

Hutchinson Public Schools

Excellence in Academics, Activities, and Character

INDEPENDENT SCHOOL DISTRICT NO. 423

Special Meeting of the Board of Education

June 23, 2025, 5:30 pm

City Council Chambers - 111 Hassan St SE

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE**
- IV. PUBLIC COMMENT** (Opportunity for public comment on agenda items)
- V. CONSENT AGENDA**
 - MINUTES, CLAIMS, EMPLOYMENT, MEMBERSHIP RENEWALS
- VI. PROGRAMS**
 - A. TIGER TIME (Rettmann)
- VII. ADMINISTRATIVE REPORTS**
 - A. FISCAL YEAR 2025-2026 BUDGET ADOPTION (Boll)
 - B. SUPERINTENDENT UPDATE (Deitte)
 - C. DIRECTOR OF TEACHING AND LEARNING UPDATE (Scott)
 - D. 2025-2026 RESOLUTION FOR MEMBERSHIP IN THE MINNESOTA STATE HIGH SCHOOL LEAGUE (Tschida)
 - E. 2025-2026 ELEMENTARY STUDENT HANDBOOKS (Principals)
- VIII. BOARD MEMBER TOPICS**
 - A. COMMITTEE AND BOARD REPORTS
- IX. OTHER ITEMS OF BUSINESS**
 - A. UPCOMING BOARD MEETINGS
 - B. UPCOMING COMMITTEE MEETINGS
- X. ADJOURN**

The Special meeting of the Board of Education of Independent School District No. 423, Hutchinson, Minnesota, will be held on Monday, June 23, 2025, 5:30 pm, in the City Council Chambers at City Center. The following items are listed for your consideration:

I. CALL TO ORDER

II. ROLL CALL

Members Present:

Members Absent:

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENT

Qualifications and Procedure:

- School Board meetings are meetings held in the public, not public meetings.
- Public comment is reserved for students, parents of students, district employees, and members of the community within the boundaries of the school district.
- Board members will listen to public comments; not engage in a discussion.
- Public comment is included on each regular meeting, special meeting and work session agenda and limited to 30 minutes.
- Each speaker is allowed three minutes to speak about items on the agenda.
- Prior to making a comment, state your qualification (student, parent of a student, district employee, or member of the community within the boundaries of the school district).
- Those wishing to address the Board concerning any agenda items are requested to form an orderly line down the center aisle (or designated space).
- The Board Chair may modify the procedure as needed.

V. CONSENT AGENDA (one motion)

The purpose of the "Consent Agenda" is to enable the board to efficiently act on routine business, allowing more time on agenda discussion items. Upon receipt of the agenda, board members may wish to contact the superintendent's office with questions about items included in the Consent Agenda. At the board meeting, the chairman will ask if any board member wants discussion of any Consent Agenda item(s). At that time, board members may request that the board chairman remove any item from the Consent Agenda for separate consideration. The board will proceed by taking action first on the remaining Consent Agenda. Then those individual items, lifted from the agenda, will be considered. For each such item a motion, second, discussion and vote becomes necessary.

Motion_____ Second_____

VI. PROGRAMS

A. TIGER TIME (Rettmann)

VII. ADMINISTRATIVE REPORTS

A FISCAL YEAR 2025-2026 BUDGET ADOPTION (Boll)

Administration recommends adoption of the Fiscal Year 2026 budget as presented by Becky Boll, Director of Business and Finance.

Motion_____ Second_____

- B. SUPERINTENDENT UPDATE (Deitte)
- C. DIRECTOR OF TEACHING AND LEARNING UPDATE (Scott)
- D. 2025-2026 RESOLUTION FOR MEMBERSHIP IN THE MINNESOTA STATE HIGH SCHOOL LEAGUE (Tschida)

Administration recommends approval of the [2025-2026 Resolution for Membership in the Minnesota State High School League \(MSHSL\)](#). The total fee is \$6,310.25 (\$100 membership fee, \$4,480 activity fee and \$1,730.25 per enrollment fee).

Motion_____

Second_____

Roll Call Vote

- E. 2025-2026 ELEMENTARY STUDENT HANDBOOKS (Principals)

Principals will speak to the proposed changes to the 2025-2026 student handbooks for [West Elementary](#) (no changes), [Tiger Elementary](#) (changes highlighted), and [Park Elementary](#) ([summary of changes](#)). Administration recommends approval of the handbooks as presented.

