

OFFICIAL MINUTES – REGULAR MEETING

Board of Education

Independent School District No. 423

March 17, 2025

CALL TO ORDER – Chair Garrett Luthens called to order the regular meeting of the Board of Education of Independent School District No. 423, Hutchinson, MN, at 5:30 pm in the City Council Chambers at City Center.

ROLL CALL - Members present: Diane Jankowski, Erin Knudtson, Garrett Luthens, Danny Olmstead, and Sara Pollmann. Rebecca Boll, Director of Business Finance, and Michael Scott, Director of Teaching and Learning, were also present. Members absent were Michael Massman, Clerk; Dan Deitte, Superintendent; and Brie Kobow, Student Representative.

PUBLIC COMMENTS – No public comments were received.

CONSENT AGENDA – Moved by Sara Pollmann, seconded by Erin Knudtson, with all members present voting aye, to approve the consent agenda as follows:

- Approved the minutes of the February 10, 2025 regular meeting, February 24, 2025 work session, and February 25, 2025 special meeting.
- Ratified the February 5 through March 6, 2025 claims in the amount of \$3,689.320.28.
- Authorized the following employment:

Change in Assignment

Anderson, Haley - Special Education Assistant and Bus Rider, Transition Assistance Program/Bus, 2/3/25
Bashans, Gina - Education Assistant, West Elementary, 1/28/25
Bontjes, Savannah - Student Supervisor/Title, West Elementary, 2/24/25
Borstad, Amy - Education Assistant, Middle School, 3/3/25
Chiolero-Stevens, Isabella - Special Education Assistant, West Elementary, 2/10/25
Dettman, Robin - Speech Language Pathologist, Overload, West Elementary, 2/10/25-6/5/25
Mahan-Deitte, Olivia - Special Education Assistant, West Elementary/Tiger Elementary, 2/24/25
McDonald, Shelley - Cook Lead Certified, Tiger Elementary, 2/18/25
Johnson, Alyssa - Special Education Assistant and Bus Rider, Transition Assistance Program/Bus, 2/3/25
Kroon Pesavento, Jennifer - Speech Language Pathologist, Overload, West Elementary, 2/10/25-6/5/25
Kruse, Denise - Speech Language Pathology, Overload, West Elementary, 2/10/25-6/5/25
McGraw, Karla - Special Education Assistant, Middle School, 2/24/25
Olson, Janet - Special Education Assistant, West Elementary/Bus, 12/9/24
Schaufler, Jennifer - Early Childhood Family Education Teacher, West Elementary, 1/9/25
Topero, Jaime - Substitute Education Assistant-ECFE, West Elementary, 1/23/25-5/23/25
Topero, Jaime - Education Assistant/Special Education Assistant/Education Assistant-ECFE, West Elementary, 2/12/25

Community Education

Hansen, Mikayla - Community Education Instructor, PRCE, 3/7/25
Hochsprung, Joyce - Community Education Instructor, PRCE, 2/14/25
Kuharski, Debora - Community Education Instructor, PRCE, 2/14/25
Nyberg, Trisha - Community Education Instructor, PRCE, 2/27/25
Reinert, Linda - Community Education Instructor, PRCE, 3/7/25
Soeffker, Steven - Community Education Instructor, PRCA, 2/17/25

Extra-Curricular

Berge, Joshua - Baseball Coach, Middle School, 4/1/25-5/16/25
Borstad, Amy - Head Special Olympics Equestrian Coach, High School, 6/1/25-9/15/25
Hoag, Jessica - Head Girls Swim Coach, High School, 8/11/25-11/15/25
Lewis, Donald - Long-term Substitute Assistant Boys Track Coach, High School, 3/10/25-6/12/25
Watzke, Jeremy - Head Girls LaCrosse Coach, High School, 3/31/25-6/14/25

Leaves of Absence (full or intermittent)

Medina, Cassandra - Special Education Assistant, Middle School, 2/18/25-4/30/25

Pauly, Rebecca - Special Education Teacher, Transition Assistance Program, 9/2/25-11/24/25

New

Buboltz, Lacy - LPN, Middle School, 3/18/25

Cherveney, Brynn - Special Education Assistant, Transition Assistance Program, 2/25/25

