

OFFICIAL MINUTES – REGULAR MEETING

Board of Education

Independent School District No. 423

April 14, 2025

CALL TO ORDER – Chair Garrett Luthens called to order the regular meeting of the Board of Education of Independent School District No. 423, Hutchinson, MN, at 5:30 pm in the City Council Chambers at City Center.

ROLL CALL - Members present: Diane Jankowski, Erin Knudtson, Garrett Luthens, Michael Massman, Danny Olmstead, and Sara Pollmann. Dan Deitte, Superintendent; Rebecca Boll, Director of Business Finance, Michael Scott, Director of Teaching and Learning; and Tina Vorliceck, Recording Secretary were also present. Members absent: Brie Kobow, Student Representative.

PUBLIC COMMENTS – Public comments were received about eLearning expectations for K-3 students, families, and staff.

CONSENT AGENDA – Moved by Danny Olmstead, seconded by Sara Pollmann, with all members present voting aye, to approve the consent agenda as follows:

- Approved the minutes of the March 17, 2025 regular meeting and March 31, 2025 special meeting.
- Ratified the March 11 through April 7, 2025 claims in the amount of \$3,065.612.10.
- Authorized the following employment:

Change in Assignment

Bassett, Anne - Food Service Outreach Coordinator, District-wide, 3/24/25-6/30/26
Boeckers, Mackenzie - Special Education Teacher, Overload, High School, 2/19/25-5/9/25
Ebert, Alyssa - Special Education Assistant/Bus Rider, West Elementary/Bus, 3/17/25
Elder, Madison - Special Education Assistant/Bus Rider, West Elementary/Bus, 3/17/25
Johnson, Connie - Long-term Substitute cook Lead, High School, 4/8/25-6/4/25
Olson, Kari - Cook Lead Certified, Park Elementary, 9/3/24
Pearce, Gregory - Special Education Bus Rider, District-wide, 1/2/25
Schaefer, DeAndra - Substitute LPN, District-wide, 2/27/25
Seay, Sonia - Special Education Assistant/Bus Rider, Tiger Elementary/Bus, 2/10/25
Seay, Sonia - Special Education Assistant/Bus Rider, Tiger Elementary/Bus, 3/17/25
Stuber, Laura - Special Education Assistant, Transition Assistance Program, 3/25/25

Community Education

Bestul, Kelly - Community Education Instructor, PRCE, 4/2/25
Crocker, Lily-Anna - Community Education Instructor, PRCE, 3/20/25
Fenske, Trisha - Community Education Instructor, PRCE, 3/17/25
Haugland, Kirsten - Community Education Instructor, PRCE, 3/19/25
Holmgren, Nicole - Community Education Instructor, PRCE, 3/19/25
Jordahl, Rowan - Community Education Instructor, PRCE, 3/21/25
Moore, Selma - Community Education Instructor, PRCE, 3/19/25
Schwinghammer, Susan - Community Education Instructor, PRCE, 3/19/25
Wentzel, Ashley - Community Education Instructor, PRCE, 3/21/25

Extra-Curricular

Buker, Daniel - Head Strength and Conditioning Coach, High School, 3/16/25-6/4/25
Harlander, Chad - Assistant Strength and Conditioning Coach, High School, 3/16/25-6/4/25
Lyons, Andrew - Baseball Coach, Middle School, 4/1/25-5/16/25
Wurdell, Max - Set Builder, High School, 3/24/25-4/28/25
Young, Donald - Event Worker, District-wide, 3/28/25

Leaves of Absence (full or intermittent)

Cassens, Renee - Cook Lead, High School, 2/21/25-4/14/25
Ovadge, Melissa - Art Teacher, Tiger Elementary, 3/10/25-4/7/25
Peller, Bridget - Special Education Assistant, Park Elementary, 9/1/25-10/31/25
Vorliceck, Kristina - Office Manager, District Office, 3/17/25-3/23/25

