

OFFICIAL MINUTES – REGULAR MEETING

Board of Education

Independent School District No. 423

February 10, 2025

CALL TO ORDER – Chair Garrett Luthens called to order the regular meeting of the Board of Education of Independent School District No. 423, Hutchinson, MN, at 5:30 pm in the City Council Chambers at City Center.

ROLL CALL - Members present: Diane Jankowski, Erin Knudtson, Garrett Luthens, Michael Massmann, Danny Olmstead, and Sara Pollmann. Also present were Becky Boll, Director of Business Finance; Michael Scott, Director of Teaching and Learning; Tina Vorlicek, recording secretary; and Brie Kobow, Student Representative. Members absent: Dan Deitte, Superintendent.

PUBLIC COMMENTS – Public comment was received regarding student safety on buses (with substitute drivers) leading into not basing budget decisions solely on lowest bids.

CONSENT AGENDA – Moved by Michael Massmann, seconded by Erin Knudtson, with all members present voting aye, to approve the consent agenda as follows:

- Approved the minutes of the January 13, 2025 reorganization meeting; January 13, 2025 regular meeting, and January 27, 2025 work session.
- Ratified the December 5, 2024 through January 7, 2025 wire transfers in the amount of \$2,253,951.32 and the January 8 through February 4, 2025 claims in the amount of \$6,412.771.10 (including wire transfers).
- Authorized the following employment:

Change in Assignment

Davies, Ellie - Special Education Assistant, Middle School, 1/21/25
Koehring, Gary - Technology Teacher, Overload, High School, 1/2/25-3/7/25
Plombon, Leslie - Special Education Assistant, Bus, 1/2/25
Ruiz, Noele - Education Assistant-EL/Student Supervisor, Middle School, 1/21/25
Winkels, Margaret - Play and Learn Preschool Teacher, West Elementary, 2/11/25-6/5/25

Community Education

Newinski, Gregory - Instructor, PRCE, 2/5/25
Radke, Abigail - Lifeguard, PRCE, 2/23/25

Extended Employment

Carroll, Tim - Homebound Services, Middle School, 1/29/25-2/27/25
Harlander, Chad - Homebound Services, Middle School, 1/29/25-2/27/25
Knoll, Jodi - Substitute Teacher, Tiger Elementary, 1/14/25-6/4/25
Nonnemacher, Michelle - Homebound Services, Middle School, 1/29/25-2/27/25
Rathcke, Kelly - Homebound Services, Middle School, 1/29/25-2/27/25
Reeves, Lauren - Homebound Services, Middle School, 1/29/25-2/27/25
Schraw, Tanner - Homebound Services, Middle School, 1/29/25-2/27/25
Whittington, Emily - Substitute Teacher, Park Elementary, 1/8/25-6/6/25

Extra-Curricular

Boeckers, Mackenzie - Grade 10 Softball Coach, High School, 3/10/25-6/6/25
Brand, Kyle - Event Worker, District-wide, 2/4/25
Elton, Angela - Softball Coach, Middle School, 4/1/25-5/16/25
Huntley, Andrea - Special Olympics Assistant Basketball Coach, High School, 1/13/25-4/18/25
Kerkvliet, Ashley - FFA Assistant and Head Advisor, High School, 12/16/24-3/14/25
Koehring, Gary - Boys Head Track Coach, High School, 3/10/25-6/6/25
Koopmeiners, Joshua - Boys Golf Coach, Middle School, 3/31/25-5/6/25
Kuhl, LeRoy - Grade 9 Baseball Coach, High School, 3/10/25-6/14/25
McCoy, Hannah - Grade 9 Softball Coach, High School, 3/10/25-6/6/25
Schraw, Tanner - Girls Golf Coach, Middle School, 4/1/25-5/16/25
Wendling, Ross - Interim Head Girls Hockey Coach, High School, 1/9/25-2/22/25

Leaves of Absence (full or intermittent)

Foster, Stacy - Special Education Assistant, West Elementary, 2/20/25-3/11/25
Jahn, Dave - Building Supervisor, High School and Park Elementary, 1/8/25-3/15/25
Manthey, Jill - Cook Lead, Tiger Elementary, 1/13/25
Piechowski, Hannah - Grade 2 Teacher, Tiger Elementary, 6/4/25
Tavary, Meredith - Special Education Teacher, High School, 1/13/25-3/28/25

New

Brand, Kyle - Custodian (part-time), Middle School, 2/4/25
Burczek, Ashley - Dishwasher, Middle School, 1/13/25
Chiolero-Stevens, Isabella - Special Education Assistant, West Elementary/High School, 1/21/25
Topero, Jaime - Education Assistant, West Elementary, 1/21/25