Colin, Elizabeth - Special Education Assistant, High School, 3/4/25

Eckhart, Ronda - Long-term Substitute Agriculture Teacher, High School, 3/17/25-6/5/25

Hanson, Shannon - Special Education Assistant, Transition Assistance Program, 2/25/25

Ives, Tobii - Long-term Substitute Special Education Teacher, Tiger Elementary, 3/3/25-5/5/25

Knoll, Kathy - Special Education Assistant, Tiger Elementary, 3/18/25

Losievski, Savanna - Special Education Assistant, West Elementary, 3/18/25

Nelson, Shonda - Special Education Assistant, High School, 3/4/25

Nicklay, Gabrielle - Long-term Substitute ECSE Speech Pathologist, West Elementary, 3/3/25-6/5/25

Wurzberger, Kaitlyn - Special Education Assistant, West Elementary, 3/18/25

Resignations

Butler, Matthew - Assistant Boys LaCrosse Coach, High School, 6/15/24

Drew, Jodi - Education Assistant-Title 1, West Elementary, 3/7/25

Fairbanks, Rory - Head Boys Swim Coach, High School, 3/8/25

Selchow, Jordan - Long-term Substitute Early Childhood Special Education Teacher, West Elementary, 3/7/25

Young, Donald - Special Education Assistant, High School, 3/28/25

Retirements

Smith, Sarah - Grade 2 Teacher, Tiger Elementary, 6/5/25

Targeted Services

Wacholz, Larissa - Teacher, Park Elementary, 2/3/25-4/24/25

- Approved the Lead in Water and Radon Testing at TAP (Transition Assistance Program) Building report.
- Approved the following seniority lists: Education Minnesota Hutchinson Education Support Professionals- full-time and part-time.
- Approved contract renewal between SWWC Service Cooperative and Hutchinson School District for dues, RMIC services, student data privacy program, behavior analyst services, and STARRS Online Academy for \$64,442.43 - July 1, 2025 through June 30, 2026.

STUDENT HIGHLIGHTS - No report.

TIGER TIME - Dan Olberg, Park Elementary Principal, highlighted the Park Elementary enrichment program, focusing on student morning announcements.

SUPERINTENDENT UPDATE (Deitte) - No report.

DIRECTOR OF TEACHING AND LEARNING UPDATE (Scott) - Michael Scott, Director of Teaching and Learning, provided District highlights and an update from the past month.

DIRECTOR OF BUSINESS AND FINANCE UPDATE - Rebecca Boll, Director of Business and Finance, provided an update.

ACTIVITIES DEPARTMENT UPDATE - Bill Tschida, Activities Director, presented proposed ideas for the 2025-2026 budget (gate fees, season passes, family cap, participation fees, and profit/loss by activity). The proposal will be under Board review until May. The approved recommendations will be included in the 2026 budget adoption prior to July 1.

RESOLUTION ACCEPTING DONATIONS (Knudtson) – Chair Garrett Luthens introduced the resolution.

RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota Statutes 123B.02, Subd. 6 provides: “The board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, or for the benefit of pupils thereof, including trusts created to provide pupils of the district with advanced education after completion of high school, in the advancement of education.”; and

WHEREAS, Minnesota Statutes 465.03 provides: “Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.”; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full;

THEREFORE, BE IT RESOLVED, that the School Board of Hutchinson Public Schools, ISD 423, gratefully accepts the following donations as identified below:

<u>Donor</u>	<u>Item</u>	<u>Designated Purpose (if any)</u>
Carl Hoeft	\$310.48	Park Elementary STREAM Programming
General Mills Box Tops	\$33.90	Box Tops for Education
Otter Cares Foundation/Lucy Nuremberg	\$275.00	Mr. Durheim’s STREAM Classroom
Donors Choose - 3MGives	\$649.84	Park Elementary Art Room Drying Racks
Burich Foundation	\$2,000.00	Corey Greenwood Event
Herbert or Marjorie Hoff	\$25.00	Middle School REACH Program
Dale or Judy Schumann	\$25.00	Middle School REACH Program
Janet or Merlin Mackenthun	\$20.00	Middle School REACH Program
Clinton or Diane Knorr	\$500.00	Middle School REACH Program
Hutchinson Area Women of Today	\$250.00	Middle School Robotics
Uponor Inc.	\$7,500.00	High School TigerPath
The Hair Lounge	\$100.00	Girls Basketball
Dave McKinhey	\$60.00	Girls Basketball
Parkview Dental	\$50.00	Boys Basketball
Foster Mechanical	\$200.00	Girls Basketball
Larry Schutte	\$200.00	Girls Basketball
Snap Mobile Fundraiser	\$2,210.24	Girls Basketball
Hutchinson Youth Basketball Association	\$4,000.00	Track & Field
Seth & Ashley Neumann	\$2,000.00	Track & Field
Curtiss-Wright	\$500.00	Robotics
Hutch Tiger Booster Club	\$1,000.00	Track & Field
Jay Malone Motors	\$100.00	Robotics
Marcus Max	\$250.00	Robotics
Midwest Industrial Tool Grinding, inc.	\$500.00	Robotics
A. West Equip. Inc.	\$500.00	Robotics
Citizens Bank & Trust Co Charity Donation Payroll	\$125.00	TAP Program
Total	\$23,384.46	
Year to Date Total	\$120,546.94	

The motion for adoption of this resolution was made Danny Olmstead and duly seconded by Diane Jankowski, and upon a roll call vote being taken, the following members voted in favor of the motion: Diane Jankowski, Erin Knudtson, Garrett Luthens, Danny Olmstead, and Sara Pollmann. And the following members voted against the motion: none. Whereupon the resolution was declared duly passed and adopted.

COMMITTEE REPORTS - Committee reports were presented as follows:

- Facilities (Jankowski/Knudtson/Olmstead) - A tour was led by Justin TenEyck at the Middle School to look at the locker layout for new locker replacement ideas. Still working on resolving leaking windows at Tiger, the company was coming out to examine them. Justin TenEyck and his team were certified by the state regarding taking care of the grounds, especially during weather/ice/snow.
- Finance (Massmann/Pollmann): Reviewed and answered questions on the bills/check register. Reviewed proposals for a community survey for levy/referendum, further information for the survey will be gathered.
- Parks, Recreation & Community Education (Knudtson) - Summer PRCE brochure will be out in late March, registration is open on April 9. Safe Routes to school were revisited. Possible Pickleball locations were discussed. Burich Arena maintenance on ice compressors discussed.
- Student Health & Wellness (Knudtson) - Working with the High School students (mainly at this time) on how to promote healthy habits. Focus was on "How to make informal decisions on what they are drinking", posters and TikTok videos were being made to inform students. Student nutrition goals are to come.
- Technology (Massmann/Olmstead) - Had an AI (Artificial Intelligence) presentation on how it is being approached for staff and students. Updates in security/cybersecurity. Talked about technology requests and the technology budget for next year.
- Calendar (Olmstead) - The 2025-2026 academic calendar is still in the works.

UPCOMING BOARD MEETINGS -

- **School Board Special Meeting** - March 31, 2025, 5:30 pm, City Center
- **School Board Regular Meeting** - April 14, 2025, 5:30 pm, City Center

UPCOMING COMMITTEE MEETINGS -

- **Insurance** - March 19, 2025, 3:45 pm, District Office Conference Room
- **Technology** - March 20, 2025, 3:45 pm, District Office Conference Room
- **Comprehensive Achievement & Civic Readiness** - March 24, 2025, 3:30 pm, High School Forum
- **Educator Licensure & Teacher Quality** - March 26, 2025, 4:00 pm, District Office Conference Room
- **Finance** - March 27, 2025, 5:00 pm, District Office Conference Room
- **Parks, Recreation & Community Education** - April 7, 2025, 5:15 pm, Location to be Determined
- **Insurance** - April 9, 2025, 3:45 pm, District Office Conference Room
- **Finance** - April 10, 2025, 4:00 pm, District Office Conference Room
- **Facilities** - April 11, 2025, 9:00 am, Location to be Determined
- **Finance** - April 24, 2025, 4:00 pm, District Office Conference Room
- **Meet & Confer** (if needed) - April 28, 2025, 3:45 pm, District Office Conference Room

ADJOURN - Moved by Sara Pollmann, seconded by Erin Knudtson, with all members present voting aye, to adjourn the regular meeting at 6:28 pm.



Garrett Luthens, Chair

4/14/2025
Date



Michael Massmann, Clerk

4/14/2025
Date