Motion_____

Second_____

VIII. BOARD MEMBER TOPICS

- A. COMMITTEE AND BOARD REPORTS

- Facilities (Jankowski/Knudtson/Olmstead)

IX. OTHER ITEMS OF BUSINESS

- A. UPCOMING BOARD MEETINGS

- **School Board Regular Meeting** - July 14, 2025, 5:30 pm, City Center
- **School Board Work Session** - July 28, 2025, 5:30 pm, District Office Conference Room

- B. UPCOMING COMMITTEE MEETINGS

- **Technology** - June 24, 2025, 3:45 pm, District Office Conference Room
- **Facilities** - July 1, 2025, 10:00 am, Middle School
- **Finance** - July 10, 2025, 4:00 pm, District Office Conference Room
- **Finance** - July 23, 2025, 5:00 pm, District Office Conference Room
- **Parks, Recreation & Community Education** - August 4, 2025, 5:15 pm, Location to be Determined

X. ADJOURN

Motion_____

Second_____

CONSENT AGENDA

June 23, 2025

Minutes

The minutes of the [June 9, 2025 regular meeting](#) are submitted for review and approval.

Employment

Change in Assignment

Cisewski, Melissa - Education Assistant-ADSIS, Tiger Elementary, 9/2/25
Kucera, Dave - DAPE Teacher, Middle School, 8/25/25
Siewert, Troy - Lead Custodian, Park Elementary, 6/11/25

Community Education

Berner, Seth - Community Education Instructor, PRCE, 6/13/25
Cheney, Michelle - Community Education Instructor, PRCE, 6/17/25
Horsman, Josh - Community Education Instructor, PRCE, 6/18/25
Merkins, Trent - Community Education Instructor, PRCE, 6/13/25

Extended School Year

Bayerl, MacKenzie - Education Assistant, Transaction Assistance Program, 7/15/25-7/31/25
Lee, Mehan - Health/Medical Assistant, Transition Assistance Program, 7/15/25-7/31/25
Trout, Jessica - Occupational Therapist, District-wide, 6/9/25-8/22/25
Vasek, Cleone - Speech and Language Pathologist, District-wide, 7/15/25-7/31/25

Extra-curricular

Berscheit, Leah - Head Boys Swimming Coach, High School, 11/24/25
Hemling, Montana - Head Girls Hockey Coach, High School, 10/27/25

Leaves of Absence (full or intermittent)

Turner, Paige - Special Education Teacher, Tiger Elementary, 8/25/25-11/10/25

New

Alsleben, Amber - Early Childhood Special Education Teacher, West Elementary, 8/25/25
Dettman, Ellyssa - Speech Pathologist, Park Elementary, 8/25/25
Hertzog, Katrina - Preschool Teacher, West Elementary, 8/25/25
Muellerleile, Alia - Grade 4 Teacher, Park Elementary, 8/25/25
Nelson, Kael - Casual Custodial, High School, 6/9/25-8/29/25
Tollefsrud, Erin - EL Teacher, Park Elementary and Middle School, 8/25/25

Resignations

Barlow, Abigail - Education Assistant, Middle School, 6/4/25
Riedel, Mackenzi - Volleyball Coach, Middle School, 10/14/24

Retirements

Deal, Koni - Media Assistant, Tiger Elementary, 6/23/25
Dobratz, Shelli - English Teacher, High School, 8/4/25

Summer

Amborn, Amanda - Special Education Assistant, High School, 6/16/25-6/18/25
Atkinson, Courtney - Garden Assistant, Farm, 6/9/25-9/30/25
Bernardy, Samantha - LPN, District-wide, 6/9/25-7/31/25
Boeckers, Mackenzie - Targeted Services Teacher, High School, 6/24/25-6/26/25
Boor, Zachary - Garden Assistant Manager, Farm, 5/19/25-10/14/25
Ellefson, Dave - Targeted Services Teacher, High School, 6/9/25-7/24/24
Fritsch, Katelyn - Targeted Services Teacher, High School, 6/9/25-7/24/25
Hamlow, Ruth - Targeted Services Teacher, High School, 6/9/25 - 7/24/25
Houseman, Ryan - Targeted Services Teacher, High School, 6/9/25-7/24/25
Hubbard, Rhoda - Targeted Services Teacher, High School, 6/9/25-6/26/25
Huls, Hylie - Targeted Services Teacher, West Elementary, 6/6/25-7/25/25
Moore, Andrea - Targeted Service Teacher, High School, 5/12/25-6/30/25
Nava, Maria - Targeted Services Education Assistant, High School, 6/9/25-6/26/25

Rausch, Pam - Targeted Services Teacher, High School, 6/9/25-6/26/25
Renning, Abrah - Targeted Services Teacher, West Elementary, 6/12/25-7/25/25
Rude, Corey - Targeted Services Teacher, High School, 6/9/25-7/24/25
Schmidt, Jeff - Targeted Services Teacher, Middle School, 6/17/25-7/17/25
Steinbach, Joanie - Assistant Production Supervisor, 6/9/25-8/22/25
Werowinski, Patrick - Garden Assistant, Farm, 6/9/25-9/30/25

Membership Renewals

MSBA (Minnesota School Board Association) - 2025-2026 Dues, \$8,800.00
(Policy Services - \$760.00, Membership - \$8,040.00)
MREA (Minnesota Rural Education Association) - 2025-2026 Dues, \$2,500.00
(base fee - \$1,100, legislative fee - \$1,400)