

OFFICIAL MINUTES – REGULAR MEETING

Board of Education

Independent School District No. 423

April 8, 2024

CALL TO ORDER – Chair Garrett Luthens called to order the regular meeting of the Board of Education of Independent School District No. 423, Hutchinson, MN, at 5:30 pm in the City Council Chambers at City Center.

ROLL CALL - Members present: Garrett Luthens, Erin Knudtson, Michael Massmann, Danny Olmstead, and Sara Pollmann. Also present were Dan Deitte, Superintendent; Becky Boll, Director of Business Finance; Michael Scott, Director of Teaching and Learning; Tina Vorlicek, recording secretary; and Brei Kobow, Student Representative. Members absent: Tiffany Barnard.

PUBLIC COMMENTS – No public comments regarding agenda items were offered.

CONSENT AGENDA – Moved by Michael Massmann, seconded by Danny Olmstead, with all members present voting aye, to approve the consent agenda as follows:

- Approved the minutes of the March 11, 2024 regular meeting, the minutes of the March 19, 2024 work session and the minutes of the April 2, 2024 special meeting.
- Ratified the March 13 through April 2, 2024 claims in the amount of \$2,250,264.89 (including wire transfers).
- Authorized the following employment:

Change in Assignment

Foster, Stacy - Education Assistant-ECFE, West Elementary, 3/11/24

Jahn, Dave - Building Supervisor, High School, Park Elementary, District Office, TAP 1.0, 4/1/24

Kroon Pesavento, Jennifer - .5 Speech Language Pathologist, West Elementary, 8/26/24

Larson, Keith - Building Supervisor, Middle School, Tiger Elementary, West Elementary, TAP 2.0, 4/1/24

Moreno, Maria - Education Assistant-English Learner Interpreter, High School, 3/7/24

Olson, Kari - Cook Lead, Tiger Elementary and Park Elementary, 4/8/24

Paulson, Caroline - .5 Speech Language Pathologist, West Elementary, 8/26/24

Vasquez, Vivian - Special Education Assistant, Park Elementary, 3/11/24

Wester, Julia - Special Education Assistant-ECFE, West Elementary, 3/11/24

Extended Employment

Corby, Emily - Substitute ECFE Teacher (as needed), West Elementary, 3/15/24-6/7/24

Schaufler, Jennifer - Substitute ECFE Teacher (as needed), West Elementary, 3/14/24-6/28/24

Schmalz, Fabiola - Administrative Support Professional, District Office, 3/25/24-3/29/24

Extra-curricular

Bick, Christopher - Head Boys LaCrosse Coach, High School, 4/1/24

Butler, Matthew - Assistant Boys LaCrosse Coach, High School, 4/1/24

Hantge, Christie - Head Girls Track Coach, High School, 3/11/24

Weisenberger, Mike - Grade 9 Baseball Coach, High School, 3/11/24

Leave of Absence

Danks, Sheryl - Cook Lead, Park Elementary, 4/8/24-5/6/24

Nohner, Sharon - Special Education Assistant, Transition Assistance Program, 4/3/24-6/7/24

Schulz, Jaclyn - Special Education Assistant, West Elementary, 3/21/24-5/17/24

New

Johnson, Connie - Long-term Substitute Cook Lead, Tiger Elementary, 4/8/24-5/30/24

Landsman, Loni - Special Education Assistant, Tiger Elementary, 3/19/24-5/30/24
Reierson, Stephanie - Special Education Assistant, West Elementary, 3/21/24
Smith, Lisa - Long-term Substitute Teacher, Park Elementary, 4/1/24-5/31/24
Telecky, Ashley - Special Education Assistant, West Elementary, 4/8/24

Resignation

Alsleben, Abigail - Special Education Teacher, West Elementary, 5/30/24
Buckentin, Elizabeth - Administrative Assistant, Middle School, 4/1/24
Campos, Jennifer - Education Assistant-EL Interpreter, Middle School, 3/8/24
Dong, Lingxu - Special Education Assistant, High School, 5/3/24
Kuhl, Lee - C-squad Baseball Coach, High School, 6/13/23
Langins, John - Head Boys Basketball Coach, High School, 3/23/24
Machemehl, Amanda - Social Studies Teacher, High School, 5/30/24
Machemehl, Amanda - Student Council Advisor, High School, 5/29/24
Nelson, Nick - Assistant Boys Hockey Coach, High School, 3/9/24
Ziehl, Kyle - Building Supervisor, West and Tiger Elementaries, 3/26/24

Retirement

Armstrong, Sharon - Community Education Program Coordinator, Parks, Recreation & Community Education, 5/31/24

Termination

- Cosby, Moriah - Special Education Assistant, Middle School, 3/20/24
Plombon, Leslie - Special Education Assistant, Bus/Community, 3/5/24
- Approved the contract renewal revision between the SWWC Service Cooperative and Hutchinson School District agreement for dues, Regional Management Information Center services, student data privacy program, behavior analyst services (increased services), and STARRS Online Academy for \$60,594.25 - July 1, 2024 through June 30, 2025.

