

# Hutchinson Public Schools

*Excellence in Academics, Activities, and Character*

**INDEPENDENT SCHOOL DISTRICT NO. 423**  
**Regular Meeting of the Board of Education**  
**September 9, 2024, 5:30 pm**  
**City Council Chambers - 111 Hassan St SE**

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE**
- IV. PUBLIC COMMENT** (Opportunity for public comment on agenda items)
- V. CONSENT AGENDA**
  - MINUTES, CLAIMS, EMPLOYMENT
- VI. PROGRAMS**
  - A. STUDENT HIGHLIGHTS (Kobow)
  - B. TIGER TIME (Neumann)
- VII. ADMINISTRATIVE REPORTS**
  - A. SECOND POLICY READING: POLICIES 204, 207, AND 708 (Administration)
  - B. PRELIMINARY 2024 PAYABLE 2025 LEVY CERTIFICATION (Boll)
  - C. SUPERINTENDENT UPDATE (Deitte)
  - D. DIRECTOR OF TEACHING AND LEARNING UPDATE (Scott)
- VIII. BOARD MEMBER TOPICS**
  - A. 2025-2028 SUPERINTENDENT EMPLOYMENT CONTRACT
  - B. RESOLUTION ACCEPTING DONATIONS
  - C. COMMITTEE REPORTS
- XI. OTHER ITEMS OF BUSINESS**
  - A. UPCOMING BOARD MEETINGS
  - B. UPCOMING COMMITTEE MEETINGS
  - C. CLOSED SESSION: DISCUSSION OF PURCHASE OF PROPERTY AT 1045 5TH AVE SE, HUTCHINSON
  - D. ADJOURN TO OPEN SESSION / BOARD ACTION, IF ANY
- X. ADJOURN**

The regular meeting of the Board of Education of Independent School District No. 423, Hutchinson, Minnesota, will be held on Monday, September 9, 2024, 5:30 pm, in the City Council Chambers at City Center. The following items are listed for your consideration:

**I. CALL TO ORDER**

**II. ROLL CALL**

Members Present:

Members Absent:

**III. PLEDGE OF ALLEGIANCE**

**IV. PUBLIC COMMENT**

**Qualifications and Procedure:**

- School Board meetings are meetings held in the public, not public meetings.
- Public comment is reserved for students, parents of students, district employees, and members of the community within the boundaries of the school district.
- Board members will listen to public comments; not engage in a discussion.
- Public comment is included on each regular meeting, special meeting and work session agenda and limited to 30 minutes.
- Each speaker is allowed three minutes to speak about items on the agenda.
- Prior to making a comment, state your qualification (student, parent of a student, district employee, or member of the community within the boundaries of the school district).
- Those wishing to address the Board concerning any agenda items are requested to form an orderly line down the center aisle (or designated space).
- The Board Chair may modify the procedure as needed.

**V. CONSENT AGENDA (one motion)**

The purpose of the "Consent Agenda" is to enable the board to efficiently act on routine business, allowing more time on agenda discussion items. Upon receipt of the agenda, board members may wish to contact the superintendent's office with questions about items included in the Consent Agenda. At the board meeting, the chairman will ask if any board member wants discussion of any Consent Agenda item(s). At that time, board members may request that the board chairman remove any item from the Consent Agenda for separate consideration. The board will proceed by taking action first on the remaining Consent Agenda. Then those individual items, lifted from the agenda, will be considered. For each such item a motion, second, discussion and vote becomes necessary.

Motion \_\_\_\_\_ Second \_\_\_\_\_

**VI. PROGRAMS**

A. STUDENT HIGHLIGHTS (Kobow)

B. TIGER TIME (Neumann)

**VII. ADMINISTRATIVE REPORTS**

A. SECOND POLICY READING: [POLICIES 204, 207, AND 708](#) (Administration)

Administrators have read these policies and are offering proposed changes for a second and final reading. The policies and a summary of changes are posted on the District [website](#).

Motion \_\_\_\_\_ Second \_\_\_\_\_

B. PRELIMINARY 2024 PAYABLE 2025 LEVY CERTIFICATION (Boll)

Administration recommends that the Board certify the maximum amount and allow the District time to verify all of the information and make corrections if necessary, until the final levy certification in December.

Motion\_\_\_\_\_ Second\_\_\_\_\_

C. SUPERINTENDENT UPDATE (Deitte)

D. DIRECTOR OF TEACHING AND LEARNING UPDATE (Scott)

**VIII. BOARD MEMBER TOPICS**

A. 2025-2028 SUPERINTENDENT EMPLOYMENT CONTRACT

The Superintendent (Daniel Deitte) employment contract is recommended for approval for the period of July 1, 2025 through June 30, 2028.

