

OFFICIAL MINUTES – REGULAR MEETING

Board of Education

Independent School District No. 423

September 8, 2025

CALL TO ORDER – Chair Garrett Luthens called to order the regular meeting of the Board of Education of Independent School District No. 423, Hutchinson, MN, at 5:30 pm in the City Council Chambers at City Center.

ROLL CALL - Members present: Diane Jankowski, Erin Knudtson, Garrett Luthens, and Sara Pollmann. Dan Deitte, Superintendent; Rebecca Boll, Director of Business Finance, Michael Scott, Director of Teaching and Learning; and Tina Vorliceck, Recording Secretary were also present. Members absent: Michael Massmann and Danny Olmstead.

PUBLIC COMMENTS – No public comments were received.

CONSENT AGENDA – Moved by Erin Knudtson, seconded by Sara Pollmann, with all members present voting aye, to approve the consent agenda as follows:

- Approved the minutes of the August 11, 2025 regular meeting, August 15, 2025 special meeting and August 25, 2025 work session.
- Ratified the August 13 through August 29, 2025 claims in the amount of \$1,774,626.83.
- Authorized the following employment:

Change in Assignment

Buker, Daniel - Math Teacher, Middle School, 8/25/25
Buckentin, Jocelynn - Technology Innovation Specialist, Middle School, 8/25/25
Campos, Jessica - Education Assistant-ELL and Student Supervision, Middle School, 9/2/25
Carroll, Tim - English Teacher, High School, 9/2/25
Cox, Mary - Extended School Year Education Assistant-Bus Rider, Tiger Elementary, 7/17/25-7/31/25
Garcia Delgado, Gabriela - Cook, Tiger Elementary, 2/3/25
Higgins, Troy - Social Studies Teacher, Middle School, 8/25/25
Humphrie, Melissa - Special Education Assistant, Tiger Elementary, 8/25/25
Johnson, Jennifer - Education Assistant-Media Assistant, Tiger Elementary, 8/11/25
Jozwick, Michele - Special Education EBD Teacher, Park Elementary, 8/25/25
Landsman, Loni - Special Education Assistant, Tiger Elementary, 9/2/25
Olson, Sara - Special Education Teacher, Middle School, 8/25/25
Plath, Nichole - Special Education Assistant, Transition Assistance Program, 9/2/25
Rozeboom, Jordan - Science Teacher, High School, 9/2/25
Sandoz, Annika - English Teacher, High School, 9/2/25
Schmidt, Bonnie - Lead Custodian, Park Elementary, 9/2/25-10/31/25
Telecky, Matthew - Science Teacher, High School, 9/2/25
Telecky, Tera - Math Teacher, Middle School, 8/25/25
Topero, Jaime - Special Education Assistant/Education Assistant, Tiger/West Elementary, 9/2/25
Weisenberger, Mike - Science Teacher, Middle School, 8/25/25

Community Education

Ahner, Jacob - Community Education Instructor, PRCE, 10/20/25-11/4/25
Alberts, Leslie - Community Education Instructor, PRCE, 11/18/25-11/18/25
Amborn, Jonathan - Community Education Instructor, PRCE, 9/15/25-10/6/25
Bouta, Jessica - Community Education Instructor, PRCE, 10/7/25-10/7/25
Bzdok, Charlene - Community Education Instructor, PRCE, 10/2/25-12/11/25
Coffman, Craig - Community Education Instructor, PRCE, 10/6/25-10/7/25
Dean, Kirsten - Community Education Instructor, PRCE, 9/27/25-11/8/25
Forst, Laura - Community Education Instructor, PRCE, 9/3/25-12/10/25
Gatz, Charlotte - Community Education Instructor, PRCE, 9/10/25-12/10/25
Georgekopoulos, Tess - Community Education Instructor, PRCE, 9/26/25-12/19/25

