

Hutchinson Public Schools

Excellence in Academics, Activities, and Character

INDEPENDENT SCHOOL DISTRICT NO. 423
Regular Meeting of the Board of Education
October 14, 2024, 5:30 pm
City Council Chambers - 111 Hassan St SE

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE**
- IV. PUBLIC COMMENT** (Opportunity for public comment on agenda items)
- V. CONSENT AGENDA**
 - MINUTES, CLAIMS, EMPLOYMENT, EXTENDED FIELD TRIPS
- VI. PROGRAMS**
 - A. STUDENT HIGHLIGHTS (Kobow)
 - B. TIGER TIME (Telecky)
- VII. ADMINISTRATIVE REPORTS**
 - A. MINNESOTA STATE HIGH SCHOOL LEAGUE (MSHSL) CONSTITUTIONAL AMENDMENT VOTE (Massmann/Deitte)
 - B. APPROVAL OF COMMITTED FUND BALANCE (Boll)
 - C. SUPERINTENDENT UPDATE (Deitte)
 - D. DIRECTOR OF TEACHING AND LEARNING UPDATE (Scott)
- VIII. BOARD MEMBER TOPICS**
 - A. RESOLUTION SUPPORTING FORM A APPLICATION TO MINNESOTA STATE HIGH SCHOOL LEAGUE FOUNDATION
 - B. COMMITTEE REPORTS
- XI. OTHER ITEMS OF BUSINESS**
 - A. UPCOMING BOARD MEETINGS
 - B. UPCOMING COMMITTEE MEETINGS
 - C. CLOSED SESSION: PERSONNEL
 - D. ADJOURN TO OPEN SESSION / BOARD ACTION, IF ANY
- X. ADJOURN**

The regular meeting of the Board of Education of Independent School District No. 423, Hutchinson, Minnesota, will be held on Monday, October 14, 2024, 5:30 pm, in the City Council Chambers at City Center. The following items are listed for your consideration:

I. CALL TO ORDER

II. ROLL CALL

Members Present:

Members Absent:

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENT

Qualifications and Procedure:

- School Board meetings are meetings held in the public, not public meetings.
- Public comment is reserved for students, parents of students, district employees, and members of the community within the boundaries of the school district.
- Board members will listen to public comments; not engage in a discussion.
- Public comment is included on each regular meeting, special meeting and work session agenda and limited to 30 minutes.
- Each speaker is allowed three minutes to speak about items on the agenda.
- Prior to making a comment, state your qualification (student, parent of a student, district employee, or member of the community within the boundaries of the school district).
- Those wishing to address the Board concerning any agenda items are requested to form an orderly line down the center aisle (or designated space).
- The Board Chair may modify the procedure as needed.

V. CONSENT AGENDA (one motion)

The purpose of the "Consent Agenda" is to enable the board to efficiently act on routine business, allowing more time on agenda discussion items. Upon receipt of the agenda, board members may wish to contact the superintendent's office with questions about items included in the Consent Agenda. At the board meeting, the chairman will ask if any board member wants discussion of any Consent Agenda item(s). At that time, board members may request that the board chairman remove any item from the Consent Agenda for separate consideration. The board will proceed by taking action first on the remaining Consent Agenda. Then those individual items, lifted from the agenda, will be considered. For each such item a motion, second, discussion and vote becomes necessary.

Motion_____ Second_____

VI. PROGRAMS

- A. STUDENT HIGHLIGHTS (Kobow)
- B. TIGER TIME (Telecky)

VII. ADMINISTRATIVE REPORTS

A. MINNESOTA STATE HIGH SCHOOL LEAGUE (MSHSL) CONSTITUTIONAL AMENDMENT VOTE (Massmann/Deitte)

The proposed changes include redefining the MSHSL as a 9th through 12th grade organization and technical language changes that cover archaic, outdated, and inconsistent language.

Motion_____ Second_____

B. APPROVAL OF COMMITTED FUND BALANCE (Boll)

Administration recommends approval of \$56,812.00 as the committed fund balance for severance pay and other retirement benefits for the fiscal year ending June 30, 2024.

