

Hutchinson Public Schools

Excellence in Academics, Activities, and Character

INDEPENDENT SCHOOL DISTRICT NO. 423
Regular Meeting of the Board of Education
November 10, 2025, 5:30 pm
City Council Chambers - 111 Hassan St SE

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE**
- IV. PUBLIC COMMENT** (Opportunity for public comment on agenda items)
- V. CONSENT AGENDA**
 - MINUTES, CLAIMS, EMPLOYMENT, EXTENDED FIELD TRIPS
- VI. PROGRAMS**
 - A. STUDENT HIGHLIGHTS (Knorr)
 - B. TIGER TIME (Tschida)
- VII. ADMINISTRATIVE REPORTS**
 - A. APPROVAL OF FISCAL YEAR 2025 AUDIT REPORT (Boll)
 - B. EMPLOYEE WEATHER POLICY HANDBOOK 2025-2026 (Deitte)
 - C. SECOND/FINAL READING - POLICY 902W AND POLICY 902F
 - D. APPROVAL OF POLICY 902F EMPLOYEE ACKNOWLEDGEMENT FORM(S) (TenEyck)
 - E. FIRST READING - POLICIES 304, 304F, AND 304P
 - F. SUPERINTENDENT UPDATE (Deitte)
 - G. DIRECTOR OF TEACHING AND LEARNING UPDATE (Scott)
- VIII. BOARD MEMBER TOPICS**
 - A. AMERICAN EDUCATION WEEK, NOVEMBER 17-21, 2025 (Deitte)
 - B. 2025A GENERAL OBLIGATION SCHOOL BUILDING REFUNDING BONDS - PARAMETERS RESOLUTION (Boll/Ehlers)
 - C. PROCESS FOR SUPERINTENDENT'S SEMI-ANNUAL EVALUATION (Luthens)
 - D. COMMITTEE REPORTS
- IX. OTHER ITEMS OF BUSINESS**
 - A. UPCOMING BOARD MEETINGS
 - B. UPCOMING COMMITTEE MEETINGS
- X. ADJOURN**

The regular meeting of the Board of Education of Independent School District No. 423, Hutchinson, Minnesota, will be held on Monday, November 10, 2025, 5:30 pm, in the City Council Chambers at City Center. The following items are listed for your consideration:

I. CALL TO ORDER

II. ROLL CALL

Members Present:

Members Absent:

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENT

Qualifications and Procedure:

- School Board meetings are meetings held in the public, not public meetings.
- Public comment is reserved for students, parents of students, district employees, and members of the community within the boundaries of the school district.
- Board members will listen to public comments; not engage in a discussion.
- Public comment is included on each regular meeting, special meeting and work session agenda and limited to 30 minutes.
- Each speaker is allowed three minutes to speak about items on the agenda.
- Prior to making a comment, state your qualification (student, parent of a student, district employee, or member of the community within the boundaries of the school district).
- Those wishing to address the Board concerning any agenda items are requested to form an orderly line down the center aisle (or designated space).
- The Board Chair may modify the procedure as needed.

V. CONSENT AGENDA (one motion)

The purpose of the "Consent Agenda" is to enable the board to efficiently act on routine business, allowing more time on agenda discussion items. Upon receipt of the agenda, board members may wish to contact the superintendent's office with questions about items included in the Consent Agenda. At the board meeting, the chairman will ask if any board member wants discussion of any Consent Agenda item(s). At that time, board members may request that the board chairman remove any item from the Consent Agenda for separate consideration. The board will proceed by taking action first on the remaining Consent Agenda. Then those individual items, lifted from the agenda, will be considered. For each such item a motion, second, discussion and vote becomes necessary.

Motion_____ Second_____

VI. PROGRAMS

- A. STUDENT HIGHLIGHTS (Knorr)
- B. TIGER TIME (Tschida)

VII. ADMINISTRATIVE REPORTS

A. APPROVAL OF FISCAL YEAR 2025 AUDIT REPORT (BoII)

Justin McGraw, representing the audit firm of Conway, Deuth & Schmiesing, will present an overview of the District Fiscal Year 2025 audit. Administration recommends approval of the audit as presented.

- [Management Letter, June 30, 2025](#)
- [Audited Financial Statements and Supplementary Information, June 30, 2025](#)
- Audit Report, June 30, 2025

Motion_____

Second_____

B. EMPLOYEE WEATHER POLICY HANDBOOK 2025-2026 (Deitte)

Superintendent Deitte will provide an overview of the [Employee Weather Policy Handbook 2025-2026](#) for employees. The E-Learning procedures are included in the handbook. Administration recommends approval.

Motion_____

Second_____

C. SECOND/FINAL READING - POLICY 902W AND POLICY 902F

Administrators have read [Policy 902W](#) and [Policy 902F](#) and are offering proposed changes for a second and final reading. The proposed changes are posted on the District [website](#).

Motion_____

Second_____

D. APPROVAL OF POLICY 902F EMPLOYEE ACKNOWLEDGEMENT FORM(S) (TenEyck)

Administration recommends approval of the following Policy 902F forms for [HYBA](#) and [Hutchinson Youth Wrestling](#).

Motion_____

Second_____

E. FIRST READING - POLICIES 304, 304F, AND 304P

Administrators have read [Policies 304, 304F, and 304P](#) and are offering proposed changes for a first reading. The proposed changes are posted on the District [website](#).

Motion_____

Second_____

F. SUPERINTENDENT UPDATE (Deitte)

G. DIRECTOR OF TEACHING AND LEARNING UPDATE (Scott)

VIII. BOARD MEMBER TOPICS

A. AMERICAN EDUCATION WEEK, NOVEMBER 17-21, 2025

B. [2025A GENERAL OBLIGATION SCHOOL BUILDING REFUNDING BONDS - PARAMETERS RESOLUTION](#)

Jodie Zesbaugh, Senior Municipal Advisor at Ehlers, the school district's financial advisor, will present the [Pre-Sale Report for GO Refunding Bonds, Series 2025A](#). Administration recommends approval of the resolution as presented.

