

# Hutchinson Public Schools

*Excellence in Academics, Activities, and Character*

**INDEPENDENT SCHOOL DISTRICT NO. 423**  
**Regular Meeting of the Board of Education**  
**May 12, 2025, 5:30 pm**  
**City Council Chambers - 111 Hassan St SE**

- I. **CALL TO ORDER**
- II. **ROLL CALL**
- III. **PLEDGE OF ALLEGIANCE**
- IV. **PUBLIC COMMENT** (Opportunity for public comment on agenda items)
- V. **CONSENT AGENDA**  
MINUTES, CLAIMS, EMPLOYMENT, AGREEMENTS
- VI. **PROGRAMS**
  - A. STUDENT HIGHLIGHTS (Kobow)
  - B. TIGER TIME (Mahan-Deitte)
- VII. **ADMINISTRATIVE REPORTS**
  - A. SUPERINTENDENT UPDATE (Deitte)
  - B. DIRECTOR OF TEACHING AND LEARNING UPDATE (Scott)
  - C. DIRECTOR OF BUSINESS AND FINANCE UPDATE (Boll)
- VIII. **BOARD MEMBER TOPICS**
  - A. ACKNOWLEDGEMENT OF REQUEST TO NEGOTIATE (Luthens)
  - B. RESOLUTION PLACING TEACHERS ON UNREQUESTED LEAVE OF ABSENCE (Luthens)
  - C. RESOLUTION REDUCING AND DISCONTINUING EDUCATIONAL PROGRAMS AND POSITIONS (Luthens)
  - D. RESOLUTION NONRENEWING PROBATIONARY TEACHERS (Luthens)
  - E. COMMITTEE REPORTS
- IX. **OTHER ITEMS OF BUSINESS**
  - A. UPCOMING BOARD MEETINGS
  - B. UPCOMING COMMITTEE MEETINGS
  - C. UPCOMING SUPERINTENDENT'S SEMI-ANNUAL PERFORMANCE EVALUATION
- X. **ADJOURN**

The regular meeting of the Board of Education of Independent School District No. 423, Hutchinson, Minnesota, will be held on Monday, May 12, 2025, 5:30 pm, in the City Council Chambers at City Center. The following items are listed for your consideration:

**I. CALL TO ORDER**

**II. ROLL CALL**

Members Present:

Members Absent:

**III. PLEDGE OF ALLEGIANCE**

**IV. PUBLIC COMMENT**

**Qualifications and Procedure:**

- School Board meetings are meetings held in the public, not public meetings.
- Public comment is reserved for students, parents of students, district employees, and members of the community within the boundaries of the school district.
- Board members will listen to public comments; not engage in a discussion.
- Public comment is included on each regular meeting, special meeting and work session agenda and limited to 30 minutes.
- Each speaker is allowed three minutes to speak about items on the agenda.
- Prior to making a comment, state your qualification (student, parent of a student, district employee, or member of the community within the boundaries of the school district).
- Those wishing to address the Board concerning any agenda items are requested to form an orderly line down the center aisle (or designated space).
- The Board Chair may modify the procedure as needed.

**V. CONSENT AGENDA (one motion)**

The purpose of the "Consent Agenda" is to enable the board to efficiently act on routine business, allowing more time on agenda discussion items. Upon receipt of the agenda, board members may wish to contact the superintendent's office with questions about items included in the Consent Agenda. At the board meeting, the chairman will ask if any board member wants discussion of any Consent Agenda item(s). At that time, board members may request that the board chairman remove any item from the Consent Agenda for separate consideration. The board will proceed by taking action first on the remaining Consent Agenda. Then those individual items, lifted from the agenda, will be considered. For each such item a motion, second, discussion and vote becomes necessary.

Motion \_\_\_\_\_ Second \_\_\_\_\_

**VI. PROGRAMS**

- A. STUDENT HIGHLIGHTS (Kobow)
- B. TIGER TIME (Mahan-Deitte)

**VII. ADMINISTRATIVE REPORTS**

- A. SUPERINTENDENT UPDATE (Deitte)
- B. DIRECTOR OF TEACHING AND LEARNING UPDATE (Scott)
- C. DIRECTOR OF BUSINESS AND FINANCE UPDATE (BoII)

**VIII. BOARD MEMBER TOPICS**

A. ACKNOWLEDGEMENT OF REQUEST TO NEGOTIATE

The District is in receipt of a request to negotiate from the Education Minnesota Hutchinson Education Support Professions (HESP) bargaining group. Erika Smith will serve as the lead negotiator.

B. [RESOLUTION PLACING TEACHERS ON UNREQUESTED LEAVE OF ABSENCE](#) (Luthens)

Motion \_\_\_\_\_ Second \_\_\_\_\_ Roll Call Vote

C. [RESOLUTION REDUCING AND DISCONTINUING EDUCATIONAL PROGRAMS AND POSITIONS](#) (Luthens)

Motion \_\_\_\_\_ Second \_\_\_\_\_ Roll Call Vote

D. [RESOLUTION NONRENEWING PROBATIONARY TEACHERS](#) (Luthens)

Motion \_\_\_\_\_ Second \_\_\_\_\_ Roll Call Vote

E. COMMITTEE REPORTS

- Facilities (Jankowski/Knudtson/Olmstead)
- Finance (Massmann, Pollmann)
- Parks, Recreation & Community Education (Knudtson)
- Technology (Massmann/Olmstead)

