

Hutchinson Public Schools

Excellence in Academics, Activities, and Character

INDEPENDENT SCHOOL DISTRICT NO. 423
Regular Meeting of the Board of Education
October 13, 2025, 5:30 pm
City Council Chambers - 111 Hassan St SE

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE**
- IV. PUBLIC COMMENT** (Opportunity for public comment on agenda items)
- V. CONSENT AGENDA**
 - MINUTES, CLAIMS, EMPLOYMENT, EXTENDED FIELD TRIPS
- VI. PROGRAMS**
 - A. STUDENT HIGHLIGHTS (Knorr)
 - B. TIGER TIME (Telecky)
- VII. ADMINISTRATIVE REPORTS**
 - A. APPROVAL OF COOPERATIVE SPONSORSHIP AGREEMENT (Tschida)
 - B. READ ACT MEMORANDUM OF UNDERSTANDING (Scott)
 - C. APPROVAL OF COMMITTED FUND BALANCE (Boll)
 - D. SUPERINTENDENT UPDATE (Deitte)
 - E. DIRECTOR OF TEACHING AND LEARNING UPDATE (Scott)
 - F. DIRECTOR OF BUSINESS AND FINANCE UPDATE (Boll)
- VIII. BOARD MEMBER TOPICS**
 - A. RESOLUTION SUPPORTING FORM A APPLICATION TO MINNESOTA STATE HIGH SCHOOL LEAGUE FOUNDATION
 - B. COMMITTEE REPORTS
- IX. OTHER ITEMS OF BUSINESS**
 - A. UPCOMING BOARD MEETINGS
 - B. UPCOMING COMMITTEE MEETINGS
- X. ADJOURN**

The regular meeting of the Board of Education of Independent School District No. 423, Hutchinson, Minnesota, will be held on Monday, October 13, 2025, 5:30 pm, in the City Council Chambers at City Center. The following items are listed for your consideration:

I. CALL TO ORDER

II. ROLL CALL

Members Present:

Members Absent:

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENT

Qualifications and Procedure:

- School Board meetings are meetings held in the public, not public meetings.
- Public comment is reserved for students, parents of students, district employees, and members of the community within the boundaries of the school district.
- Board members will listen to public comments; not engage in a discussion.
- Public comment is included on each regular meeting, special meeting and work session agenda and limited to 30 minutes.
- Each speaker is allowed three minutes to speak about items on the agenda.
- Prior to making a comment, state your qualification (student, parent of a student, district employee, or member of the community within the boundaries of the school district).
- Those wishing to address the Board concerning any agenda items are requested to form an orderly line down the center aisle (or designated space).
- The Board Chair may modify the procedure as needed.

V. CONSENT AGENDA (one motion)

The purpose of the "Consent Agenda" is to enable the board to efficiently act on routine business, allowing more time on agenda discussion items. Upon receipt of the agenda, board members may wish to contact the superintendent's office with questions about items included in the Consent Agenda. At the board meeting, the chairman will ask if any board member wants discussion of any Consent Agenda item(s). At that time, board members may request that the board chairman remove any item from the Consent Agenda for separate consideration. The board will proceed by taking action first on the remaining Consent Agenda. Then those individual items, lifted from the agenda, will be considered. For each such item a motion, second, discussion and vote becomes necessary.

Motion_____ Second_____

VI. PROGRAMS

- A. STUDENT HIGHLIGHTS (Knorr)
- B. TIGER TIME (Telecky)

VII. ADMINISTRATIVE REPORTS

- A. APPROVAL OF COOPERATIVE SPONSORSHIP AGREEMENT (Tschida)

Administration recommends approval of the [cooperative sponsorship agreement](#) between Hutchinson Public Schools, ISD 423 and Mayer Lutheran for Boys Swimming and Diving beginning with the 2025-2026 school year.

Motion_____ Second_____

B. READ ACT MEMORANDUM OF UNDERSTANDING (Scott)

Administration recommends approval of the [Read Act Memorandum of Understanding](#) effective July 1, 2025 through June 30, 2026.

Motion_____ Second_____

C. APPROVAL OF COMMITTED FUND BALANCE (Boll)

Administration recommends approval of \$50,087.85 as the committed fund balance for severance pay and other retirement benefits for the fiscal year ending June 30, 2025.