Motion_____

Second_____

Roll Call Vote _____

C. PROCESS FOR SUPERINTENDENT'S SEMI-ANNUAL EVALUATION (Luthens)

The Board will conduct a semi-annual performance evaluation of the Superintendent at the December 8, 2025, Board meeting.

D. COMMITTEE REPORTS

- Educator Licensure & Teacher Quality (Jankowski)
- Facilities (Jankowski/Knudtson)
- Finance (Massmann/Pollmann)
- Parks, Recreation & Community Education (Knudtson)
- Technology (Massmann/Olmstead)

IX. OTHER ITEMS OF BUSINESS

A. UPCOMING BOARD MEETINGS

- **School Board Work Session** - November 24, 2025, 5:30 pm, District Office Conference Room
- **School Board Regular Meeting** - December 8, 2025, 5:30 pm, City Center

B. UPCOMING COMMITTEE MEETINGS

- **Technology** - November 13, 2025, 3:45 pm, District Office Conference Room
- **Negotiations (HESP)** - November 13, 2025, 6:00 pm, Middle School Media Center
- **Negotiations (Local 284)** - November 14, 2025, 1:00 pm, District Office Conference Room
- **Negotiations (Local 284)** - November 25, 2025, 1:00 pm, District Office Conference Room
- **Parks, Recreation & Community Education** - December 1, 2025, 5:15 pm, Location to be Determined
- **Negotiations (HESP)** - December 1, 2025, 5:30 pm, Middle School Media Center
- **Finance** - December 4, 2025, 4:00 pm, District Office Conference Room
- **Facilities** - December 5, 2025, 9:00 am, Location to be Determined
- **Comprehensive Achievement and Civic Readiness** - December 8, 2025, 3:30 pm, High School Forum
- **Negotiations (HESP)** - December 15, 2025, 5:30 pm, Middle School Media Center
- **Negotiations (Local 284)** - December 19, 2025, 1:00 pm, District Office Conference Room

X. ADJOURN

Motion_____

Second_____

CONSENT AGENDA
November 10, 2025

Minutes

The minutes of the [October 13, 2025 regular meeting](#) and [October 27, 2025 work session](#) are submitted for review and approval.

Claims

The administration recommends ratification of the [October 8 through October 31, 2025 claims](#) in the amount of \$3,663,814.49.

Employment

Change in Assignment

Bashans, Gina - Education Assistant/Supervision, West Elementary, 10/6/25
Davies, Ellie - Special Education Assistant, Middle School, 9/2/25
Rieke, Lori - Special Education Assistant/Bus Rider, Park Elementary, 10/20/25
Schmidt, Bonnie - Lead Custodian, Park Elementary, 10/2/25
Weber, Hunter - Custodian, Middle School, 10/20/25

Community Education

Berscheit, Leah - Lifeguard, Parks, Recreation & Community Education, 10/15/25
Fettig, Thomas - Community Education Instructor, PRCE, 3/25/26-3/25/26
Rautiola, Emily - Community Education Instructor, PRCE, 1/15/26-1/15/26

Extended Employment

Johnson, Abigail - Homebound Instructor, Tiger Elementary, 10/27/25-12/1/25

Extended School Year

Walling, Jody - Special Education Assistant/Bus Rider, Transition Assistance Program, 7/15/25-7/31/25

Extra-curricular

Beffert, Brian - Admin Supervision, District-wide, 10/10/25
Boeckers, Mackenzie - Event Worker, High School, 10/9/25
Langins, John - Assistant Basketball Coach, High School, 11/10/25
Strachota, Melanie - Assistant Softball Coach, High School, 3/9/26

Leaves of Absence (full or intermittent)

Knoll, Jodi - Education Assistant-Title I, Tiger Elementary, 1/5/26-4/13/26
Losievski, Savanna - Special Education Assistant, 1/4/26-4/13/26
Meyers, Reiley - Grade 1 Teacher, West Elementary, 4/13/26-6/8/26
Olmscheid, Amanda - Special Education Assistant, West Elementary, 9/2/25-11/14/25
Vorlicek, Tina - Office Manager, District Office, 4/1/25 - 4/1/26

New

Bollin, Kimberly - Long-term Substitute Special Education Assistant, Park Elementary, 10/21/25-12/18/25
Bollingmo, Andrea - Cook, Park Elementary, 11/18/25
DeVries, Lillian - Special Education Assistant, Middle School, 10/21/25
Johnson, Connie - Substitute Cook Lead, Tiger Elementary (Districtwide), 10/24/25
Landfair, Shelley - Cook Lead, Tiger Elementary, 11/4/25

Resignations

Giese, Brianna - Float Nurse, West Elementary, 11/7/25
Heerdt, Karissa - Education Assistant - Sibling Care, West Elementary, 7/30/25
Rostberg, Andy - Assistant Girls Basketball Coach, High School, 3/15/25

Retirements

Drahos, Rochelle - FACS Teacher, Middle School, 2/4/26
Jaeger, Annette - Education Assistant EL, Middle School, 12/23/25

Targeted Services

Carrigan, Leah - Teacher, West Elementary, 10/20/25-5/29/26
Lloyd-McDonald, Rebecca - Teacher, Middle School, 10/23/25-5/28/26

Terminations

Day, Adria - Health Assistant, Middle School, 10/14/25

Extended Field Trips

- [Wrestling, LaCrosse, WI, December 28 - 30, 2025](#)