

Hutchinson Public Schools

Excellence in Academics, Activities, and Character

INDEPENDENT SCHOOL DISTRICT NO. 423
Regular Meeting of the Board of Education
December 8, 2025, 5:30 pm
City Council Chambers - 111 Hassan St SE

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE**
- IV. PUBLIC COMMENT** (Opportunity for public comment on agenda items)
- V. CONSENT AGENDA**
 - MINUTES, CLAIMS, EMPLOYMENT, CONTRACTS
- VI. PROGRAMS**
 - A. STUDENT HIGHLIGHTS (Knorr)
 - B. TIGER TIME (Holtz)
- VII. ADMINISTRATIVE REPORTS**
 - A. TRUTH IN TAXATION HEARING (Boll)
 - B. FINAL ADOPTION OF 2025 PAYABLE 2026 LEVY (Boll)
 - C. APPROVAL OF 902W FACILITY USE AGREEMENT AND WAIVER(S) (Deitte)
 - D. SECOND/FINAL READING - POLICIES 304, 304F, AND 304P
 - E. SUPERINTENDENT UPDATE (Deitte)
 - F. DIRECTOR OF TEACHING AND LEARNING UPDATE (Scott)
- VIII. BOARD MEMBER TOPICS**
 - A. RESOLUTION ACCEPTING DONATIONS
 - B. 2025A REFUNDING BOND SALE DAY REPORT
 - C. RESOLUTION RATIFYING THE ISSUANCE AND SALE OF GENERAL OBLIGATION SCHOOL BUILDING REFUNDING BONDS, SERIES 2025A
 - D. COMMITTEE REPORTS
- IX. OTHER ITEMS OF BUSINESS**
 - A. UPCOMING BOARD MEETINGS
 - B. UPCOMING COMMITTEE MEETINGS
 - C. CLOSED SESSION: NEGOTIATION STRATEGIES
- X. ADJOURN TO OPEN SESSION**
- XI. ADJOURN**

The regular meeting of the Board of Education of Independent School District No. 423, Hutchinson, Minnesota, will be held on Monday, December 8, 2025, 5:30 pm, in the City Council Chambers at City Center. The following items are listed for your consideration:

I. CALL TO ORDER

II. ROLL CALL

Members Present:

Members Absent:

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENT

Qualifications and Procedure:

- School Board meetings are meetings held in the public, not public meetings.
- Public comment is reserved for students, parents of students, district employees, and members of the community within the boundaries of the school district.
- Board members will listen to public comments; not engage in a discussion.
- Public comment is included on each regular meeting, special meeting and work session agenda and limited to 30 minutes.
- Each speaker is allowed three minutes to speak about items on the agenda.
- Prior to making a comment, state your qualification (student, parent of a student, district employee, or member of the community within the boundaries of the school district).
- Those wishing to address the Board concerning any agenda items are requested to form an orderly line down the center aisle (or designated space).
- The Board Chair may modify the procedure as needed.

V. CONSENT AGENDA (one motion)

The purpose of the "Consent Agenda" is to enable the board to efficiently act on routine business, allowing more time on agenda discussion items. Upon receipt of the agenda, board members may wish to contact the superintendent's office with questions about items included in the Consent Agenda. At the board meeting, the chairman will ask if any board member wants discussion of any Consent Agenda item(s). At that time, board members may request that the board chairman remove any item from the Consent Agenda for separate consideration. The board will proceed by taking action first on the remaining Consent Agenda. Then those individual items, lifted from the agenda, will be considered. For each such item a motion, second, discussion and vote becomes necessary.

Motion_____ Second_____

VI. PROGRAMS

- A. STUDENT HIGHLIGHTS (Knorr)
- B. TIGER TIME (Holtz)

VII. ADMINISTRATIVE REPORTS

- A. TRUTH IN TAXATION HEARING (Boll)

Rebecca Boll, Director of Business and Finance, will present an overview of the School District budget and review the 2025 payable 2026 levy information.

B. FINAL ADOPTION OF 2025 PAYABLE 2026 LEVY (Boll)

Administration recommends adoption of the 2025 payable 2026 levy.

Motion _____ Second _____

C. APPROVAL OF 902W FACILITY USE AGREEMENT AND WAIVER(S) (Deitte)

Administration recommends approval of the following Facility Use Agreement and Waivers 902W forms for [JO Volleyball](#) and [High Tides](#).

Motion _____ Second _____

D. SECOND/FINAL READING - POLICIES 304, 304F, AND 304P

Administrators have read [Policies 304, 304F, and 304P](#) and are offering proposed changes for a second and final reading. The proposed changes are posted on the District [website](#).

Motion _____ Second _____

E. SUPERINTENDENT UPDATE (Deitte)

F. DIRECTOR OF TEACHING AND LEARNING UPDATE (Scott)

VIII. BOARD MEMBER TOPICS

A. [RESOLUTION ACCEPTING DONATIONS](#)

Motion _____ Second _____ Roll Call Vote

B. [2025A REFUNDING BOND SALE DAY REPORT](#)

Beth Downes, Municipal Advisor with Ehlers Public Finance Advisors, will present the 2025A Refunding Bond Sale Day Report.