Motion_____ Second_____

C. SUPERINTENDENT UPDATE (Deitte)

D. DIRECTOR OF TEACHING AND LEARNING UPDATE (Scott)

VIII. BOARD MEMBER TOPICS

A. RESOLUTION SUPPORTING FORM A APPLICATION TO MINNESOTA STATE HIGH SCHOOL LEAGUE FOUNDATION

Chair Luthens will introduce the [Resolution Supporting Form A Application to the Minnesota High School Foundation](#).

Motion_____ Second_____ Roll Call Vote

B. COMMITTEE REPORTS

- Educator Licensure & Teacher Quality (Massmann)
- Facilities (Barnard/Knudtson/Olmstead)
- Finance (Luthens/Massmann/Pollmann)
- Insurance (Luthens)
- Parks, Recreation & Community Education (Pollmann)
- Technology (Olmstead)

IX. OTHER ITEMS OF BUSINESS

A. UPCOMING BOARD MEETINGS

- **Work Session** - October 28, 2024, 5:45 pm, District Office Conference Room
- **Regular School Board Meeting** - November 11, 2024, 5:30 pm, City Center

B. UPCOMING COMMITTEE MEETINGS

- **Educator Licensure & Teacher Quality** - October 23, 2024, District Office Conference Room
- **Finance** - October 28, 2024, 2:30 pm, District Office Conference Room
- **Technology** - November 1, 2024, 7:15 am, Virtual
- **Parks, Recreation & Community Education** - November 4, 2024, 5:15 pm, Location to be Determined
- **Facilities** - November 8, 2024, 10:00 am, Location to be Determined
- **Finance** - November 11, 2024, 1:00 pm, District Office Conference Room

C. CLOSED SESSION: PERSONNEL

Pursuant to Minnesota Statutes section 13D.05, subdivision 2(b) the meeting will close for preliminary consideration of allegations against an employee of the District.

Motion _____ Second _____

D. ADJOURN TO OPEN SESSION / BOARD ACTION, IF ANY

Motion _____ Second _____

XI. ADJOURN

Motion _____ Second _____

CONSENT AGENDA

October 14, 2024

Minutes

The minutes of the [September 9, 2024 regular meeting](#), [September 23, 2024 work session](#), and [October 7, 2024 special meeting](#) are submitted for review and approval.

Claims

The administration recommends ratification of the [September 11 through October 9, 2024 claims](#) in the amount of \$3,335,602.25.

Employment

Change in Assignment

Anderson, Haley - Special Education Assistant, Transition Assistant Program/Community, 9/3/23
Anderson, Susan - Special Education Assistant, Tiger Elementary, 9/3/24
Cox, Mary - Special Education Assistant, Tiger Elementary, 9/3/24
Dammann, Rebekah - Occupational Therapist, Park Elementary, 8/26/24
Ebert, Alyssa - Special Education Assistant, West Elementary, 10/7/24
Foster, Stacy - Education Assistant-ECFE, West Elementary, 9/17/24
Greve, Karen - Cook, Tiger Elementary/West Elementary, 9/3/24
Heerdt, Karissa - Education Assistant-ECFE, West Elementary, 9/16/24
Johnson, Debra - Special Education Assistant, West Elementary, 9/3/24
Johnson, Gwen - Special Education Assistant, High School, 9/3/24
Jones, Bella - Special Education Assistant, West Elementary, 9/3/24
Kroon Pesevento, Jennifer - Speech and Language Pathologist, West Elementary, 8/26/24
Lohrey, Katelynn - Special Education Assistant/Education Assistant-Title, High School, 9/9/24
Lopez Alfaro, Laura - Assistant Cook, Middle School, 9/3/24
McGraw, Karla - Special Education Assistant, Middle School, 9/13/24
Mielke, Jacalynn - Education Assistant/Student Supervisor, Middle School, 9/10/24
Paulson, Caroline - Speech and Language Pathologist, West Elementary, 8/26/24
Peck, Bonnie - Special Education Assistant, Park Elementary, 9/3/24
Plath, Nichole - Special Education Assistant, Transition Assistance Program, 9/16/24
Schmidt, Diana - Special Education Assistant, West Elementary/Head Start, 9/3/24
Seay, Sonia - Special Education Assistant, Tiger Elementary, 10/7/24
Shafer, Wendy - Cook, Tiger Elementary, 8/27/24
Soliz, Vanessa - Special Education Assistant, West Elementary, 10/7/24
Stuber, Laura - Sign Language Interpreter/Education Assistant, Transition Assistance Program, 8/26/24
Telecky, Ashley - Special Education Assistant, West Elementary, 9/3/24
Wester, Julie - Special Education Assistant, West Elementary, 9/3/24
Vasquez, Vivian - Special Education Assistant, Park Elementary, 9/3/24
Walker, Abby - Special Education Assistant, High School, 9/3/24-12/18/24
Walling, Jody - Special Education Assistant, West Elementary, 9/3/24
Weber, Hunter - Custodian, Middle School/Floater, 9/3/24
Young, Don - Special Education Assistant, High School, 9/9/24