Motion_____ Second_____

D. SUPERINTENDENT UPDATE (Deitte)

E. DIRECTOR OF TEACHING AND LEARNING UPDATE (Scott)

F. DIRECTOR OF BUSINESS AND FINANCE UPDATE (Boll)

VIII. BOARD MEMBER TOPICS

A. RESOLUTION SUPPORTING FORM A APPLICATION TO MINNESOTA STATE HIGH SCHOOL LEAGUE FOUNDATION

Chair Luthens will introduce the [Resolution Supporting Form A Application to the Minnesota High School Foundation](#).

Motion_____ Second_____ Roll Call Vote

B. COMMITTEE REPORTS

- Technology (Massmann/Olmstead)
- Facilities (Jankowski/Knudtson)
- Finance (Massmann, Pollmann)
- Parks, Recreation & Community Education (Knudtson)

IX. OTHER ITEMS OF BUSINESS

A. UPCOMING BOARD MEETINGS

- **School Board Work Session** - October 27, 2025, 5:00 pm, City Center
- **School Board Regular Meeting** - November 10, 2025, 5:30 pm, City Center

B. UPCOMING COMMITTEE MEETINGS

- **Negotiations (Local 284)** - October 21, 2025, 1:00 pm, District Office Conference Room
- **Educator Licensure & Teacher Quality** - October 22, 2025, 4 pm, District Office Conference Room
- **Technology** - October 22, 2025, 3:45 pm, Middle School Conference Room 416
- **Negotiations (HESP)** - October 23, 2025, 5:30 pm, Middle School Media Center
- **Parks, Recreation & Community Education** - November 3, 2025, 5:15 pm, Location to be Determined
- **Facilities** - November 7, 2025, 9:00 am, Location to be Determined
- **Finance** - November 10, 2025, 8:00 am, District Office Conference Room
- **Negotiations (HESP)** - November 13, 2025, 5:30 pm, Middle School Media Center

X. ADJOURN

Motion_____ Second_____

CONSENT AGENDA

October 13, 2025

Minutes

The minutes of the [September 8, 2025 regular meeting](#) and [September 22, 2025 work session](#) are submitted for review and approval.

Claims

The administration recommends ratification of the [September 9 through September 30, 2025 claims](#) in the amount of \$2,188,138.55.

Employment

Change in Assignment

Adamski, Robyn - Special Education Assistant, Park Elementary, 9/15/25
Anderson, Wendy - Substitute Early Childhood Family Education Teacher, West Elementary, 9/2/25
Bailey, Stephanie - Special Education Assistant, West Elementary/Head Start, 9/2/25
Beilke, Halii - Special Education Assistant, Tiger Elementary, 9/2/25
Brodsky, Elizabeth - Education Assistant/Student Supervisor, Middle School, 9/8/25
Brodsky, Elizabeth - Education Assistant ECFE Sibling Care, West Elementary, 9/8/25-12/19/25
Brodsky, Elizabeth - Education Assistant ECFE Sibling Care, West Elementary, 9/16/25-12/16/25
Brown, Sara - Education Assistant/Student Supervisor, West Elementary, 9/2/25
Carroll, Tim - English Teacher, High School, 8/25/25
Chiolero-Stevens, Isabella - Special Education Assistant, Tiger Elementary, 9/2/25
Chiolero-Stevens, Isabella - Special Education Assistant, West Elementary, 9/4/25
Drahos, Rochelle - FACS Teacher, Middle School, 8/25/25
Ebert, Alyssa - Special Education Assistant, West Elementary, 9/2/25
Elder, Madison - Special Education Assistant/Bus Rider, West Elementary, 9/2/25
Ellis, Paula - Special Education Assistant/Bus Rider, Transition Assistance Program, 9/2/25
Enstad, Melissa - Special Education Assistant/Bus Rider, Tiger Elementary, 10/1/25
Giese, Brianna - Substitute LPN, District-wide, 10/6/25
Hoffmann, LuAnn - Special Education Assistant/Bus Rider, West Elementary, 9/2/25
Jakes, Shirley - Special Education Assistant, Park Elementary, 9/2/25
Johnson, Alyssa - Special Education Assistant, Transition Assistance Program, 9/2/25
Johnson, Gwen - Special Education Assistant/Bus Rider, High School, 9/2/25
Klement, Jane - Education Assistant-Title I/Student Supervisor, Tiger Elementary, 9/2/25
Krueger, Rita - Lead Administrative Assistant, West Elementary/Early Learning, 10/6/25
Marconcini, Brandon - Custodian, High School, 10/16/25
Martin, Kimberly - Special Education Assistant, West Elementary, 10/1/25
McCarthy, Anita - Lead Cook Certified, Middle School, 9/15/25
Mitsche, Abagale - Special Education Assistant/Bus Rider, High School, 9/2/25
Moen, Jennifer - Custodian, Park Elementary, 10/17/25
Nonnemacher, Michelle - Science Teacher, Middle School, 8/25/25
Olson, Janet - Special Education Assistant/Bus Rider, West Elementary, 9/2/25
Otte, Leah - Substitute Administrative Assistant, District-wide, 9/2/25
Peck, Bonnie - Special Education Assistant/Bus Rider, Park Elementary, 9/2/25
Plombon, Leslie - Special Education Assistant Bus Rider, Transition Assistance Program, 9/2/25
Plombon, Leslie - Special Education Assistant Bus Rider, Transition Assistance Program, 9/22/25
Plombon, Tylee - Special Education Assistant, West Elementary, 9/2/25
Redman, Kristie - School Psychologist, Tiger Elementary/West Elementary, 9/2/25
Reponen, Michael - Science Teacher, Middle School, 8/25/25
Rieke, Lori - Special Education Assistant/Bus Rider, Park Elementary, 9/15/25
Schmidt, Diana - Special Education Assistant, Head Start, 9/2/25
Seay, Sonia - Special Education Assistant/Bus Rider, Tiger Elementary, 9/2/25