C. [RESOLUTION RATIFYING THE ISSUANCE AND SALE OF GENERAL OBLIGATION SCHOOL BUILDING REFUNDING BONDS, SERIES 2025A](#)

Beth Downes, Municipal Advisor with Ehlers Public Finance Advisors, will present the resolution. Administration recommends approval of the resolution as presented.

Motion _____ Second _____ Roll Call Vote

D. COMMITTEE REPORTS

- Facilities (Jankowski/Knudtson/Olmstead)
- Finance (Massmann/Pollmann/Luthens)
- Parks, Recreation & Community Education (Knudtson)
- Technology (Massmann/Olmstead)

- Comprehensive Achievement and Civic Readiness (Pollmann, Jankowski)
- HESP/Local 284 Negotiations (Luthens, Jankowski, Knudtson)

IX. OTHER ITEMS OF BUSINESS

A. UPCOMING BOARD MEETINGS

- **School Board Regular Meeting** - January 12, 2026, 5:30 pm, City Center
- **School Board Work Session** - January 26, 2026, 5:30 pm, City Center

B. UPCOMING COMMITTEE MEETINGS

- **HESP Negotiation Meeting**- December 15, 2025, 5:30 p.m. in the Middle School Media Center
- **Local 284 Negotiation Meeting**- December 19, 2025, 1:00 p.m. in the District Office Conference Room
- **Parks, Recreation & Community Education** - January 5, 2026, 5:15 pm, Location to be Determined
- **HESP Negotiation Meeting**- January 5, 2026, 6:00 p.m. in the Middle School Media Center
- **Finance** - January 8, 2026, 4:00 pm, District Office Conference Room
- **Facilities** - January 9, 2026, 9:00 am, Location to be Determined
- **Comprehensive Achievement and Civic Readiness** - January 12, 2026, 3:30 pm, High School Forum
- **Technology** - January 15, 2026, 3:45 pm, District Office Conference Room
- **Educator Licensure & Teacher Quality** - January 21, 2026, 4 pm, District Office Conference Room
- **Local 284 Negotiation Meeting**- January 23, 2026, 1:00 p.m. in the District Office Conference Room
- **HESP Negotiation Meeting**- January 28, 2026, 5:30 p.m. in the Middle School Media Center

C. CLOSED SESSION: NEGOTIATION STRATEGIES

Per M.S. 13D.03, Subd. 1-b the Chair will close the meeting for negotiation strategies.

Motion_____

Second_____

X. ADJOURN TO OPEN SESSION

XI. ADJOURN

Motion_____

Second_____

CONSENT AGENDA

December 8, 2025

Minutes

The minutes of the [November 10, 2025 regular meeting](#) are submitted for review and approval.

Claims

The administration recommends ratification of the [11/01/25 through 11/30/25 claims](#) in the amount of \$2,408,499.71.

Employment

Change in Assignment

Hoffmann LuAnn - Special Education Assistant, West Elementary, 10/10/25
Hoffmann, LuAnn -Special Education Bus Rider, Transition Assistance Program, 10/10/25
Janssen, Deborah - ECFE Substitute Teacher, West Elementary, 10/21/25
Janssen, Deborah -ECFE Substitute Education Assistant, West Elementary, 10/21/25
Lee, Meghan - Special Education Assistant, Transition Assistance Program, 11/10/25
Pzynski Miller, Sheryl - ECFE Parent Educator, West Elementary, 9/22/25
Rick, Catherine - Cook, Park Elementary, 9/2/2025

Extended Employment

Knoll, Jodi - Substitute Teacher, Tiger Elementary, 10/21/2025

Extra-curricular

Buker, Dan - Strength & Conditioning Head Coach, High School, 03/16/26
Harlander, Chad -Strength & Conditioning Assistant Coach, High School, 11/10/25
Kangas, Spencer - Middle School Wrestling, Middle School, 11/18/25
Lyons, Emily -Strength & Conditioning Assistant Coach, High School, 11/10/25
Thode, Tim - Admin Supervision, District-wide, 11/24/25

Leaves of Absence (full or intermittent)

Tavary, Meredith -Special Education Teacher, High School, 1/8/26-2/20/26
Tavary, Meredith -Special Education Teacher, High School, 3/19/26-5/1/26

New

Berry, Jocelyn - Special Education Assistant, Middle School, 11/18/25
Janssen, Arianna - Special Education Assistant, West, 12/02/25
Krueger, James - Custodian, Middle School, 11/18/25
Rolf, Katherine - Special Education Assistant, High School, 11/18/25
Schroeder, Julie -Special Education Assistant, High School, 11/25/25
Schroeder, Julie -Special Education Bus Rider, Transition Assistance Program, 11/25/25

Resignations

Elton, Angela - Middle School Softball Coach, 5/16/2025
Medina, Cassandra -Special Education Assistant, Middle School, 11/03/25
Mesenbring, Amanda - Art Teacher, West Elementary, 12/23/25
Plath, Nichole - Special Education Assistant, Transition Assistance Program, 11/19/25
Weber, Hunter - Custodian, Middle School, 11/28/25

Terminations

Starr, Katherine -Special Education Assistant, High School, 11/13/25