Haugland, Kirsten - Community Education Instructor, PRCE, 9/8/25-6/5/26
Hill, Tom - Community Education Instructor, PRCE, 9/23/25-9/23/25
Holmgren, Nicolle - Community Education Instructor, PRCE, 9/8/25-6/5/26
Horsman, Joshua - Community Education Instructor, PRCE, 9/2/25-6/30/26
Kieser, Megan - Community Education Instructor, PRCE, 9/3/25-11/24/25
Kropp, Chanda - Community Education Instructor, PRCE, 11/12/25-11/12/25
Ledin, Steve - Community Education Instructor, PRCE, 9/30/25-12/10/25
Lien, Mike - Community Education Instructor, PRCE, 9/7/25-9/30/25
Nyberg, Trisha - Community Education Instructor, PRCE, 9/8/25-6/5/26
Reinert, Linda - Community Education Instructor, PRCE, 9/7/25-12/16/25
Scheele, Amy - Community Education Instructor, PRCE, 9/2/25-/28/26
Scheele, Amy - Community Education Instructor, PRCE, 11/12/25-11/12/25
Schwinghammer, Susan - Community Education Instructor, PRCE, 9/9/25-9/30/25
Soeffker, Steve - Community Education Instructor, PRCE, 10/1/25-12/3/25
Vander Veen, Patrice - Community Education Instructor, PRCE, 9/2/25-6/30/26
Wadsworth, Daeshaundra - Community Education Instructor, PRCE, 12/11/25-12/11/25
Wentzel, Ashley - Community Education Instructor, PRCE, 10/13/25-10/13/25
Witte, Sara - Community Education Instructor, PRCE, 11/18/25-11/18/25

Extended Employment

Backen, Jackqueline - Substitute Custodian, Park Elementary, 9/3/25-10/31/25
Buker, Keri - Counselor, High School, 7/1/25-6/30/25
Kopesky, Michelle - Substitute Custodian, Park Elementary, 9/3/25-10/31/25
Rannow, Jenny - Substitute Custodian, Park Elementary, 9/5/25-10/29/25
Shockcor, Laura - Special Education Lead Administrative Assistant, West Elementary, 8/7/25-8/8/25
Vasquez, Vivian - Substitute Custodian, Park Elementary, 9/2/25-10/30/25

Extra-curricular

Barnard, Tiffany - Volleyball Coach, Middle School, 8/25/25
Beffert, Jami - Event Worker, District-wide, 9/2/25
Benson, Carla - Assistant Girls Tennis Coach, High School, 8/18/25
Boeckers, Mackenzie - Student Council Advisor, High School, 8/25/25
Boeckers, Mackenzie - Volleyball Coach, Middle School, 8/25/25
Buker, Keri - Student Council Advisor, High School, 8/25/25
Elliott, Julia - Event Worker, District-wide, 9/2/25
Fairbanks, Rory - Event Worker, District-wide, 8/23/25
Marelic, Cheryl - Assistant Special Olympics/Unified Bowling Coach, High School, 9/15/25
Nelson, Lauren - Girls Tennis Coach, Middle School, 8/18/25
Nisse, Amy - Head Special Olympics/Unified Bowling Coach, High School, 9/15/25
Rahne, Kim - Event Worker, High School, 9/3/25
Rolf, Josiah - Football Coach, Middle School, 8/25/25
Travis, Pete - Event Worker, District-wide, 9/2/25
Uecker, Mykensi - Grade 10 Volleyball Coach, High School, 8/18/25

New

Brodsky, Elizabeth - Education Assistant/Student Supervisor, Middle School, 9/2/25
Czech, Jada - Social Worker, Park Elementary, 8/18/25
Elliott, Julia - Special Education ASD Teacher, High School, 8/18/25
Enstad, Melissa - Special Education Assistant, Tiger Elementary, 8/19/25
Fountain, Emily - Special Education Assistant, High School, 8/19/25
Isaguirre, Natasha - Special Education Assistant, West Elementary, 8/29/25
Ives, Tobii - Long-term Substitute Grade 1 Teacher, West Elementary, 8/25/25-11/7/25
Ives, Tobii - Long-term Substitute Grade 1 Teacher, West Elementary, 1/5/26-3/27/26
Jakes, Shirley - Special Education Assistant and Bus Rider, Park Elementary/Bus, 8/19/25
Kramer, Alexis - Special Education EBD Teacher, West Elementary, 8/18/25
Lenarz, Trisha - Occupational Therapist, West Elementary, 8/25/25

McRaith, Sharon - Education Assistant-Title/ADSIS and Student Supervisor, West Elementary, 9/2/25
Raduenz, Ashlie - Special Education Assistant, Transition Assistance Program, 8/19/25
Reponen, Tara - Education Assistant, West Elementary, 8/19/25
Smith, Bridget - Special Education Assistant and Bus Rider, Park Elementary/Bus, 9/2/25