Change in Assignment

Smith, Bridget - Special Education Assistant/Bus Rider, Park Elementary, 9/2/25
Staples, Katelynn - Special Education Assistant/Education Assistant-Title, High School, 9/8/25
Steece, Timothy - Physical Therapist, West Elementary, 9/2/25
Stevens, Bobby Jo - Special Education Assistant, West Elementary, 9/2/25
Trout, Jessica - Occupational Therapist, West Elementary, 9/2/25
Wendroth, Kari - Long-term Substitute Special Education LD Teacher, District-wide, 9/30/25-11/11/25
Westlund, Peggy - RtI Coordinator/Language Arts Teacher, Middle School, 8/25/25
Woods, Carrie - Reading Interventionist/Language Arts Teacher, Middle School, 8/25/25
Wurzberger, Kaitlyn - Special Education Assistant, Tiger Elementary, 9/2/25

Community Education

Bormann, John - Community Education Instructor, PRCE, 9/2/25-6/30/26
Bridge, Jill - Community Education Instructor, PRCE, 10/7/25-10/7/25
Crocker, Lily-Anna - Community Education Instructor, PRCE, 10/4/25-12/20/25
DeMeyer, William - Lifeguard, PRCE, 9/12/25
Doberstein, Kevin - Community Education Instructor, PRCE, 9/2/25-6/30/26
Neuberger, Kylie - Lifeguard, PRCE, 9/8/25
Reiter, Adam - Community Education Instructor, PRCE, 9/7/25-10/2/25
Schroeder, Maggie - Lifeguard, PRCE, 9/5/25
St. Onge, Kaden - Community Education Instructor, PRCE, 9/2/25-6/30/26
Stark, Talia - Community Education Instructor, PRCE, 9/26/25 - 6/8/26
Tamondong, Justin - Community Education Instructor, PRCE, 10/4/25 - 10/4/25

Extended Employment

Kern-Anderson, Jennifer - Substitute Teacher, Park Elementary, 9/5/25-6/5/26
Kruse, Denise - Substitute Custodian, Park Elementary, 9/30/25-10/24/25
Mielke, Jacalynn - Substitute Teacher, Middle School, 9/2/25-6/4/26
Rettmann, Lori - Special Education Teacher, Homebased Instruction, 9/29/25-12/5/25
Wittington, Emily - Substitute Teacher, Park Elementary, 9/5/25-6/5/26

