

OFFICIAL MINUTES – REGULAR MEETING

Board of Education

Independent School District No. 423

May 13, 2024

CALL TO ORDER – Chair Garrett Luthens called to order the regular meeting of the Board of Education of Independent School District No. 423, Hutchinson, MN, at 5:31 pm in the City Council Chambers at City Center.

ROLL CALL - Members present: Tiffany Barnard, Garrett Luthens, Erin Knudtson, Michael Massmann, Danny Olmstead, and Sara Pollmann. Also present were Dan Deitte, Superintendent; Becky Boll, Director of Business Finance; Michael Scott, Director of Teaching and Learning; Tina Vorlicek, recording secretary; and Brei Kobow and Joel Wang, Student Representative. Members absent: none.

PUBLIC COMMENTS – Public comments were received regarding student transportation (transparency and zoning).

CONSENT AGENDA – Moved by Michael Massmann, seconded by Erin Knudtson, with all members present voting aye, to approve the consent agenda as follows:

- Approved the minutes of the April 8, 2024 regular meeting, the minutes of the April 22, 2024 work session and the minutes of the April 25, 2024 special meeting.
- Ratified the April 10 through April 29, 2024 claims in the amount of \$2,472.829.71 (including wire transfers).
- Authorized the following employment:

Casual

Jones, Bella - Custodial, Park Elementary, 6/3/24-8/30/24
Ondracek, Morgan - Custodial, West Elementary and Tiger Elementary, 6/3/24-8/30/24
Peetsch, Shelly - Custodial, Middle School, 6/3/24-8/30/24
Sanders, Lisa - Custodial, Park Elementary, 6/3/24-8/30/24
Schmidt, Alexander - Custodial, High School, 6/3/24-8/30/24
Walker, Abby - Custodial, High School, 6/3/24-8/30/24

Change in Assignment

Borstad, Amy - Substitute Teacher, Middle School, 1/23/24-5/30/24
Farenbaugh, Kristine - LPN, High School, 4/22/24
Heilman, Emily - Education Assistant-ADSIS, Student Supervisor, Tiger Elementary, 4/17/24
Kopesky, Michelle - Administrative Assistant, Middle School, 4/22/24
McDonald, Shelley - Cook, Middle School, 4/22/24
McGraw, Karla - Special Education Assistant, Middle School, 4/15/24
Messner, Emily - Special Education Assistant, Tiger Elementary, 4/22/24
Mielke, Jacalynn - Education Assistant/Student Supervisor, Middle School, 4/8/24-5/30/24
Morales, Tiffany - Special Education Assistant and Substitute, Bus/Community and ECFE, 3/1/24
Rustige, Victoria - Early Childhood Special Education Teacher, West Elementary, 8/26/24
Sitz, Lisaann - Cook, High School, 9/1/21
Steece, Timothy - Physical Therapist, District-wide, 8/26/24

Extended Employment

Entinger, Ashley - Kindergarten Connection Teacher, West Elementary, 7/8/24-8/2/24
Gorud, Shelly - Kindergarten Connection Education Assistant, West Elementary, 7/8/24-8/2/24