Resignations

Anderson, Haley - Special Education Assistant, Transition Assistance Program, 6/4/25
Elhard, Trevor - Girls Basketball Coach, Middle School, 12/19/24
McGraw, Karla - Special Education Assistant, Middle School, 6/4/25
Moen, Chad - Custodian, Park Elementary, 8/26/25
Monahan, Juli - Special Education Assistant, Tiger Elementary, 8/14/25
Parsons, Amy - Yearbook Advisor, High School, 6/5/25
Radunz, Jeffrey - Custodian, Park Elementary, 8/25/25
Rozeboom, Jordan - Assistant Fall Strength and Conditioning Coach, High School, 11/14/24
Schmidt, Alexander - Education Assistant/Special Education Assistant, High School, 8/26/25
Shockcor, Laura - Lead Administrative Assistant (Special Education/ECFE), West Elementary, 8/18/25
Siewert, Troy - Lead Custodian, Park Elementary, 8/26/25
Sullivan, Robyn - Special Education EBD Teacher, West Elementary, 6/5/25
Worthington, Erin - Special Education Assistant, High School, 6/4/25

Retirement

Johnson, Debra - Special Education Assistant, West Elementary, 8/13/25
Nielsen, Heidi - Special Education Assistant, High School, 6/4/25

Summer Employment

Luna Sanchez, Norma - Interpreter, West Elementary, 7/16/25-8/22/25
Olson, Sara - Substitute Special Education ASD Teacher, Middle School, 7/30/25-7/30/25
Rogowski, Tyler - Assistant Cook, Tiger Elementary, 8/11/25-8/22/25

Targeted Services

Berge, Joshua - Math Lab Teacher, High School, 9/2/25-6/4/26
Dobratz, Kris - Crow River Area Learning Center Math Teacher, High School, 9/2/25-3/5/26
Hamlow, Ruth - Crow River Area Learning Center English Teacher, High School, 9/2/25-6/5/26
Hubbard, Rhoda - Crow River Area Learning Center Social Studies Teacher, High School, 9/2/25-6/5/26
Moore, Andrea - Crow River Area Learning Center Work-based Learning Teacher, High School, 9/2/25-6/5/26
Otremba, Joe - Math Lab Teacher, High School, 9/2/25-6/4/26
Rude, Corey - Crow River Alternative Learning Center Night School Math Teacher, High School, 3/16/26-6/5/26
Zaffke, Stephen - Crow River Alternative Learning Center Night School Science Teacher, High School, 9/2/25-6/5/26

- **Adult Meal Prices** - Approved the adult meal prices for 2025-2026 - \$3.35 for breakfast and \$5.25 for lunch.

TIGER TIME - Michael Scott, Director of Teaching and Learning, provided an introduction to the District's MCA results from 2024-2025. Additional information will be presented at the September work session.

SECOND/FINAL READING: POLICY 904 (Administration) - Moved by Diane Jankowski, seconded by Erin Knudtson, with all members present voting aye, to approve the second/final reading of policy 904.

PRELIMINARY 2025 PAYABLE 2026 LEVY CERTIFICATION (Boll) - Moved by Erin Knudtson, seconded by Sara Pollmann, with all members present voting aye, to certify the maximum amount and allow the District time to verify all of the information and make corrections if necessary, until the final levy certification in December.

SUPERINTENDENT UPDATE (Deitte) - Dan Deitte, Superintendent, provided an update.

DIRECTOR OF TEACHING AND LEARNING UPDATE (Scott) - Michael Scott, Director of Teaching and Learning, provided District highlights and an update from the past month.

RESOLUTION ACCEPTING DONATIONS (Luthens) - Board Chair Garrett Luthens introduced the following resolution:

RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota Statutes 123B.02, Subd. 6 provides: “The board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, or for the benefit of pupils thereof, including trusts created to provide pupils of the district with advanced education after completion of high school, in the advancement of education.”; and

WHEREAS, Minnesota Statutes 465.03 provides: “Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.”; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full;

THEREFORE, BE IT RESOLVED, that the School Board of Hutchinson Public Schools, ISD 423, gratefully accepts the following donations as identified below:

Donor	Item	Designated Purpose (if any)
Wheel & Cog Children's Museum	\$400.00	Transportation for Kindergarten Field Trips to Museum
3M	\$7,000.00	K-5 STEM
Carl Hoeft	\$310.48	Park Elementary STREAM Programming
General Mills Box Tops	\$26.10	Box Tops for Education
Dave Hansen	\$40.00	Park Elementary
Anonymous	\$300.00	High School CTE Equipment
Minnesota Women of Today	\$50.00	REACH
Kyle Wendling	\$500.00	High School Chromebook Rental Fees
Hutchinson Youth Basketball Association	\$1,000.00	Theater
Midwest Tool	\$500.00	Robotics
A West Equipment	\$500.00	Robotics
SWWC	\$4,500.00	Robotics
Hutchinson Youth Basketball Association	\$1,000.00	Robotics
Tim Orth Foundation	\$100.00	Key Club
Gene Haas Foundation	\$14,050.00	Dollars for Scholars
Gene Haas Foundation	\$2,700.00	Robotics
Hutchinson Swim Club	\$840.00	Carlson Swimming Pool
Tigersharks Boys HS Swim Team	\$1,680.00	Carlson Swimming Pool
Carol Wakefield	\$1,680.00	Carlson Swimming Pool
Tigersharks Girls HS Team	\$1,680.00	Carlson Swimming Pool
Nan Carlisle	\$50.00	Dave Larson Memorial-Sponsorship Program
Glen Kurth	\$25.00	Dave Larson Memorial-Sponsorship Program
Michael Mills	\$25.00	Dave Larson Memorial-Sponsorship Program
Lowell Himle	\$20.00	Dave Larson Memorial-Sponsorship Program
Sherry Knudsen	\$20.00	Dave Larson Memorial-Sponsorship Program
Marcus Max	\$50.00	Girls Soccer
Michael McGraw Insurance Agency	\$50.00	Girls Soccer
David Larson Financial & Insurance	\$100.00	Girls Soccer
Tim Welsch	\$500.00	Boys Baseball
Greg Schroepfer	\$500.00	Robotics
Citizens Bank & Trust	\$250.00	Girls Softball
Elbert Insurance & Financial Services	\$700.00	Activities Sponsorship Program
SouthPoint Credit Union	\$1,000.00	Activities Sponsorship Program
Buffalo Wild Wings #3535 Hutchinson	\$400.00	Activities Sponsorship Program
Theis Family Dental PLLC	\$400.00	Activities Sponsorship Program

Wealth Enhancement Group	\$1,500.00	Activities Sponsorship Program
Culver's	\$1,500.00	Activities Sponsorship Program
Jay Malone Motors	\$700.00	Activities Sponsorship Program
Hjerpe Contracting	\$700.00	Activities Sponsorship Program
Hauer Family Wellness Center, LLC Movewell Chiropractic	\$700.00	Activities Sponsorship Program
CorTrust Bank	\$1,000.00	Activities Sponsorship Program
Bear Paw Enterprises LLC, Woodstone Senior Living	\$1,500.00	Activities Sponsorship Program
State Farm Insurance, Steve Kropp	\$1,200.00	Activities Sponsorship Program
The Title Team	\$700.00	Activities Sponsorship Program
Auto Xpress	\$1,500.00	Activities Sponsorship Program
Glen Kurth	\$20.00	Baseball
Home State Bank	\$100.00	Girls Soccer
Kock's Jewelry Inc	\$25.00	Girls Soccer
Schumaci & Associates Inc	\$50.00	Girls Soccer
Hometown Realty Inc	\$100.00	Girls Soccer
American Family Insurance	\$25.00	Girls Soccer
The Paint Factory	\$100.00	Girls Soccer
Town & Country Tire	\$50.00	Girls Soccer
Heintz Floor Covering	\$75.00	Girls Soccer
State Farm Insurance, Steve Kropp	\$100.00	Girls Soccer
Echo Family Dental	\$50.00	Girls Soccer
Hutchinson Dental Center	\$100.00	Girls Soccer
Woodstone Senior Living	\$1,000.00	Boys Soccer
Wendlandt Tree Service	\$100.00	Boys Soccer
Kock's Jewelry Inc	\$25.00	Boys Soccer
Mike McGraw Insurance Agency	\$50.00	Boys Soccer
Jay Malone	\$100.00	Boys Soccer
State Farm Insurance, Steve Kropp	\$100.00	Boys Soccer
APR	\$500.00	Boys Soccer
McLeod County Ag Association	\$800.00	Girls Soccer
Dobratz Hantge	\$50.00	Girls Soccer
SouthPoint	\$50.00	Girls Soccer
Parkview Dental	\$50.00	Girls Soccer
Crow River Orthodontics	\$100.00	Girls Soccer
V. Bandas	\$150.00	Girls Soccer
H Fit 360	\$200.00	Girls Soccer
Hutchinson Youth Theatre Association	\$7,375.50	Musical
Glen Kurth	\$1,000.00	Activities Sponsorship Program
Dr. Adam Fink Family Chiropractic	\$1,000.00	Activities Sponsorship Program
Stearnswood INC	\$1,000.00	Activities Sponsorship Program
Foster Mechanical	\$1,500.00	Activities Sponsorship Program
James McCarthy Trucking	\$700.00	Activities Sponsorship Program
Crow River Ortho	\$700.00	Activities Sponsorship Program
Erika Kellen	\$400.00	Activities Sponsorship Program
Edward Jones, Nick Pederson	\$700.00	Activities Sponsorship Program
PHB, PA	\$700.00	Activities Sponsorship Program
Zephyrus Financial Services	\$700.00	Activities Sponsorship Program
Parkview Dental	\$400.00	Activities Sponsorship Program
MITGI	\$700.00	Activities Sponsorship Program
Citizens Bank	\$250.00	Girls Soccer
Citizens Bank	\$1,000.00	Activities Sponsorship Program
GGL Enterprises Inc	\$1,000.00	Activities Sponsorship Program
William Young Agency	\$1,500.00	Activities Sponsorship Program
Echo Family Dental	\$50.00	Fall Festival