Extra-curricular

Borstad, Amy - Head Special Olympics/Unified Equestrian Coach, High School, 5/22/26
Buckentin, Jocelynn - Yearbook Advisor, Middle School, 9/4/25
Buker, Daniel - Head Strength and Conditioning Coach, High School, 9/2/25
Beffert, Jami - Admin Supervisor, District-wide, 9/22/25
Dobratz, Kris - National Honor Society Advisor, High School, 8/25/25
Fairbanks, Rory - Admin Supervisor, District-wide, 9/22/25
Fritsch, Katelyn - Assistant Strength and Conditioning Coach, High School, 9/3/25
Goebel, Susan - Assistant Special Olympics/Unified Bowling Coach, High School, 9/17/25
Higgins, Troy - Assistant Strength and Conditioning Coach, High School, 9/3/25
Huntley, Andrea - Assistant Special Olympics/Unified Basketball Coach, High School, 1/12/26
Ikem, Kristin - Head Special Olympics/Unified Basketball Coach, High School, 1/12/26
Koehring, Gary - Head Strength and Conditioning Coach, High School, 11/10/25
Kutter, Stephanie - Volleyball Coach, Middle School, 9/9/25
Mons, Justin - Assistant Marching Band Director, High School, 8/11/25
Neumann, Ashley - Assistant Special Olympics/Unified Basketball Coach, 1/12/26
Renning, Scott - Girls Basketball Coach, Middle School, 10/27/25
Skolberg, Chad - Event Worker, District-wide, 9/12/25
Sponholz, Tanya - Yearbook Advisor, High School, 8/25/25
Stenzel, Gwen - Event Worker, District-wide, 9/26/25
Zendejas, Kelly - FTC Robotics Coach, Middle School, 9/29/25

Leaves of Absence (full or intermittent)

Jozwick, Michele - Special Education Teacher, Park Elementary, 9/2/25-9/2/26
Olmscheid, Amanda - Special Education Assistant, West Elementary, 9/2/25-9/2/26
Olson, Kari - Cook Lead, Park Elementary, 9/2/25-9/2/26

Leaves of Absence (full or intermittent)

Schaufler, Jennifer - Early Childhood Family Education Teacher, West Elementary, 10/9/25-10/9/26

Verch, Kelsey - Special Education Assistant, Park Elementary, 10/10/25-12/15/25

New

Arndt, Alyssa - Assistant Cook, Middle School, 9/16/25

Crosby, Abbie - Special Education Assistant, West Elementary, 9/30/25

Day, Adria - Health/Medical Assistant, Middle School, 9/9/25

Grant, Ricky - Custodian, Park Elementary, 9/30/25

Janssen, Deborah - Long-term Substitute Early Childhood Screening, West Elementary, 9/30/25

Johnson, William - Substitute Custodian, Park Elementary, 9/8/25-10/31/25

Krueger, Rita - Special Education Assistant, Middle School, 9/9/25

Loberg, Connie - Dishwasher, Middle School, 9/23/25

Tews, Amanda - Substitute Custodian, Park Elementary, 9/4/25-10/31/25

Verch, Kelsey - Special Education Assistant, Park Elementary, 9/16/25

Vlcek, Kevin - Custodian, High School, 10/21/25

Vorlicek, Patrick - Custodian, High School, 10/14/25

Resignations

Boeckers, Mackenzie - Grade 10 Softball Coach, High School, 6/6/25

Brand, Kyle - Custodian, Middle School, 9/29/25

Carroll, Tim - Assistant Varsity Softball Coach, High School, 6/6/25

Chiolero-Stevens, Isabella - Special Education Assistant, West Elementary, 10/14/25

Colin Elizabeth - Special Education Assistant, High School, 9/23/25

Feuerborn, Allison - Yearbook Advisor, Middle School, 6/4/25

McDonald, Shelley - Cook Lead, Tiger Elementary, 9/19/25

Tews, Amanda - Substitute Custodian, Park Elementary, 9/15/25

Wehler, Monica - Event Worker, High School, 9/29/25

Targeted Services

Schmidt, Jeff - Teacher, Middle School, 9/29/25-6/4/26

Extended Field Trips

[FFA](#) - Indianapolis, IN, October 27 - November 1, 2025

[Girls Hockey](#) - Marshall, Mn, November 28 - 29, 2025

[Boys Hockey](#) - Kasson/New Ulm, MN, December 5 - 6, 2025

[Boys Basketball](#) - Zimmerman, MN, December 5 - 6, 2025