

OFFICIAL MINUTES – REGULAR MEETING

Board of Education

Independent School District No. 423

August 11, 2025

CALL TO ORDER – Chair Garrett Luthens called to order the regular meeting of the Board of Education of Independent School District No. 423, Hutchinson, MN, at 5:30 pm in the City Council Chambers at City Center.

ROLL CALL - Members present: Diane Jankowski, Erin Knudtson, Garrett Luthens, and Sara Pollmann. Dan Deitte, Superintendent; Rebecca Boll, Director of Business Finance, Michael Scott, Director of Teaching and Learning; and Tina Vorliceck, Recording Secretary were also present. Members absent: Michael Massmann and Danny Olmstead.

PUBLIC COMMENTS – No public comments were received.

CONSENT AGENDA – Moved by Erin Knudtson, seconded by Sara Pollmann, with all members present voting aye, to approve the consent agenda as follows:

- Approved the minutes of the July 14, 2025 regular meeting and July 28, 2025 work session.
- Ratified the July 2 through July 31, 2025 claims in the amount of \$3,807.296.42.
- Authorized the following employment:

Change in Assignment

Anderson, Nancy - Extended School Year Teacher, Middle School, 7/15/25-7/31/25
Ellis, Paula - Extended School Year Education Assistant, Transition Assistance Program, 7/15/25-7/31/25
Hoffmann, LuAnn - Extended Year Education Assistant, Transition Assistance Program, 7/15/25-7/31/25
Johnson, Sara - Play and Learn Preschool Teacher, West Elementary, 8/25/25
Mahan-Deitte, Olivia - Special Education Teacher, West Elementary, 8/25/25
Reeves, Lauren - Art Teacher, Middle School, 8/25/25
Schmidt, Bonnie - Custodian, Middle School, 8/4/25
Starr, Katherine - Special Education Assistant, High School, 8/19/25
Worthington, Erin - Extended School Year Education Assistant/Bus Rider, High School, 7/15/25-7/31/25

Community Education

Bridge, Jill - Community Education Instructor, 7/9/25
Bouta, Jessica - Community Education Instructor, 7/8/25
Carlson, Bill - Camp Instructor, Basketball, 6/17/25
Carroll, Tim - Camp Instructor, Summer Volleyball, 6/10/25
DeMeyer, Annie - Camp Instructor, Soccer, 7/21/25
Elhard, Trevor - Camp Instructor, Basketball, 6/17/25
Harlander, Chad - Camp Instructor, Strength & Speed, 6/9/25
Koehring, Gary - Camp Instructor, Strength & Speed, 6/9/25
Kucera, Dave - Camp Instructor, Summer Sports, 6/9/25
Langins, John - Camp Instructor, Basketball, 6/17/25
McCoy, Hannah - Camp Instructor, Basketball, 6/17/25
Merkins, Andrew - Camp Instructor, Summer Wrestling, 7/22/25
Piechowski, Dennis - Camp Instructor, Summer Volleyball, 6/10/25
Popp, Daeshaundra - Camp Instructor, Dance, 6/10/25
Rostberg, Andrew - Camp Instructor, Summer Football, 6/9/25
Sanken, Sara - Community Education Instructor, 6/9/25
Scheele, Amy - Community Education Instructor, 6/17/25
Starke, Randy - Camp Instructor, Summer Basketball, 6/9/25
Thode, Timothy - Camp Instructor, Summer Football, 6/9/25
Timm, Jodi - Camp Instructor, Summer Basketball, 6/10/25
Vorliceck, Tina - Community Education Instructor, 6/17/25

Extended Employment

Engman, Heidi - Grade 3 Teacher, Tiger Elementary, 7/21/25-8/17/25
Hanneman, Johanna - Library Media Specialist, Tiger Elementary, 7/14/25-6/30/26
Huepenbecker, Valerie - Counselor, Middle School, 7/7/25-9/1/25
Kropp, Chanda - Counselor, High School, 7/1/25-6/30/26
Lyons, Emily - Agriculture Teacher, High School, 7/1/25-6/30/26
Marshal, Scott - Agriculture Teacher, High School, 7/1/25-6/30/26
Tillmann, Erika - Counselor, Middle School, 7/7/25-9/1/25

Extra-curricular

Bedard, Louis - Head Special Olympics/Unified Track and Field Coach, High School, 4/22/25
Chan, Samantha - Assistant Special Olympics/Unified Track and Field Coach, High School, 4/22/25
Nisse, Amy - Head Special Olympics/Unified Coach, High School, 9/2/24
Wurdell, Max - Fall Set Builder, High School, 7/30/25

New

Trana, Tiffany - Reading Interventionist, Tiger Elementary, 8/18/25
Wendroth, Kari - Long-term Substitute Special Education Teacher, Tiger Elementary, 8/25/25-11/11/25

Resignations

Berscheit, Leah - Fall Strength and Conditioning Coach, High School, 11/14/24
Cederstrom, Emily - Boys and Girls Tennis Coach, Middle School, 5/16/25
Drahos, Rochelle - Assistant Girls Tennis Coach, High School, 10/25/24
Jozwick, Michele - Extended School Year Teacher, Middle School, 7/14/25
Messner, Rebecca - Assistant Special Olympics Bowling Coach, High School, 11/15/24
Sanchez, Alexis - Assistant Boys Soccer Coach, High School, 11/2/24
Scheuble, Troy - Fall Strength and Conditioning Coach, High School, 11/14/24

Summer Employment

Campos, Jessica - Assistant Cook, Tiger Elementary, 7/1/25-8/21/25
Cox, Mary - Extended School Year Education Assistant Bus Rider, Tiger Elementary, 7/15/25-7/31/25
Martin, Kimberly - Kindergarten Connection Education Assistant, West Elementary, 7/14/25-8/8/25
Starr, Katherine - Extended School Year Education Assistant, Transition Assistance Program, 7/15/25-7/31/25

- **Employee Handbook** - Approved the 2025-2026 employee handbook.
- **Extended Field Trips** - Approved the extended field trip for Cross Country to Bloomington, Mn on September 20, 2025.
- **Agreements** - Approved the 2025-2026 City of Hutchinson Police Services agreement.