State Farm Insurance, Steve Kropp	\$100.00	Fall Festival
Hjerpe Contracting	\$200.00	Fall Festival
SouthPoint Financial Credit Union	\$100.00	Fall Festival
Marcus R. Max	\$50.00	Fall Festival
Slumberland Furniture	\$100.00	Fall Festival
Hometown Realty Inc.	\$50.00	Fall Festival
Michael R McGraw Insurance Agency	\$100.00	Fall Festival
Hutchinson Dental Center, P.A.	\$50.00	Fall Festival
Asset Protection & Restoration Inc.	\$200.00	Fall Festival
Citizens Bank & Trust Co.	\$100.00	Fall Festival
Piehl, Hanson, Beckman, PA	\$100.00	Fall Festival
Dobratz Hantge Chapel Funeral & Cremation Services	\$40.00	Fall Festival
Nuvera Communications	\$50.00	Fall Festival
Edward Jones - Joseph P Tauer	\$80.00	Fall Festival
Dominos Pizza	\$100.00	Fall Festival
Carpets Plus Color Tile	\$100.00	Fall Festival
Parkview Dental	\$50.00	Fall Festival
Hutchinson Elks	\$500.00	Fall Festival
Common Cup	\$240.00	Chromebook Rentals
HOSA	\$1,000.00	Red Cross Scholarship
Total	\$82,002.08	
Year to Date Total	\$82,002.08	

The motion for adoption of this resolution was made by Erin Knudtson and duly seconded by Sara Pollmann, and upon a roll call vote being taken, the following members voted in favor of the motion: Diane Jankowski, Erin Knudtson, Garrett Luthens, and Sara Pollmann. And the following members voted against the motion: none. Whereupon the resolution was declared duly passed and adopted.

COMMITTEE AND BOARD REPORTS - Committee and Board reports were presented as follows:

- Comprehensive Achievement and Civic Readiness (Jankowski/Pollmann) - Discussion included new keyboarding class, MCA scores, and new Special Education K-12 curriculum.
- Finance (Massmann/Pollmann): The committee reviewed the revenues, expenses, bills, donations, and enrollment. Board questions were answered.
- Facilities (Jankowski/Knudtson/Olmstead) - Discussion included Park Elementary windows (nearing completion), Tiger Elementary windows (likely this spring), rental rate policy and employee access, bus garage office remodel (completed and paid by Superior), pre-treatment of parking lots for winter conditions, new OSHA AWAIR (A Workplace Accident and Injury Reduction program) for all staff, custodial staffing (thank you to all custodians covering the open positions), and the District and building crisis plans.

UPCOMING BOARD MEETINGS -

- **School Board Work Session** - September 22, 2025, 5:30 pm, location to be determined
- **School Board Regular Meeting** - October 13, 2025, 5:30 pm, City Center

UPCOMING COMMITTEE MEETINGS -

- **Technology** - September 11, 2025, 3:45 pm, District Office Conference Room
- **Negotiations (HESP)** - September 11, 2025, 5:30 pm, Middle School Media Center
- **Negotiations (Local 284)** - September 23, 2025, 1:00 pm, District Office Conference Room
- **Parks, Recreation & Community Education** - October 6, 2025, 5:15 pm, Location to be Determined
- **Negotiations (HESP)** - October 6, 2025, 6:30 pm, Middle School Cafeteria
- **Finance** - October 9, 2025, 4:00 pm, District Office Conference Room
- **Facilities** - October 10, 2025, 9:00 am, Location to be Determined
- **Negotiations (Local 284)** - October 21, 2025, 1:00 pm, District Office Conference Room

- **Educator Licensure & Teacher Quality** - October 22, 2025, 4 pm, District Office Conference Room
- **Negotiations (HESP)** - October 23, 2025, 5:30 pm, Middle School Cafeteria

ADJOURN - Moved by Erin Knudtson, seconded by Sara Pollmann, with all members present voting aye, to adjourn the regular meeting at 6:11 pm.



Garrett Luthens, Chair

10/13/2025
Date



Michael Massmann, Clerk

10/13/2025
Date