New

Barlow, Abigail - Education Assistant, Middle School, 4/8/25
 Getzke, Mary - Long-term Substitute Behavior Interventionist/Social Worker, Park Elementary, 4/3/25-6/5/25
 Larson, Kendall - Long-term Substitute Early Childhood Special Education Teacher, West Elementary, 4/15/25-6/5/25
 Polifka, Amy - Special Education Assistant, West Elementary, 4/8/25
 Schroepfer, Christa - Assistant Cook, Middle School, 2/25/25
 Shockcor, Laura - Lead Administrative Assistant, West Elementary, 4/1/25
 Stevens, Bobby Jo - Special Education Assistant, Tiger Elementary, 4/22/25
 Wendroth, Kari - Long-term Substitute Art Teacher, Tiger Elementary, 3/24/25-4/4/25

Resignations

Brown, Leah - Special Education Teacher, Transition Assistance Program, 6/5/25
 Elling, Ariel - Early Childhood Special Education Teacher, West Elementary, 6/5/25
 Grand, Lyndsey - English Learner Teacher, Middle School, 6/5/25
 McCormick, Dylan - Baseball Coach, Middle School, 5/13/24
 Sandoz, Annika - Assistant Boys Swim-Dive Coach, High School, 3/8/25
 Schraw, Tanner - Social Studies Teacher, Middle School, 6/5/25
 Soliz, Vanessa - Special Education Assistant, West Elementary, 4/4/25
 Stuber, Laura - Special Education Assistant, Transition Assistance Program, 3/28/25
 Travis, Peter - Assistant Girls Swim Coach, High School, 11/16/24

Retirements

Betker, Janet - Education Assistant, West Elementary, 6/4/25
 Heikes, Gloriann - Reading Interventionist, Tiger Elementary, 6/5/25

Terminations

Sloan, Nancy - Visually Impaired Teacher, District-wide, 3/28/25
 Utecht, Josie - Special Education Assistant, Tiger Elementary, 3/19/25

- Approved the extended field trip for FFA to Minneapolis, Mn April 27-29, 2025.

STUDENT HIGHLIGHTS - No report.

TIGER TIME - Tim Singer-Towns, High School Assistant Principal, highlighted the Crow River Area Learning Center. The mission is to provide the eligible learner with an alternative to the traditional classroom. To prepare each individual learner to be a productive member of society and a lifelong learner. This is done through recovering lost credits and earning their high school diploma.

SUPERINTENDENT UPDATE (Deitte) - Dan Deitte, Superintendent, provided an update.

DIRECTOR OF TEACHING AND LEARNING UPDATE (Scott) - Michael Scott, Director of Teaching and Learning, provided District highlights and an update from the past month.

DIRECTOR OF BUSINESS AND FINANCE UPDATE - Rebecca Boll, Director of Business and Finance, provided an update.

DIRECTOR OF TECHNOLOGY UPDATE - Nick Schmidt, Director of Technology, provided an update covering all of the devices, hardware and support services provided by the Technology Department.

RESOLUTION DISCONTINUING BEHAVIOR SUPPORT SPECIALIST POSITION - Board Chair Garrett Luthens introduced the following resolution:

RESOLUTION DISCONTINUING BEHAVIOR SUPPORT SPECIALIST POSITION

WHEREAS, pursuant to an individual employment agreement, the District employs Yuri Bjorstrom as a Behavior Support Specialist; and

WHEREAS, the District is experiencing significant financial limitations and needs to discontinue several positions across the District;

NOW, THEREFORE, BE IT RESOLVED by the School Board of Independent District No. 423, Hutchinson, as follows:

1. The School Board finds that financial limitations are just cause for terminating an employment agreement.
2. Effective June 30, 2025, the School Board discontinues the Behavior Support Specialist position because of financial limitations.
3. This Resolution reflects a final action by the School Board.
4. The Superintendent or a designee is directed to give Yuri Bjorstrom written notice that her position has been discontinued and that her employment with the District will end on June 30, 2025.