Community Education

Alberts, Leslie - Instructor, Community Education, 8/1/24
Ambron, Jonathan - Instructor, Community Education, 8/1/24
Bouta, Jessica - Instructor, Community Education, 8/1/24
Bridge, Jill - Instructor, Community Education, 8/1/24
Bzdok, Chrlene - Instructor, Community Education, 8/1/24
Dean, Kirsten - Instructor, Community Education, 8/1/24
Erlandson, Conner - Lifeguard, Middle School, 9/11/24
Forst, Laura - Instructor, Community Education, 9/19/24

Gatz, Charlotte - Instructor, Community Education, 8/1/24
Kieser, Megan - Instructor, Community Education, 8/1/24
Kropp, Chanda - Instructor, Community Education, 8/1/24
Ledin, Steve - Instructor, Community Education, 8/1/24
Merkins, Andrew - Instructor, Community Education, 8/1/24
Mezera, Jakob - Lifeguard, Middle School, 9/9/24
Scheele, Amy - Instructor, Community Education, 8/1/24
Schroeder, Maggie - Instructor, Community Education, 9/23/24
Stifter, Michael - Instructor, Community Education, 8/1/24
Vander Veen, Patrice - Instructor, Community Education, 8/1/24
Wadsworth, Daeshaundra - Instructor, Community Education, 8/1/24
Wick, Sawyer - Lifeguard, Middle School, 9/6/24
Witte, Sara - Instructor, Community Education, 8/1/24

Extended Employment

Corby, Emily - Early Childhood Family Education Teacher, West Elementary, 9/26/24-3/28/25
Fritsch, Katelyn - Homeless Liaison, District-wide, 9/3/24-6/5/25
Heerdt, Karissa - Education Assistant-ECFE, West Elementary, 9/26/24-3/28/25
Johnson, Veronica - Education Assistant-EL/ECFE, West Elementary, 9/27/24-3/28/25
Kern-Anderson, Jennifer - On-call Substitute Teacher, Park Elementary, 9/5/24-6/6/25
Nelson, Kristin - Food Service Specialist, District Office, 10/17/24-10/17/24
Platz, Judy - English Language Teacher-ECFE, West Elementary, 9/26/24-3/28/25
Schultz, Kristi - Education Assistant-EL/ECFE, West Elementary, 9/27/24-3/28/25
Young, Angela - Education Assistant, Middle School, 9/10/24-6/4/25

