

## **OFFICIAL MINUTES – WORK SESSION**

Board of Education

Independent School District No. 423

January 27, 2025

**CALL TO ORDER** – Chair Garrett Luthens called to order the work session of the Board of Education of Independent School District No. 423, Hutchinson, MN, at 5:30 pm in the District Office conference room.

**ROLL CALL** - Members present: Diane Jankowski, Erin Knudtson, Garrett Luthens, Michael Massmann, Danny Olmstead, and Sara Pollmann. Also present were Dan Deitte, Superintendent; Becky Boll, Director of Business Finance; Michael Scott, Director of Teaching and Learning; and Tina Vorlicek, recording secretary. Members absent: none.

**PLEDGE OF ALLEGIANCE** - Chair Garrett Luthens led the meeting in the pledge of allegiance.

**PUBLIC COMMENTS** – No public comments were offered.

**MSBA CONFERENCE RECAP** - Board members shared a short overview of the sessions attended at the conference.

**REIMBURSEMENT DISCUSSION/REQUEST** - Michael Massmann has purchased a new resource through ISD First Aid. The ISD First Aid Kit is customized to specific districts (using public data sources) and includes a printed workbook (and a digital version for personal, non-commercial use). Michael Massmann will provide Board members with additional information to review before the next work session. Moved by Michael Massmann, seconded by Erin Knudtson, to table the request for reimbursement until the February 24, 2025 work session.

**SCHOOL BOARD SELF EVALUATION SURVEY SUMMARY** - The survey summary will be used as a starting point for Board members to develop goals for the Board. At the February 24, 2025 work session, Evaluation Survey Summary/Board Goals will be the last item on the agenda. Board members should be prepared to share an item(s) from the summary as a goal for the Board.

**TECHNOLOGY AND OPERATING LEVIES** - Becky Boll, Director of Business and Finance, provided an overview of operating levies versus technology levies. The Board requested additional information on both types of levies from Ehlers (the District's financial advisors) at the next regular Board meeting.

**LONG RANGE FINANCIAL PROJECTIONS** - Becky Boll, Director of Business and Finance, provided three long range financial planning scenarios (worse case, best case, and middle ground). Administrators will develop the 2025-2026 budget using the middle ground scenario, as directed by the Board.

**SCHOOL BOARD HANDBOOK** - Moved by Garrett Luthens, seconded by Diane Jankowski, with all members present voting aye, to approve the 2025 School Board Handbook as presented with the addition of a board compensation procedure.

**BOARD GOALS** - Tabled.

**ADJOURN** - Moved by Danny Olmstead, seconded by Michael Massmann, with all members present voting aye, to adjourn the work session at 8:45 pm.



Garrett Luthens, Chair

2/10/2025

Date



Michael Massmann, Clerk

2/10/2025

Date