this resolution was made by Sara Pollmann and duly seconded by Danny Olmstead, and upon a roll call vote being taken, the following members voted in favor of the motion: Diane Jankowski, Danny Olmstead, Garrett Luthens, and Sara Pollmann. And the following members voted against the motion: none. Whereupon the resolution was declared duly passed and adopted.

2025A REFUNDING BOND SALE DAY REPORT - Beth Downes, Municipal Advisor with Ehlers Finance Advisors presented the 2025A Refunding Bond Sale Day Report.

RESOLUTION RATIFYING THE ISSUANCE AND SALE OF GENERAL OBLIGATION SCHOOL BUILDING REFUNDING BONDS, SERIES 2025A

- Moved by Michael Massmann, seconded by Danny Olmstead, with all members present voting aye to accept the presented resolution by Beth Downes, Municipal Advisor with Ehlers Finance Advisors.

COMMITTEE REPORTS - Committee reports were presented as follows:

- Facilities (Olmstead) - Danny Olmstead gave a report.
- Finance (Pollmann) - Sarah Pollmann gave a report.
- Parks, Recreation & Community Education (Deitte) - Dan Deitte gave an update on the new Community Education brochure.
- Technology (Massmann/Olmstead) - gave an update on cyber security and AI training.
- Comprehensive Achievement and Civic Readiness (Pollmann/Jankowski) - gave an update of new course offerings at the high school level.

UPCOMING BOARD MEETINGS

- **School Board Regular Meeting** - January 12, 2026, 5:30 pm, City Center
- **School Board Work Session** - January 26, 2026, 5:30 pm, City Center

UPCOMING COMMITTEE MEETINGS

- **HESP Negotiation Meeting** - December 15, 2025, 5:30 p.m. in the Middle School Media Center
- **Local 284 Negotiation Meeting** - December 19, 2025, 1:00 p.m. in the District Office Conference Room
- **Parks, Recreation & Community Education** - January 5, 2026, 5:15 pm, Location to be Determined
- **HESP Negotiation Meeting** - January 5, 2026, 6:00 p.m. in the Middle School Media Center
- **Finance** - January 8, 2026, 4:00 pm, District Office Conference Room
- **Facilities** - January 9, 2026, 9:00 am, Location to be Determined
- **Comprehensive Achievement and Civic Readiness** - January 12, 2026, 3:30 pm, High School Forum
- **Technology** - January 15, 2026, 3:45 pm, District Office Conference Room
- **Educator Licensure & Teacher Quality** - January 21, 2026, 4 pm, District Office Conference Room
- **Local 284 Negotiation Meeting** - January 23, 2026, 1:00 p.m. in the District Office Conference Room
- **HESP Negotiation Meeting** - January 28, 2026, 5:30 p.m. in the Middle School Media Center

CLOSED SESSION: NEGOTIATION STRATEGIES - Moved by Michael Massmann, and seconded by Danny Olmstead, with all members present voting aye to close the meeting per M.S. 13D.03, Subd. 1-b the Chair will close the meeting for negotiation strategies.

ADJOURN TO OPEN SESSION - Moved by Michael Massmann, and seconded by Danny Olmstead, with all members present voting aye to adjourn the closed session and reopen the regular meeting.

ADJOURN - Moved by Michael Massmann, and seconded by Diane Jankowski, with all members present voting aye, to adjourn the regular meeting at 7:37 pm.



Garrett Luthens, Chair

1/12/2026
Date



Michael Massmann, Clerk

1/12/2026
Date