Motion\_\_\_\_\_ Second\_\_\_\_\_

B. [RESOLUTION ACCEPTING DONATIONS](#)

Motion\_\_\_\_\_ Second\_\_\_\_\_ Roll Call Vote

C. COMMITTEE REPORTS

- Facilities (Barnard/Knudtson/Olmstead)
- Finance (Luthens/Massmann/Pollmann)
- Parks, Recreation & Community Education (Pollmann)
- Striving for Comprehensive Achievement and Civic Readiness (Olmstead/Pollmann)
- Technology (Olmstead)

**IX. OTHER ITEMS OF BUSINESS**

A. UPCOMING BOARD MEETINGS

- **Work Session** - September 23, 2024, 5:45 pm, District Office Conference Room
- **Regular School Board Meeting** - October 14, 2024, 5:30 pm, City Center

B. UPCOMING COMMITTEE MEETINGS

- **Technology** - October 4, 2024, 7:15 am, Virtual
- **Parks, Recreation & Community Education** - October 7, 2024, 5:15 pm, Location to be Determined
- **Facilities** - October 11, 2024, 10:00 am, Location to be Determined
- **Finance** - October 14, 2024, 1:00 pm, District Office Conference Room
- **Educator Licensure & Teacher Quality** - October 23, 2024, District Office Conference Room

C. CLOSED SESSION: DISCUSSION OF PURCHASE OF PROPERTY AT 1045 5TH AVE SE, HUTCHINSON

Pursuant to Minnesota Statutes section 13D.05, subdivision 3(c), the meeting will close for the School Board to develop and consider an offer to purchase real property.

Motion\_\_\_\_\_ Second\_\_\_\_\_

D. ADJOURN TO OPEN SESSION / BOARD ACTION, IF ANY

**XI. ADJOURN**

Motion\_\_\_\_\_ Second\_\_\_\_\_

## CONSENT AGENDA

September 9, 2024

### Minutes

The minutes of the [August 12, 2024 regular meeting](#) and [August 26, 2024 special meeting](#) are submitted for review and approval.

### Claims

The administration recommends ratification of the [August 14 through September 4, 2024 claims](#) in the amount of \$2,627,487.08.

### Employment

#### ***Change in Assignment***

Foster, Stacy - Special Education Assistant, West Elementary, 9/3/24  
Garcia Delgado, Gabriela - Cook, West Elementary, 9/3/24  
McCarthy, Anita - Cook Lead, Middle School, 9/3/24  
Olson, Sara - Long-term Substitute Teacher, Middle School, 9/16/24-12/13/24  
Pzynski Miller, Sheryl - ECFE Parent Educator, West Elementary, 8/26/24  
Seay, Sonia - Special Education Assistant, Tiger Elementary, 9/3/24  
Steece, Timothy - Physical Therapist, Park Elementary, 8/26/24  
Telecky, Ashley - Special Education Assistant, West Elementary, 9/3/24  
Vallacher, Billie - Education Assistant-Title/Student Supervision, Park Elementary, 8/26/24  
Walker, Abby - Special Education Assistant, High School, 9/3/24

#### ***Extended Employment***

Hanneman, Johanna - Media Specialist, District-wide, 7/1/24-6/30/25  
Huepenbecker, Valerie - Counselor, Middle School, 7/1/24-6/30/25  
Mahan-Deitte, Olivia - Special Education Teacher, West Elementary, 8/28/24-8/28/24  
Tillmann, Erika - Counselor, Middle School, 7/1/24-6/30/25

#### ***Extended School Year (ESY)***

Nelson, Meghan - ECSE Teacher, West Elementary, 7/29/24-8/16/24

#### ***Extra-Curricular***

Buckentin, Jocelynn - Yearbook Co-Advisor, Middle School, 9/3/24  
Buker, Daniel - Head Fall Strength & Conditioning Coach, 9/3/24  
Cedestrom, Emily - Girls Tennis Coach, Middle School, 8/19/24  
Kutter, Stephanie - Volleyball Coach, Middle School, 9/2/24  
Messner, Amber - Event Worker, District-wide, 8/20/24  
Scheuble, Troy - Assistant Fall Strength & Conditioning Coach, 9/3/24