STUDENT HIGHLIGHTS (Kobow) - Brie Kobow, Student Representative, provided an update about TigerPath events, sports and fine arts, ACT/MCA testing, and McLeod for Tomorrow Leadership Day.

TIGER TIME - Tim Singer-Towns, High School Assistant Principal, provided a 2023-2024 Crow River Area Learning Center (CRALC) update. CRALC is a program (offered during the day, night school and summer school) designed to provide eligible learners with an opportunity to recover lost credits and earn their high school diploma.

APPROVAL OF CONTRACT AGREEMENT (Negotiation Committee) - Moved by Danny Olmstead, seconded by Erin Knudtson, with all members present voting aye, to approve the Education Minnesota Education Hutchinson Support Professionals, Local 7321 employment contract for the period of July 1, 2023 through June 30, 2025.

SUPERINTENDENT UPDATE - Dan Deitte, Superintendent, provided an update.

DIRECTOR OF TEACHING AND LEARNING UPDATE (Scott) - Michael Scott, Director of Teaching and Learning, provided District highlights and an update from the past month.

RESOLUTION AWARDING THE SALE OF GENERAL OBLIGATION SCHOOL BUILDING, FACILITIES MAINTENANCE AND CAPITAL FACILITIES BONDS, SERIES 2024A, IN THE ORIGINAL AGGREGATE PRINCIPAL AMOUNT OF \$[3,815,000]; FIXING THEIR FORM AND SPECIFICATIONS; DIRECTING THEIR EXECUTION AND DELIVERY; AND PROVIDING FOR THEIR PAYMENT - Chair Garrett Luthens introduced the resolution. The motion for adoption of this resolution was made by Erin Knudtson and duly seconded by Danny Olmstead, and upon a roll call vote being taken, the following members voted in favor of the motion: Garrett Luthens, Erin Knudtson, Michael Massmann, Danny Olmstead, and Sara Pollmann. And the following members voted against the motion: none. Whereupon the resolution was declared duly passed and adopted.

COMMITTEE REPORTS - Committee reports were presented as follows:

- Technology (Olmstead) - Wireless access points were installed at the high school, online testing is beginning and unnecessary streaming should be avoided, thank you to the Technology Department for all the work they do preparing for testing.
- Facilities (Knudtson) - It was discovered there is still some asbestos in the current District Office, making it necessary to change the move out date a few week earlier; however, the entire construction project is still one time/on budget (and adding in some of the alternative items), the lease of the TAP 1.0 building ends June 30, 2024, and a drop curtain will be installed in the Middle School gym (instead of a wall which saves \$150,000.).
- Finance (Pollmann) - The committee reviewed March revenues, expenses, claims, investments, and discussed the 2025 budget planning status, bus terminal, and TAP/DO/HMS construction project.
- Parks, Recreation & Community Enduction (Pollmann) - The annual report is now available.
- Administration Negotiations (Massmann) - A tentative three-year agreement has been reached (pending redline review).
- Book Review (Massmann) - The committee has met twice. A high school book review was held regarding 16 books (five books were removed due to not meeting District criteria). A middle school book review was held regarding six books (three were removed due to not meeting District criteria, two of which were already not available in that library). The committee is also determining a minimum/maximum number of books to review at one time. The book review meetings are open to the public and future meetings will be listed on the upcoming meeting section of the regular Board agenda.
- Transportation (Massmann) - The contract was awarded to Superior Transportation Services, effective July 1, 2024. It was noted the contract was settled within budget, the company is considering making Hutchinson a hub for their business and have started communicating with local drivers.

UPCOMING BOARD MEETINGS -

- **School Board Work Session** - April 22, 2024, 5:30 pm, Middle School
- **Regular School Board Meeting** - May 13, 2024, 5:30 pm, City Center

UPCOMING COMMITTEE MEETINGS -

- **Insurance Committee** - April 10, 2024, 3:30 pm, West Elementary Cafeteria
- **Finance** - April 22, 2023, 2:30:00 pm, District Office
- **Technology** - May 3, 2024, 7:15 am, Google Meet
- **Parks, Recreation & Community Education** - May 6, 2024, 5:15 pm, Location to be Determined
- **Facilities** - May 10, 2024, 10:00 am, Location to be Determined
- **Finance** - May 13, 2023, 1:00 pm, District Office
- **World's Best Workforce** - May 13, 2024, 3:30 pm, High School Forum
- **Educator Licensure & Teacher Quality** - May 15, 2024, 4 pm, Location to be Determined

ADJOURNMENT - Moved by Michael Massmann, seconded by Erin Knudtson, with all members present voting aye, to adjourn the regular meeting at 6:33 pm.



Garrett Luthens, Chair

5/13/2024

Date



Tiffany Barnard, Clerk

5/13/2024

Date