

Hutchinson Public Schools

Excellence in Academics, Activities, and Character

INDEPENDENT SCHOOL DISTRICT NO. 423
Regular Meeting of the Board of Education
July 14, 2025, 5:30 pm
City Council Chambers - 111 Hassan St SE

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE**
- IV. PUBLIC COMMENT** (Opportunity for public comment on agenda items)
- V. CONSENT AGENDA**
 - MINUTES, CLAIMS, EMPLOYMENT, LONG-TERM FACILITY MAINTENANCE REVENUE APPLICATION
- VI. PROGRAMS**
 - A. TIGER TIME (Mueller)
- VII. ADMINISTRATIVE REPORTS**
 - A. FIRST POLICY READING: POLICY SERIES 700, 800, 900 AND POLICIES REVIEWED ANNUALLY/AS NEEDED - 400, 500 (Administration)
 - B. 2025-2026 SECONDARY STUDENT HANDBOOKS (Principals)
 - C. SUPERINTENDENT UPDATE (Deitte)
 - D. DIRECTOR OF TEACHING AND LEARNING UPDATE (Scott)
 - E. DIRECTOR OF BUSINESS AND FINANCE UPDATE (Boll)
- VIII. BOARD MEMBER TOPICS**
 - A. SUPERINTENDENT'S ANNUAL PERFORMANCE EVALUATION PUBLIC SUMMARY
 - B. COMMITTEE REPORTS
- IX. OTHER ITEMS OF BUSINESS**
 - A. UPCOMING BOARD MEETINGS
 - B. UPCOMING COMMITTEE MEETINGS
 - C. CLOSED SESSION: NEGOTIATION STRATEGIES
- X. ADJOURN TO OPEN SESSION**
- XI. ADJOURN**

The regular meeting of the Board of Education of Independent School District No. 423, Hutchinson, Minnesota, will be held on Monday, July 14, 2025, 5:30 pm, in the City Council Chambers at City Center. The following items are listed for your consideration:

I. CALL TO ORDER

II. ROLL CALL

Members Present:

Members Absent:

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENT

Qualifications and Procedure:

- School Board meetings are meetings held in the public, not public meetings.
- Public comment is reserved for students, parents of students, district employees, and members of the community within the boundaries of the school district.
- Board members will listen to public comments; not engage in a discussion.
- Public comment is included on each regular meeting, special meeting and work session agenda and limited to 30 minutes.
- Each speaker is allowed three minutes to speak about items on the agenda.
- Prior to making a comment, state your qualification (student, parent of a student, district employee, or member of the community within the boundaries of the school district).
- Those wishing to address the Board concerning any agenda items are requested to form an orderly line down the center aisle (or designated space).
- The Board Chair may modify the procedure as needed.

V. CONSENT AGENDA (one motion)

The purpose of the "Consent Agenda" is to enable the board to efficiently act on routine business, allowing more time on agenda discussion items. Upon receipt of the agenda, board members may wish to contact the superintendent's office with questions about items included in the Consent Agenda. At the board meeting, the chairman will ask if any board member wants discussion of any Consent Agenda item(s). At that time, board members may request that the board chairman remove any item from the Consent Agenda for separate consideration. The board will proceed by taking action first on the remaining Consent Agenda. Then those individual items, lifted from the agenda, will be considered. For each such item a motion, second, discussion and vote becomes necessary.

Motion_____ Second_____

VI. PROGRAMS

A. TIGER TIME (Mueller)

Lesli Mueller, Director of Child Nutrition; Anne Bassett, Food Service Outreach Coordinator; and Aimee Haag, Farm to School Coordinator, will highlight the District's Food Services and farm to School programs.

VII. ADMINISTRATIVE REPORTS

- A. FIRST POLICY READING: POLICY SERIES [700](#), [800](#), [900](#) AND POLICIES REVIEWED ANNUALLY/AS NEEDED - [400](#), [500](#) (Administration)**

Administrators have read these policies and are offering proposed changes for a first reading. The policies and a summary of changes are posted on the District [website](#).

Motion_____ Second_____

B. 2025-2026 SECONDARY STUDENT HANDBOOKS (Principals)

Principals will speak to the proposed changes to the 2025-2026 secondary student handbooks for [Middle School \(summary of changes\)](#) and [High School \(summary of changes\)](#). Administration recommends approval of the handbooks as presented.