Extra-Curricular

Berscheit, Leah - Assistant Strength and Conditioning Coach, High School, 9/16/24
Brown, Alex - Football Coach, Middle School, 8/19/24
Frykman, Jon - Football Coach, Middle School, 8/29/24
Huntley, Andrea - Grade 1 Musical Leader, West Elementary, 1/2/25
Katzenmeyer, Kati - Event Worker, District-wide, 9/12/24
Lauer, Jessica - Assistant Danceline Coach, High School, 10/21/24
Manderscheid, Cody - Football Coach, Middle School, 8/19/24
Och Kyle - Event Worker, District-wide, 8/13/24
Piechowski, Dennis - Grade 10 Volleyball Coach, High School, 8/12/24
Rozeboom, Jordan - Assistant Strength and Conditioning Coach, High School, 9/16/24
Wehler, Monica - Event Worker, District-wide, 9/3/24

Independent Contracts

Bjorstrom, Yuri - Behavior Support Specialist, 2024-2026
Fritsch, Katelyn - K-12 Chemical Health Specialist, 2024-2026
Longhenry, Cindy - Controller, District Office, 2024-2026
Mueller, Lesli - Director of Food Service, District Office, 2024-2026

Leaves of Absence

Dammann, Rebekah - Occupational Therapist, Park Elementary, 9/19/24-9/24/24
Feuerborn, Allison - Administrative Assistant Lead, Middle School, 10/16/24-10/22/24
Hjerpe, Madison - Speech Pathologist, West Elementary, 3/3/25
Lyons, Emily - Agriculture Teacher, High School, 11/19/24
Olson, Duwayne - Assistant Cook, District-wide, 8/26/24
Stuber, Laura - Sign Language Interpreter/Education Assistant, Transition Assistance Program, 9/23/24
Telecky, Ashley - Special Education Assistant, West Elementary, 11/25/24
Vallacher, Billie - Education Assistant-Title, Park Elementary, 9/10/24-9/16/24

New

Albrecht, Rebecca - Long-term Substitute Special Education Assistant, Middle School, 9/16/24-12/9/24
Baum, Amber - Administrative Assistant Lead, High School, 10/14/24
Cisewski, Melissa - Education Assistant, Tiger Elementary, 10/21/24-6/4/25

Dressel, Krista - Assistant Cook, West Elementary, 10/7/24
Haefs, Katie - Substitute LPN, District-wide, 10/14/24
Heerdt, Karissa - Education Assistant-ECFE, West Elementary, 9/16/24
Johnson, Connie - Long-term Substitute Cook Lead, Tiger Elementary, 9/23/24
Luna Sanchez, Norma - Education Assistant-EL, West Elementary, 10/7/24
Mohs, Angie - Special Education Assistant, Tiger Elementary, 10/14/24
Reierson, Stephanie - Special Education Assistant, Tiger Elementary, 9/16/24
Ruiz, Noele - Education Assistant-EL and Supervision, Middle School, 9/23/24
Schwantes, Sharon - Long-term Substitute Administrative Assistant Lead, High School, 9/16/24
Stubblefield, Julie - Assistant Cook, Middle School, 9/16/24
Worthington, Erin - Special Education Assistant, High School, 9/16/24

Other

Runke, Brittany - Education Assistant-Preschool, West Elementary, 9/3/24

Resignation

Del Fiacco, Roger - Assistant Girls Hockey Coach, High School, 2/24/24
Lofgren, Shelby - Grade 1 Musical Leader, West Elementary, 6/4/24
Schumacher, Derrick - Football Coach, Middle School, 8/27/24
Seifert, Kyle - Head Girls Lacrosse Coach, High School, 6/15/24
Thompson-Munn, Kristi - Education Assistant, West Elementary, 9/13/24
Williams, Hannah - Special Education Assistant, Tiger Elementary, 5/31/24

Targeted Services

Pachan, Karen - Crow River Alternative Learning Center Work-Based Learning Teacher, High School, 9/3/24-5/29/25
Schmidt, Jeff - Teacher, Middle School, 9/9/24-5/30/25
Schraw, Tanner - Teacher, Middle School, 9/9/24-5/30/25

Extended Field Trips

- [FFA National Convention](#), Indianapolis, IN - October 21-26, 2024
- [7th and 8th Grade Students](#) - Washington, DC - June 2025