Extended School Year

Amborn, Amanda - Education Assistant, Park Elementary, 7/9/24-7/25/24

Bacon, Angela - Teacher, Park Elementary, 7/8/24-7/26/24
Bacon, Nicolos - Education Assistant, Park Elementary, 7/9/24-7/25/24
Beilke, Halii - Education Assistant, Tiger Elementary, 7/9/24-7/25/24
Brown, Leah - Teacher, Transition Assistance Program, 7/8/24-7/26/24
Chan, Samantha - Teacher, Park Elementary, 7/8/24-7/26/24
Daak, Yolanda - Education Assistant, West Elementary, 7/9/24-7/25/24
Dressel, Haley - Education Assistant, High School, 7/9/24-7/25/24
Ebert, Alyssa - Education Assistant, Park Elementary, 7/9/24-7/25/24
Elder, Madison - Education Assistant, Tiger Elementary, 7/9/24-7/25/24
Foster, Stacy - Education Assistant, West Elementary, 7/9/24-7/25/24
Gill, Jennifer - Education Assistant, Park Elementary, 7/9/24-7/25/24
Goebel, Susan - Teacher, High School, 7/8/24-7/26/24
Johnson, Gwen - Education Assistant, High School, 7/9/24-7/25/24
Jozwick, Michele - Teacher, West Elementary, 7/8/24-7/26/24
Mezera, Rachel - Education Assistant, Park Elementary, 7/9/24-7/25/24
Medina, Cassandra - Education Assistant, Tiger Elementary, 7/9/24-7/25/24
Nisse, Amy - Teacher, High School, 7/8/24-7/26/24
Olson, Sara - Education Assistant, Park Elementary, 7/9/24-7/25/24
Overman, Andrea - Teacher, West Elementary, 7/8/24-7/26/24
Pachan, Karen - Teacher, High School, 7/8/24-7/26/24
Pauly, Rebecca - Teacher, Transition Assistance Program, 7/8/24-7/26/24
Petersen, Brenda - Education Assistant, High School, 7/9/24-7/25/24
Plath, Nichole - Education Assistant, Transition Assistance Program, 7/9/24-7/25/24
Pohlman, Max - Education Assistant, Park Elementary, 7/9/24-7/25/24
Rieke, Lori - Education Assistant, Park Elementary, 7/9/24-7/25/24
Sanken, Sara - Teacher, Park Elementary, 7/8/24-7/26/24
Seay, Sonia - Education Assistant, West Elementary, 7/9/24-7/25/24
Soliz, Vanessa - Education Assistant, West Elementary, 7/9/24-7/25/24

Extra-curricular

Bedard, Louis - Special Olympics/Unified Coach, High School, 4/16/24
Manderscheid, Cody - Baseball Coach, Middle School, 4/8/24
Sjoberg, Samuel - Assistant Boys Hockey Coach, High School, 11/11/24
Starke, Randy - Head Boys Basketball Coach, High School, 11/15/24

Leave of Absence

Burnison, Shanna - Cook, West Elementary, 3/12/24-5/30/24

New

Field, Mark - Special Education EBD Teacher, West Elementary, 8/26/24
Hjerpe, Madison - Speech Language Pathologist, Early Childhood Special Education, West Elementary, 8/26/24
Johnson, Abigail - Special Education EBD Teacher, Tiger Elementary, 8/26/24
Peterson, Sara - Substitute Assistant Cook, District-wide, 5/1/24-6/28/24
Rolling, Dakota - Special Education LD Teacher, West Elementary, 8/26/24
Runke, Brittany - Special Education Assistant, West Elementary, 4/23/24
Shorkey, Lauren - Family and Consumer Science Teacher, High School, 8/26/24
St. Sauver, Nicholas - Assistant Cook, High School, 4/19/24
Sullivan, Robyn - Special Education EBD/ASD Teacher, West Elementary and Tiger Elementary, 8/26/24
Taylor, Karrie - Director of Special Services, District Office, 7/1/24

Other

Plombon, Leslie - Special Education Assistant, Bus/Community, 4/15/24

Schmalz, Fabiola - Administrative Support Professional, District Office, 4/16/24-5/31/24

Resignation

Beffert, Brian - Strength and Conditioning Coach, High School, 5/30/24
Blazinski, Sarah - Behavior Interventionist, West Elementary and Tiger Elementary, 5/30/24
Drew, Jodi - Education Assistant-Title I/Supervision, Park Elementary, 5/17/24
Eckhart, Ronda - National Honor Society Advisor, High School, 5/30/24
Elliott, Julia - Special Education Teacher, West Elementary and Tiger Elementary, 5/30/24
Lofgren, Shelby - Music Teacher, West Elementary, 5/30/24
Milton, Kristen - STREAM Teacher, West Elementary, 5/30/24
Nisse, Amy - Special Olympics/Unified Coach, High School, 4/20/24
Osman, Katia - Science Teacher, High School, 5/30/24
Raabe, Nathaniel - Vocal Music Teacher, High School, 5/30/24
Raisanen, Ava - Art Teacher, Middle School, 5/30/24
Reierson, Stephanie - Special Education Assistant, West Elementary, 3/22/24
Ruppert, Megan - Grade 9 Volleyball Coach, High School, 11/11/23
Sullivan, Jessica - Special Education Assistant, Transition Assistance Program, 5/29/24
Vaillancourt, Heather - Intervention Teacher, West Elementary, 5/30/24

Retirement

Block, Bridget - ADSIS Teacher, West Elementary, 5/24/24
Danks, Sheryl - Cook Lead, Park Elementary, 5/24/24

Targeted Services

Maiers, Kris - Teacher, Park Elementary, 6/17/24-7/25/24
Mallak, Nikki - Teacher, Park Elementary, 6/17/24-7/25/24
Olberg, Katie - Teacher, Park Elementary, 6/17/24-7/26/24
Schmidt, Jeff - Math Teacher, Middle School, 6/17/24-7/19/24
Weisenberger, Katie - Teacher, Park Elementary, 6/17/24-7/26/24
Zakrzewski, Amanda - English Teacher, Middle School, 6/17/24-7/18/24

- Approved the Adult Basic Education Participating School District Agreement for the period of July 1, 2024 through June 30, 2025.

