

OFFICIAL MINUTES – WORK SESSION

Board of Education

Independent School District No. 423

November 25, 2024

CALL TO ORDER – Chair Garrett Luthens called to order the work session of the Board of Education of Independent School District No. 423, Hutchinson, MN, at 5:45 pm in the Hutchinson Middle School Media Center.

ROLL CALL - Members present: Tiffany Barnard, Erin Knudtson, Garrett Luthens, Michael Massmann, Danny Olmstead, and Sara Pollmann. Also present were Dan Deitte, Superintendent; Becky Boll, Director of Business Finance; Michael Scott, Director of Teaching and Learning; and Tina Vorlicek, recording secretary. Members absent: none.

PUBLIC COMMENTS – No public comments were offered.

2024-2025 WEATHER HANDBOOK (Deitte) - Moved by Erin Knudtson, seconded by Michael Massmann, with all members present voting aye, to approve the 2024-2025 weather handbook with Superintendent Diette having the authority to change the number of e-learning days to meet staffing needs.

EXTENDED FIELD TRIP (Deitte) - Moved by Erin Knudtson, seconded by Michael Massmann, with all members present voting aye, to approve the extended field trip for Boys Basketball to Zimmerman, Mn, December 6 - 7, 2024.

MREA CONFERENCE RECAP (Pollmann) - Sara Pollmann shared information from the MREA Conference regarding technology and operating levies. This will be discussed at the January Board work session.

SCHOOL BOARD COMPENSATION SCHEDULE DISCUSSION (Luthens/Board) - The Board discussed a new proposed salary schedule. The stipend for attending an in-person meeting virtually should be \$25 (not the full amount). It was recommended the schedule be reviewed every two years by incumbent Board members (not up for election). The Board Treasurer will be responsible for tracking meeting attendance and submitting for reimbursement. There is one grace period to report attendance (then it will be lost). The salary schedule will be an action item on the December 9, 2024 regular Board agenda.

BOARD COMMITTEE DISCUSSION (Luthens/Board) - Board committees and Board member participation was discussed. Suggested changes include: Facilities - change from three to two Board members, Insurance - 1 member that is also a member of the Finance committee, Meet & Confer - change to three designated members (instead of all six) and consider meetings with the other bargaining groups (HESP, Local 284, Admin, Independents), Policy Review - two members with one designated alternative (instead of just two), Technology - consider increasing to two (will need more robust meetings/discussions if a technology levy election is held), Transportation - change from three to two.

BOARD GOALS (Luthens/Board) - Goal 2: **Board Performance:** governance, proactive leadership, board member knowledge of responsibilities, time management. Sara Pollmann reviewed and recommended questions for the annual School Board self evaluation. The Board reviewed and agreed with the questions. For this year, the questions will be emailed to Board members (through SurveyMonkey) on November 27 with a deadline to complete by December 15. The survey summary will be reviewed at the January 27, 2025 work session. In future years, consider emailing the survey to Board members in September or October for review at the October or November work session.

ADJOURN - Moved by Michael Massmann, seconded by Erin Knudtson, with all members present voting aye, to adjourn the work session at 7:37 am.



Garrett Luthens, Chair

12/9/2024

Date



Tiffany Barnard, Clerk

12/9/2024

Date