Motion_____ Second_____

C. SUPERINTENDENT UPDATE (Deitte)

D. DIRECTOR OF TEACHING AND LEARNING UPDATE (Scott)

E. DIRECTOR OF BUSINESS AND FINANCE UPDATE (Boll)

VIII. BOARD MEMBER TOPICS

A. SUPERINTENDENT’S ANNUAL PERFORMANCE EVALUATION PUBLIC SUMMARY

B. COMMITTEE REPORTS

- Facilities (Jankowski/Knudtson/Olmstead)
- Finance (Massmann, Pollmann)
- Technology (Massmann/Olmstead)

IX. OTHER ITEMS OF BUSINESS

A. UPCOMING BOARD MEETINGS

- **School Board Work Session** - July 28, 2025, 5:30 pm, District Office Conference Room
- **School Board Regular Meeting** - August 11, 2025, 5:30 pm, City Center

B. UPCOMING COMMITTEE MEETINGS

- **Technology** - July 17, 2025, 3:45 pm, District Office Conference Room
- **Finance** - July 23, 2025, 5:00 pm, District Office Conference Room (tentative)
- **Parks, Recreation & Community Education** - August 4, 2025, 5:15 pm, Location to be Determined
- **Finance** - August 7, 2025, 4:00 pm, District Office Conference Room
- **Facilities** - August 8, 2025, 9:00 am, Location to be Determined

C. CLOSED SESSION: NEGOTIATION STRATEGIES

Per M.S. 13D.03, Subd. 1-b the Chair will close the meeting for negotiation strategies.

X. ADJOURN TO OPEN SESSION

XI. ADJOURN

Motion_____ Second_____

CONSENT AGENDA

July 14, 2025

Minutes

The minutes of the [June 23, 2025 special meeting](#) are submitted for review and approval.

Claims

The administration recommends ratification of the [June 10 through July 8, 2025 claims](#) in the amount of \$3,324,014.44.

Employment

Change in Assignment

Bayerl, Mackenzie - Special Education Teacher, Transition Assistance Program, 8/25/25
Brand, Judy - Lead Custodian, Middle School, 6/23/25
Scheuble, Troy - Social Studies Teacher, High School, 8/25/25
Timm, Jodi - Physical Education Teacher, Tiger Elementary, 8/25/25

Community Education

Zetah, Daniel - Community Education Instructor, PRCE, 6/18/25

Extended Employment

Ellefonson, David - Counselor, High School, 7/1/25-6/30/26
Frank, Ma Del - Homeless Liaison, District-wide, 9/2/25
Muellerleile, Alia - Grade 4 Teacher, Park Elementary, 7/7/25-8/15/25
Simondet, Lindsey - Jazz Band Director, Middle School, 10/7/24

Extra-curricular

Thompson, Abigail - Assistant Girls Hockey Coach, High School, 10/27/25

Leaves of Absence (full or intermittent)

Berg, Theresa - Lead Custodian, West Elementary, 9/1/25-9/10/25
Hoeft, Judy - Music Teacher, Tiger Elementary, 8/25/25-9/2/25
Karels, Todd - Electrician, District-wide, 5/21/25-5/23/25
Lopez, Alejandro - Custodian, High School, 4/23/25-4/23/26
Messner, Rebecca - Grade 1 Teacher, West Elementary, 8/25/25-11/10/25

New

Block, Bridget - Title I Teacher, Nonpublic Schools, 8/25/25-6/4/26
Chellin, Cassidy - English Teacher, High School, 8/25/25
Engman, Heidi - Grade 3 Teacher, Tiger Elementary, 8/25/25
Erickson, Tina - Special Education Teacher, Transition Assistance Program, 8/25/25
Larson, Kendall - Early Childhood Special Education Teacher, West Elementary, 8/25/25
Radunz, Jeff - Custodian, Park Elementary, 7/29/25
Theisen, Kate - Speech Language Pathologist, West Elementary, 8/25/25

Resignations

Lauinger, Jennifer - Reading Interventionist, Tiger Elementary, 6/30/25
Kutter, Stephanie - Volleyball Coach, Middle School, 10/14/24
Mahan-Deitte, Sienna - Substitute Education Assistant, West Elementary, 6/30/25

Summer Employment

Amborn, Amanda - Extended School Year Education Assistant and Bus Rider, Middle School, 7/15/25-7/31/25
Hoffmann, LuAnn - Extended School Year Education Assistant and Bus Rider, Transition Assistance Program, 7/15/25-7/31/25
Jozwick, Michele - Extended School Year Teacher, Middle School, 7/15/25-7/31/25
Nelson, Meghan - Extended School Year Teacher, West Elementary, 7/15/25-7/31/25
Olson, Sara - Extended School Year Education Assistant, Middle School, 7/15/25-7/31/25
Plombon, Leslie - Extended School Year Education Assistant Bus Rider, Bus, 7/15/25-7/31/25
Sanken, Sara - Extended School Year Teacher, Middle School, 7/15/25-7/31/25
Streich, Kimberly - Extended School Year Education Assistant Bus Rider, Transition Assistance Program, 7/15/25-7/31/25
Walling, Jody - Extended School Year Education Assistant Bus Rider, Bus, 7/15/25-7/24/25

Long-Term Facility Maintenance Revenue Application

Administration recommends approving the Long-term Facility Maintenance Revenue application.

- [Revenue Projections](#)
- [Expenditure Projections](#)