STUDENT HIGHLIGHTS (Kobow) - Joel Wang and Brie Kobow, Student Representatives, provided an update about student activities and events.

TIGER TIME - Jen Mahan-Deitte, Tiger Elementary Interim Principal, introduced Music Teacher Judy Hoeft who provided an overview of the music enrichment program. Students Josiah Dostal, Liam Paulson, Ben Czmowski, Ruth Kamrath, Mathilda Evenson, and Hailey Curry showcased two songs on the ukulele.

ACTIVITY FEES INCREASE PROPOSAL (Tschida) - Bill Tschida, Activities Director, presented three options for a proposed increase in activity fees. The three options included flat fee increases across all activities with the recommendation being a \$10 increase in activity fees and passes and a \$1 increase in admission fees. The Board proposed other ways to make the increases more equitable between activities (Director Michael Massmann will work with Bill Tschida). The current proposal or a revised proposal will be presented at the next regular Board meeting for action from the Board and effective July 1, 2024.

SUPERINTENDENT UPDATE - Dan Deitte, Superintendent, provided an update.

DIRECTOR OF TEACHING AND LEARNING UPDATE (Scott) - Michael Scott, Director of Teaching and Learning, provided District highlights and an update from the past month.

COMMITTEE REPORTS - Committee reports were presented as follows:

- Technology (Olmstead) - The main topic was AI (how it can help teachers teach and help students become better writers) and the need for training. A sub-committee is being formed. Also discussed operations, testing and a request for proposal.
- Insurance (Luthens) - Reliance was selected for ancillary insurances, i.e. dental, LTD and life insurance. Employee open enrollment is open through May 15.
- Facilities (Knudtson) - Regarding transportation: Superior Transportation has secured all buses (a few vans are needed), is connecting with local drivers, has purchased the same software currently being used and working on routing, and a bus facility is being researched.
- Parks, Recreation & Community Endowment (Pollmann) - The goats will be here in June by the river, Roberts Park and Miller's Woods, received the MRPA Excellence Award, and in the process of purchasing two recumbent bicycles.
- World's Best Workforce (Pollmann) - The graduation rate last year was 90.5% (a few will graduate later through the TAP program). Since 2020, the graduation rate has increased 8.8%. Middle School staff are reviewing all of the changes implemented this year and adjusting for next year.
- Finance (Pollmann) - The committee reviewed activity fees, the check register, and the adjusted date for the preliminary budget hearing for 2024-2025.

UPCOMING BOARD MEETINGS -

- **School Board Work Session** - May 28, 2024 - canceled
- **Regular School Board Meeting** - June 10, 2024, 5:30 pm, City Center (budget presentation and necessary action items)
- **Special School Board Meeting** - June 24, 2024, 5:30 pm, City Center (budget adoption and necessary action items)

UPCOMING COMMITTEE MEETINGS -

- **Educator Licensure & Teacher Quality** - May 15, 2024, 4 pm, Tiger Elementary Conference Room
- **Finance** - May 28, 2023, 2:30 pm, Middle School Conference Room
- **Parks, Recreation & Community Education** - June 3, 2024, 5:15 pm, Location to be Determined
- **Technology** - June 7, 2024, 7:15 am, Google Meet
- **Facilities** - June 7, 2024, 10:00 am, Location to be Determined
- **Finance** - June 10, 2023, 1:00 pm, Location to be Determined

UPCOMING SUPERINTENDENT'S SEMI-ANNUAL PERFORMANCE EVALUATION - The Board will conduct a semi-annual performance evaluation of the Superintendent in a closed session at the July School Board meeting. Board members will receive a copy of the evaluation form electronically which should be completed and returned to the Chairman by July 1, 2024.

ADJOURNMENT - Moved by Michael Massmann, seconded by Danny Olmstead, with all members present voting aye, to adjourn the regular meeting at 7:19 pm.



Garrett Luthens, Chair

6/10/2024

Date



Tiffany Barnard, Clerk

6/10/2024

Date