

## **OFFICIAL MINUTES – WORK SESSION**

Board of Education

Independent School District No. 423

August 25, 2025

**CALL TO ORDER** – Chair Garrett Luthens called to order the work session of the Board of Education of Independent School District No. 423, Hutchinson, MN, at 5:30 pm in the Media Center at Hutchinson Middle School.

**ROLL CALL** - Members present: Diane Jankowski, Erin Knudtson, Garrett Luthens, Michael Massmann, and Sara Pollmann. Dan Deitte, Superintendent; Rebecca Boll, Director of Business Finance, Michael Scott, Director of Teaching and Learning; and Tina Vorlicek, Recording Secretary were also present. Members absent: Danny Olmstead.

**PUBLIC COMMENTS** – No public comments were received.

**STRATEGIC PLANNING: EDUCATION LEADERSHIP SYSTEM ORIENTATION (Julie Baeb, TeamWorks)** - Julie Baeb, Senior Consultant with TeamWorks, conducted the Leadership System Orientation. The orientation, presented to Board members and all administrator, included:

- Roles and responsibilities of school boards, Superintendent, administrators, staff, parents, and public in delivering on the Desired Daily Experience for students, families, and staff.
- The partnership relationship needed between those who govern (school board) and those who manage (administration) in order to be effective, efficient, and meeting goals and expectations.
- Reflect on “what is” and “what ought to be” as a result of the strategic planning process.

**POLICY 707P FIRST/FINALREADING** - Moved by Erin Knudtson, seconded by Sara Pollmann, with all members present voting aye, to approve the first/final reading of policy 707P (per policy 208, section IV. C.).

**POLICY 904 DISCUSSION AND FIRST READING** - Moved by Michael Massman, seconded by Erin Knudtson, with all members present voting aye, to approve the first reading of policy 904 with one additional change to section III, B, 16 (deleting everything after “is commercial in nature”).

### **UPCOMING BOARD MEETINGS -**

- **School Board Regular Meeting** - September 8, 2025, 5:30 pm, City Center
- **School Board Work Session** - September 22, 2025, 5:30 pm, Middle School Media Center

### **UPCOMING COMMITTEE MEETINGS -**

- **Finance** - September 4, 2025, 4:00 pm, District Office Conference Room
- **Facilities** - September 5, 2025, 9:00 am, Location to be Determined
- **Negotiations (Local 284)** - September 5, 2025, 1:00 pm, District Office Conference Room
- **Comprehensive Achievement and Civic Readiness** - September 8, 2025, 3:30 pm, High School Forum
- **Technology** - September 11, 2025, 3:45 pm, District Office Conference Room
- **Negotiations (HESP)** - September 11, 2025, 5:30 pm, Middle School Media Center
- **Finance** - September 18, 2025, 4:00 pm, District Office Conference Room (tentative)
- **Negotiations (Local 284)** - September 23, 2025, 1:00 pm, District Office Conference Room
- **Negotiations (HESP)** - October 6, 2025, 6:30 pm, Middle School Cafeteria
- **Negotiations (HESP)** - October 23, 2025, 5:30 pm, Middle School Cafeteria

**ADJOURN** - Moved by Michael Massmann, seconded by Erin Knudtson, with all members present voting aye, to adjourn the work session at 8:52 pm.



Garrett Luthens, Chair

9/8/2025  
Date



Michael Massmann, Clerk

9/8/2025  
Date