TIGER TIME - Lynn Neumann, Director of Parks, Recreation and Community Education, introduced the new Turf Tank One - Automated Field Painting Solution. The Turf Tank One will save time and money, improve field quality, support student athletics, reduce staff strain, and is environmentally friendly. The GPS guided painter reduces the hours of manual labor, uses less paint with higher accuracy, provides consistency every time fields are painted, and is much faster than manual painting.

SECOND/FINAL POLICY READING: POLICY SERIES 700, 800, 900 AND POLICIES REVIEWED ANNUALLY/AS NEEDED - 217J, 400, 500 (Administration) - Moved by Diane Jankowski, seconded by Erin Knudtson, with all members present voting aye, to approve the second/final reading of policy series 700, 800, 900 and policies reviewed annually/as needed in the 200, 400 and 500 series.

TENURE FOR PROBATIONARY TEACHERS (Administrators) - The teachers listed below have met the requirements for tenure.

- Nicholas Buroker - Instrumental Music Teacher, High School
- Emily Cederstrom - Art Teacher, Park Elementary
- Mark Field - Special Education EBD Teacher, West Elementary
- Ryan Houseman - Science Teacher, High School
- Andrea Huntley - Music Teacher, West Elementary
- Jacob Huntley - Choir Teacher, High School
- Abigail Johnson - Special Education EBD Teacher, Tiger Elementary
- Michele Jozwick - Special Education LD Teacher, Park Elementary
- Gary Koehring - Technology Teacher, High School
- Meghan Nelson - Special Education LD Teacher, Middle School

- Kristin Pearson - Grade 3 Teacher, Tiger Elementary
- Sheryl Pzynski Miller - ECFE Parent Educator, West Elementary
- Lauren Shorkey - FACS/Work-based Learning Teacher, High School
- Tanya Sponholz - English Teacher, High School
- Blake Stolpestad - Art Teacher, High School
- Robyn Sullivan - Special Education EBD/ASD Teacher, West Elementary
- Cleone Vasek - Speech & Language Pathologist, Tiger Elementary

SUPERINTENDENT UPDATE (Deitte) - Dan Deitte, Superintendent, provided an update.

DIRECTOR OF TEACHING AND LEARNING UPDATE (Scott) - Michael Scott, Director of Teaching and Learning, provided District highlights and an update from the past month.

DIRECTOR OF BUSINESS AND FINANCE UPDATE - Rebecca Boll, Director of Business and Finance, provided an update.

RESOLUTION ESTABLISHING COMBINED POLLING PLACES FOR MULTIPLE PRECINCTS AND DESIGNATING HOURS DURING WHICH THE POLLING PLACES WILL REMAIN OPEN FOR VOTING FOR SCHOOL DISTRICT ELECTIONS NOT HELD ON THE DAY OF A STATEWIDE ELECTION (Luthens) - The motion for the adoption of this Resolution was made by Erin Knudtson and duly seconded by Sara Pollmann and upon a vote being taken thereon, the following voted in favor of the Resolution: Diane Jankowski, Erin Knudtson, Garrett Luthens, and Sara Pollmann.

COMMITTEE AND BOARD REPORTS - Committee and Board reports were presented as follows:

- Facilities (Jankowski/Knudtson/Olmstead) - Discussion included bus garage parking lot maintenance, District parking lot winter preparation, employee changes, food service building signage, and storm damage.
- Finance (Massmann/Pollmann): The committee reviewed the revenues, expenses, and bills. Board questions were answered.
- Policies - Several meetings have taken place for first and second readings, the policy for Superintendent evaluation is being reviewed and updated.
- Technology (Massmann/Olmesat): An AI focus group will be formed after school starts.

UPCOMING BOARD MEETINGS -

- **School Board Work Session** - August 25, 2025, 5:30 pm, Middle School Media Center
- **School Board Regular Meeting** - September 8, 2025, 5:30 pm, City Center

UPCOMING COMMITTEE MEETINGS -

- **Negotiations (HESP)** - August 12, 2025, 4:00 pm, Middle School Media Center
- **Parks, Recreation & Community Education** - August 18, 2025, 5:15 pm, Location to be Determined
- **Facilities** - September 5, 2025, 9:00 am, Location to be Determined
- **Negotiations (Local 284)** - September 5, 2025, 1:00 pm, District Office Conference Room
- **Finance** - September 4, 2025, 4:00 pm, District Office Conference Room
- **Technology** - September 11, 2025, 3:45 pm, District Office Conference Room
- **Negotiations (HESP)** - September 11, 2025, 5:30 pm, Middle School Media Center
- **Finance** - September 18, 2025, 4:00 pm, District Office Conference Room (tentative)
- **Negotiations (Local 284)** - September 23, 2025, 1:00 pm, District Office Conference Room
- **Negotiations (HESP)** - October 6, 2025, 6:30 pm, Middle School Cafeteria

ADJOURN - Moved by Erin Knudtson, seconded by Diane Jankowski, with all members present voting aye, to adjourn the regular meeting at 6:03 pm.



Garrett Luthens, Chair

9/8/2025
Date



Michael Massmann, Clerk

9/8/2025
Date