Resignations

Dressel, Haley - Special Education Assistant, West Elementary, 1/24/25
Drew, Jodi - Education Assistant-Title 1, West Elementary, 2/21/25
Elton, Angela - C Squad Softball Coach, High School, 6/7/24
Manthey, Jill - Cook Lead, Tiger Elementary, 1/27/25
Schraw, Tanner - Baseball Coach, Middle School, 5/13/24
Shogren, Terry - Special Education Assistant, High School, 1/28/25
Tufto, Andrew - Girls Head Hockey Coach, High school, 1/13/25

Resignations Rescinded

Dressel, Krista - Assistant Cook, West Elementary, 1/10/25

Terminations

Rivera Diaz, Angel - Contracted Services, District-wide, 1/31/25

- Approved the following seniority lists: Education Hutchinson - full-time, part-time, and ECFE part-time; and Local 284 - full-time and part-time.

STUDENT HIGHLIGHTS - Brie Kobow, Student Representative, highlighted recent and upcoming events.

TIGER TIME - Myers-Reinarts, Early Learning Coordinator, presented on Hutchinson Public School's Early Learning, reviewing ECFE (Early Childhood Family Education), School Readiness Preschool and Early Childhood Screening. Stephen Zaffke, Physics Teacher and Robotics Coach, and student members of the Middle School TigerBots team showcased the robot they are taking to the State Tournament.

FIRST/FINAL READING: POLIDY 522 (Administration) - Motion made by Michael Massmann, seconded by Danny Olmstead, with all members present voting aye, to approve reinstating policy 522 as it was approved in 2023 for a first and final reading (per policy 208, section IV.C.)

DIRECTOR OF TEACHING AND LEARNING UPDATE (Scott) - Michael Scott, Director of Teaching and Learning, provided District highlights and an update from the past month.

DIRECTOR OF BUSINESS AND FINANCE UPDATE - Becky Boll, Director of Business and Finance, provided an update.

COMMITTEE REPORTS - Committee reports were presented as follows:

- Educator Licensure & Teacher Quality (Jankowski) - The committee processed a large number of clock hour forms.
- Facilities (Knudtson) - Continue to work on resolving the leaking windows at Tiger and Park Elementaries, discussed snow and ice removal and the building space audits conducted to review the best use of space and meet student needs.
- Finance (Pollmann) - The committee discussed the January revenues and expenses.
- Parks, Recreation & Community Education (Knudtson) - Will be working through the Safe for All plan (walking and biking routes to schools/between schools), will be creating a new path to bypass a long-term construction project (18 months) taking place on the east end of town from Michigan Avenue to Kimberly Park, and registration for summer activities will open April 9, 2025.

- Student Health & Wellness (Knudtson) - This committee has been reinstated with Gary Koehring chairing and includes student advisors. The committee will be working on developing goals. A “Rethink Your Drink” campaign will be organized and promoted.
- Technology (Massmann/Olmstead) - The meeting schedule has changed to the Thursday following the regular Board meeting. The next meeting will be February 13, 2025 and discussions will continue about the 10 year plan and employee internet security training.

UPCOMING BOARD MEETINGS -

- **School Board Work Session** - February 24, 2025, 5:30 pm, District Office Conference Room
- **School Board Special Meeting** - February 25, 2025, 5:30 pm, Middle School Media Center
- **School Board Regular Meeting** - March 17, 2025, 5:30 pm, City Center

UPCOMING COMMITTEE MEETINGS -

- **Technology** - February 13, 2025, 3:45 pm, District Office Conference Room
- **Parks, Recreation & Community Education** - March 3, 2025, 5:15 pm, Location to be Determined
- **Facilities** - March 7, 2025, 10:00 am, Location to be Determined
- **Finance** - March 17, 2025, 1:30 pm, District Office Conference Room
- **Insurance** - March 19, 2025, 3:45 pm, District Office Conference Room
- **Comprehensive Achievement and Civic Readiness** - March 24, 2025, 3:30 pm, High School Forum
- **Meet & Confer** (if needed) - March 24, 2025, 3:45 pm, District Office Conference Room
- **Educator Licensure & Teacher Quality** - March 26, 2025, 4:00 pm, District Office Conference Room

ADJOURN - Moved by Erin Knudtson, seconded by Sara Pollmann, with all members present voting aye, to adjourn the regular meeting at 6:35 pm.



Garrett Luthens, Chair

3/17/2025
Date



Michael Massmann, Clerk

3/17/2025
Date