#### ***Independent Contracts***

Beilke, Lois - Food Service Assistant Production Supervisor, 2024-2026  
DuFrane, Anthony - Special Education Accountant/Administrative Assistant, 2024-2026  
Hietala, Michael - Network Manager, 2024-2026  
Jahn, David - Building Supervisor, 2024-2026  
Karels, Todd - District Electrician, 2024-2026  
Postusta, Tyler - District Technology Support Specialist, 2024-2026  
Rannow, Jenny - Payroll and Benefits Coordinator, 2024-2026  
Richardson, Robert - Food Service Production Supervisor/Culinary Coordinator, 2024-2026  
Schmidt, Nick - Director of Technology, 2024-2026  
Schmidt, Quintin - District Technology Support Specialist, 2024-2026  
Steinbach, Joanie - Food Service Assistant Production Supervisor, 2024-2026  
Trimbo, Dan - HVAC Specialist, 2024-2026  
Vorliceck, Kristina - Office Manager, District Office, 2024-2026

#### ***Leaves of Absence***

Chan, Samantha - Special Education Teacher, Park Elementary, 8/29/24-10/29/24  
Garberg, Marica - Education Assistant, West Elementary, 8/26/24-10/6/24  
Johnson, Abigail - Special Education Teacher, Tiger Elementary, 3/17/25-6/5/25

**New**

Aten, Kari - Long-term Substitute Grade 1 Teacher, West Elementary, 8/26/24-10/7/24  
Bayerl, Mackenzie - Special Education Assistant, Transition Assistance Program, 9/3/24  
Corby, Emily - Early Childhood Family Education Teacher, West Elementary, 8/26/24  
DuFrane, Anthony - Special Education Accountant/Administrative Assistant, District Office, 9/3/24  
Eckhart, Ronda - Long-term Substitute Tech Ed Teacher, High School, 8/26/24-9/27/24  
Geislinger, Isabella - Special Education Assistant, Middle School, 9/3/24  
Ives, Tobii - Long-term Substitute Special Education Teacher, Park Elementary, 8/26/24-10/30/24  
Mahan-Deitte, Olivia - Special Education Teacher, West Elementary, 9/3/24-6/5-6/5/25  
McCoy, Hannah - Special Education Assistant, Tiger Elementary, 9/9/24  
Nelson, Kristin - Food Service Specialist, District Office, 8/19/24-9/16/24  
Rathmann, Alicia - Special Education Assistant, Transition Assistance Program, 9/9/24  
Schaufler, Jennifer - ECFE Teacher, West Elementary, 8/26/24  
Soliz, Vanessa - Special Education Assistant, West Elementary, 9/3/24  
Staples, Kate - Special Education Assistant, High School, 9/3/24  
Trout, Jessica - Occupational Therapist, District-wide, 8/26/24  
Whittington, Emily - Education Assistant-Title, Park Elementary, 9/9/24

**Other**

Wright, Rachael - Assistant Production Manager, Park Elementary, 5/31/24

**Resignation**

Amparo Garcia, Sabina - Cook, West Elementary, 5/30/24  
Arriaga Rodriguez, Alicia - Education Assistant-EL, Middle School, 8/15/24  
Benson, Carla - Assistant Girls Tennis Coach, Middle School, 10/7/23  
Berg, Kylee - Volleyball Coach, Middle School, 10/23/23  
Buckentin, Elizabeth - Yearbook Co-Advisor, Middle School, 4/1/24  
Burnison, Shanna - Cook, West Elementary, 5/30/24  
Buxcel, Brittney - Assistant Dance Coach, High School, 2/17/24  
Dalbec, Jaydn - Special Education Assistant, West Elementary, 5/31/24  
Drey, Brian - Assistant Robotics Coach, Middle School, 3/24/24  
Jahn, Tasha - Special Education Assistant, Park Elementary, 5/29/24  
Jorgensen, Tracy - Cook Assistant, Middle School, 5/30/24  
Newton, Barbara - Cook Assistant, Middle School, 5/30/24  
Rettig, Kari - Special Education Assistant, High School, 5/29/24  
Runke, Brittany - Special Education Assistant, West Elementary, 5/31/24  
Strauss, Katie - Substitute LPN, District-wide, 8/20/24

**Targeted Services**

Berge, Joshua - Math Lab Teacher, Crow River Area Learning Center/High School, 9/3/24-6/4/25  
Dobratz, Kris - Math Teacher, Crow River Area Learning Center/High School, 9/3/24-6/4/25  
Hamlow, Ruth - English Teacher, Crow River Area Learning Center/High School, 9/3/24-6/4/25  
Hubbard, Rhoda - Social Studies Teacher, Crow River Area Learning Center/High School, 9/3/24-6/4/25  
Otremba, Joe - Math Lab Teacher, Crow River Area Learning Center/High School, 9/3/24-6/4/25  
Rude, Corey - Math Teacher, Crow River Area Learning Center/High School, 3/17/25-6/4/25  
Zaffke, Stephen - Science Teacher, Crow River Area Learning Center/High School, 9/3/24-6/4/25