The motion for adoption of this resolution was made by Michael Massmann and duly seconded by Danny Olmstead, and upon a roll call vote being taken, the following members voted in favor of the motion: Diane Jankowski, Erin Knudtson, Garrett Luthens, Michael Massman, Danny Olmstead, and Sara Pollmann. And the following members voted against the motion: none. Whereupon the resolution was declared duly passed and adopted.

ACKNOWLEDGEMENT OF REQUEST TO NEGOTIATE - The District is in receipt of a request to negotiate from the Local 284 bargaining group. Jeff Leys will serve as the lead negotiator.

COMMUNITY SURVEY RECOMMENDATION - Administration researched the two survey companies being considered to conduct a community survey. Based on past experience and references, Administration recommends The Morris Leatherman Company. Moved by Sara Pollmann, seconded by Erin Knudson, with Erin Knudson and Sara Pollmann voting aye, to approve the recommendation and Diane Jankowski, Garrett Luthens, Michael Massmann, and Danny Olmstead voting nay. Motion failed two (2) to four (4).

COMMITTEE REPORTS - Committee reports were presented as follows:

- Comprehensive Achievement & Civic Readiness (Jankowski/Pollmann) - Finance literacy curriculum is taught in three different classes. SouthPoint Financial held an information/hand-on experience for students in grades 10-12.
- Educator Licensure & Teacher Quality (Jankowski) - The committee processed clock hour forms. The members have a formal process in place to ensure educators are taking appropriate/accredited continuing learning courses to meet licensure requirements.
- Facilities (Jankowski/Knudtson/Olmstead) - The group was unable to meet in person. The Director of Buildings and Grounds provided a written report. To fix the windows at Tiger, they will need to be removed, caulked and re-installed. Facility space issues continue to be reviewed (West Elementary will have one less classroom next year which will alleviate some space issues in that location). Facility rental fees are being reviewed. The Middle School lockers will be replaced this summer.
- Finance (Massmann/Pollmann): Bill Tschida, Activities Director, provided an update to the 2025-2026 budget for the Activities Department. This may be presented to the full Board at the April work session. The committee also reviewed the budget reduction package, supply purchases (requesting more information on the review/approval process), and the revenues, expenses and bills.
- Parks, Recreation & Community Education (Knudtson) - Registration for summer activities is open. A proposal was received for a remote control vehicle park. The zipline at the pool is being evaluated to determine if it should be repaired, replaced or removed. The 2024 annual report was presented. A \$60,000 grant was received from the Burich Foundation to update the digital sign at the east entrance of the Burich Arena.

UPCOMING BOARD MEETINGS -

- **School Board Work Session** - April 28, 2025, 5:30 pm, District Office Conference Room
- **School Board Regular Meeting** - May 12, 2025, 5:30 pm, City Center

UPCOMING COMMITTEE MEETINGS -

- **Technology** - April 17, 2025, 3:45 pm, District Office Conference Room
- **Finance** - April 24, 2025, 4:00 pm, District Office Conference Room

- **Parks, Recreation & Community Education** - May 5, 2025, 5:15 pm, Location to be Determined
- **Facilities** - May 9, 2025, 9:00 am, Location to be Determined
- **Finance** - May 12, 2025, 3:00 pm, District Office Conference Room
- **Striving for Comprehensive Achievement and Civic Readiness** - May 19, 2025, 3:30 pm, HHS Forum
- **Educator Licensure & Teacher Quality** - May 21, 2025, 4:00 pm, District Office Conference Room

ADJOURN - Moved by Erin Knudtson, seconded by Michael Massmann, with all members present voting aye, to adjourn the regular meeting at 6:40 pm.



Garrett Luthens, Chair

5/12/2025

Date



Michael Massmann, Clerk

5/12/2025

Date