**IX. OTHER ITEMS OF BUSINESS**

A. UPCOMING BOARD MEETINGS

- **School Board Work Session** - May 27, 2025, 5:30 pm, District Office Conference Room
- **School Board Regular Meeting** - June 9, 2025, 5:30 pm, City Center
- **School Board Special Meeting** - June 23, 2025, 5:30 pm, City Center

B. UPCOMING COMMITTEE MEETINGS

- **Technology** - May 15, 2025, 3:45 pm, District Office Conference Room
- **Striving for Comprehensive Achievement and Civic Readiness** - May 19, 2025, 3:30 pm, HHS Forum
- **Educator Licensure & Teacher Quality** - May 21, 2025, 4:00 pm, District Office Conference Room
- **Parks, Recreation & Community Education** - June 2, 2025, 5:15 pm, Location to be Determined
- **Finance** - June 5, 2025, 4:00 pm, District Office Conference Room
- **Facilities** - June 6, 2025, 9:00 am, Location to be Determined

C. UPCOMING SUPERINTENDENT’S SEMI-ANNUAL PERFORMANCE EVALUATION

The Board will conduct a semi-annual performance evaluation of the Superintendent in a closed session at the June School Board meeting. Board members will receive a copy of the evaluation form electronically which should be completed and returned to the Chair by June 1, 2025.

**X. ADJOURN**

Motion \_\_\_\_\_ Second \_\_\_\_\_

## CONSENT AGENDA

May 12, 2025

### Minutes

The minutes of the [April 14, 2025 regular meeting](#) and [April 28, 2025 work session](#) are submitted for review and approval.

### Claims

The administration recommends ratification of the [April 15 through May 5, 2025 claims](#) in the amount of \$2,211,355.15.

### Employment

#### ***Change in Assignment***

Defries, Sandra - Special Education Assistant, Bus,  
Harbarth, Sarah - Substitute Building Nurse, Middle School, 1/27/25  
Hoffmann, LuAnn - Special Education Assistant, West Elementary/High School, 4/25/25  
Hoffmann, LuAnn - Special Education Assistant, West Elementary/Bus, 5/5/25  
Mahan-Deitte, Sienna - Substitute Special Education Assistant, West Elementary, 4/15/25  
Olson, Sara - Long-term Substitute Special Education Teacher, Middle School, 4/28/25-6/5/25

#### ***Community Education***

Jennissen, Henry - Lifeguard, PRCE, 4/15/25  
McCormick, Meg - Community Education Instructor, PRCE, 4/16/25  
McKellips, Christopher - Community Education Instructor, PRCE, 5/5/25

#### ***Extended Employment***

Elling, Ariel - Early Childhood Special Education Teacher, West Elementary, 3/3/25-6/5/25  
Kurth, Ally - Early Childhood Special Education Teacher, West Elementary, 3/3/25-6/5/25  
Nelson, Meghan - Early Childhood Special Education Teacher, West Elementary, 3/3/25-6/5/25

#### ***Extra-Curricular***

Newcomb, Chandler - Assistant Boys LaCrosse Coach, High School, 4/7/25-6/14/25

#### ***Independent Contracts***

Boll, Rebecca - Director of Business and Finance, 2024-2027  
Rodelius, Amy - Special Education Coordinator, 2025-2027  
Scott, Michael - Director of Teaching and Learning, 2024-2027

#### ***Leaves of Absence (full or intermittent)***

Chiolero-Stevens, Isabella - Special Education Assistant, West Elementary, 2/15/25-2/18/26  
Kroon Pesavento, Jennifer - Speech Language Pathologist, West Elementary, 2/27/25-2/27/26  
Vasquez, Vivian - Special Education Assistant, Park Elementary, 3/25/25-3/25/26

#### ***New***

Albrecht, Rebecca - Long-term Substitute Special Education Assistant, Middle School, 5/1/25-6/4/25  
Macemon, Kimberly - Long-term Substitute Grade 2 Teacher, Tiger Elementary, 8/18/25-11/26/25

#### ***Resignations***

Barrick, Emma - Assistant Girls Hockey Coach, High School, 2/22/25  
Crosby, Abbie - Special Education Assistant, Park Elementary, 5/2/25  
Frykman, Jon - Football Coach, Middle School, 10/14/24  
Geislinger, Isabella - Special Education Assistant, Middle School, 5/2/25  
Hanson, Shannon - Special Education Assistant, Transition Assistance Program, 4/28/25  
Harbarth, Sarah - Substitute Building Nurse, District-wide, 4/28/25  
Heilman, Emily - Education Assistant-ADSI, Supervision, Tiger Elementary, 6/4/25  
Janssen, Deborah - Preschool Teacher, West Elementary, 6/5/25  
Nelson, Shonda - Special Education Assistant, High School, 5/1/25  
Pauly, Rebecca - Special Education Teacher/Work Experience Coordinator, Transition Assistance Program, 6/5/25  
Winkels, Margaret - Preschool Teacher, West Elementary, 6/5/25  
Zakrzewski, Amanda - Reading Teacher, Middle School, 6/5/25

#### ***Retirements***

Young, Angela - Education Assistant, Middle School, 6/4/25

**Agreements**

[Adult Basic Education Participating School District Agreement](#) - July 1, 2025 through June 30, 2026

[Purchase of Service Agreement for the Transportation of Children and Youth in Foster Care Placement](#) - July 1, 2025 through June 30, 2027

[Agreement Concerning Teacher of Deaf/Hard of Hearing Sharing Between River Bend Education District #6049 and Hutchinson School District #423](#) - August 25, 2025 through June 1, 2026