

## **OFFICIAL MINUTES – WORK SESSION MEETING**

Board of Education  
Independent School District No. 423  
July 28, 2025

**CALL TO ORDER** – Chair Garrett Luthens called to order the work session of the Board of Education of Independent School District No. 423, Hutchinson, MN, at 5:30 pm in the conference room at the District Office.

**ROLL CALL** - Members present: Diane Jankowski, Erin Knudtson, Garrett Luthens, Michael Massman, and Sara Pollmann. Dan Deitte, Superintendent; Rebecca Boll, Director of Business Finance, Michael Scott, Director of Teaching and Learning; Bill Tschida, Activities Director; Justin TenEyck, Director of Buildings and Grounds; Becky Graf, Human Resources Coordinator; and Tina Vorlicek, Recording Secretary were also present. Members absent: Danny Olmstead.

**MOMENT OF SILENCE** – A moment of silence was held in memory of Maddison Schlueter, a student who passed away July 22, 2025.

**PUBLIC COMMENTS** – No public comments were received.

**2025-2026 ACTIVITIES HANDBOOK (Tschida)** - Moved by Michael Massmann, seconded by Erin Knudtson, with all members present voting aye, to approve the 2025-2026 Activities Handbook as presented.

**POLICY DISCUSSIONS AND FIRST READINGS - 200 Policy Series.** Policy 206 was discussed, it will be reviewed by the policy committee and brought to the August 11, 2025 regular Board meeting for a first reading. Moved by Michael Massmann, seconded by Diane Jankowski, with all members present voting aye, to approve the first reading of policy 217 - School Board Compensation. **Policy Series 400.** Moved by Erin Knudtson, seconded by Garrett Luthens, with all members present voting aye, to approve the first reading of policy 411 - Earned Sick and Safe Time. **Policy Series 900.** Moved by Michael Massmann, seconded by Erin Knudtson, with all members present voting aye, to approve the first reading of policy 902 - Use of School District Facilities and Equipment and policy 902P - Facility Use Procedures.

**BOARD GOALS (Board)** - The final goal, student achievement, will be a part of the upcoming strategic planning. School start times will be discussed separately at the August or September work session.

### **UPCOMING BOARD MEETINGS -**

- **School Board Regular Meeting** - August 11, 2025, 5:30 pm, City Center
- **School Board Work Session** - August 25, 2025, 5:30 pm, District Office

### **UPCOMING COMMITTEE MEETINGS -**

- **HESP Negotiations** - July 30, 2025, 5:00 pm, Middle School Media Center
- **Parks, Recreation & Community Education** - August 4, 2025, 5:15 pm, Location to be Determined
- **Facilities** - August 8, 2025, 9:00 am, Location to be Determined
- **Finance** - August 11, 2025, 8:00 am, District Office Conference Room
- **HESP Negotiations** - August 12, 2025, 4:00 pm, Middle School Media Center

**CLOSED SESSION: NEGOTIATION STRATEGIES** - The Chair closed the meeting at 6:45 pm per M.S. 13D.03, Subd. 1-b for negotiation strategies.

**ADJOURN TO OPEN SESSION** - Moved by Erin Knudtson, seconded by Diane Jankowski, with all members present voting aye, to adjourn to the work session at 7:10 pm.

**ADJOURN** - Moved by Erin Knudtson, seconded by Diane Jankowski, with all members present voting aye, to adjourn the work session at 7:11 pm.



Garrett Luthens, Chair

8/11/2025  
Date



Michael Massmann, Clerk

8/11/2025  
Date