

Hutchinson Public Schools

Excellence in Academics, Activities, and Character

**INDEPENDENT SCHOOL DISTRICT NO. 423
Regular Meeting of the Board of Education
City Council Chambers – 111 Hassan St SE
Monday, September 8, 2014, 5:30 pm**

- I. **CALL TO ORDER**
- II. **ROLL CALL**
- III. **PLEDGE OF ALLEGIANCE**
- IV. **PUBLIC COMMENT** (Opportunity for public comment on agenda items)
- V. **CONSENT AGENDA**
MINUTES, CLAIMS, EMPLOYMENT
- VI. **PROGRAM**
 - A. EYE ON THE TIGER (Kraft)
 - B. DISTRICT HIGHLIGHTS (VanderHeiden)
 - C. STUDENT HIGHLIGHTS (McDonald/Yira)
- VII. **ADMINISTRATIVE REPORT**
 - A. PRELIMINARY 2014 PAYABLE 2015 LEVY CERTIFICATION (Luhring)
 - B. RESOLUTION AUTHORIZING THE APPROVAL OF THE SALE OF GENERAL OBLIGATION SCHOOL BUILDING REFUNDING BONDS, SERIES 2014A (Kamrath/Zesbaugh)
 - C. APPROVAL OF CONTRACT AGREEMENTS (Luhring)
 - D. 2013-2014 STUDENT ACHIEVEMENT RESULTS (Marcotte)
 - E. LOCAL OPTIONAL REVENUE PROGRAM (Luhring/VanderHeiden)
- VIII. **BOARD MEMBER TOPICS**
 - A. COMMITTEE REPORTS
- IX. **OTHER ITEMS OF BUSINESS**
 - A. UPCOMING BOARD MEETINGS (Kamrath)
- X. **ADJOURN**

The regular meeting of the Board of Education of Independent School District No. 423, Hutchinson, Minnesota, will be held on Monday, September 8, 2014, 5:30 pm in the City Council Chambers at City Center. The following items are listed for your consideration:

I. CALL TO ORDER

II. ROLL CALL

Members Present:

Members Absent:

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENT

Members of the public wishing to address the board concerning any agenda items are requested to make their statements at this time. Please come to the podium and give your name, address and agenda item you are addressing.

V. CONSENT AGENDA (one motion)

The purpose of the "Consent Agenda" is to enable the board to efficiently act on routine business, allowing more time on agenda discussion items. Upon receipt of the agenda, board members may wish to contact the superintendent's office with questions about items included in the Consent Agenda. At the board meeting, the chairman will ask if any board member wants discussion of any Consent Agenda item(s). At that time, board members may request that the board chairman remove any item from the Consent Agenda for separate consideration. The board will proceed by taking action first on the remaining Consent Agenda. Then those individual items, lifted from the agenda, will be considered. For each such item a motion, second, discussion and vote becomes necessary.

Motion _____ Second _____

VI. PROGRAM

A. EYE ON THE TIGER (Kraft)

Lisa Kraft, Director of Special Services, will provide an overview of special education.

B. DISTRICT HIGHLIGHTS (VanderHeiden)

C. STUDENT HIGHLIGHTS (McDonald/Yira)

VII. ADMINISTRATIVE REPORT

A. PRELIMINARY 2014 PAYABLE 2015 LEVY CERTIFICATION (Luhring)

Administration recommends that the board certify the maximum amount and allow the district time to verify all of the information and make corrections if necessary, until final levy certification in December.

Motion _____ Second _____

B. RESOLUTION AUTHORIZING THE APPROVAL OF THE SALE OF GENERAL OBLIGATION SCHOOL BUILDING REFUNDING BONDS, SERIES 2014A (Kamrath/Zesbaugh)

The resolution authorizing the approval of the sale of general obligation school building refunding bonds is attached. Jodie Zesbaugh, Financial Advisor with Ehlers, will be in attendance to answer questions about the sale of bonds.

Motion _____ Second _____ Roll Call Vote

C. APPROVAL OF CONTRACT AGREEMENTS (Luhring)

The Physical Therapist (Laura Uitto) employment contact is recommended for approval for the period of July 1, 2014 through June 30, 2016.

Motion _____ Second _____

The Director of Technology (Edward Fairbairn) employment contact is recommended for approval for the period of July 1, 2014 through June 30, 2016.

Motion _____ Second _____

The Child Nutrition Administrative Assistant (Renee Farenbaugh) employment contact is recommended for approval for the period of July 1, 2014 through June 30, 2016.

Motion _____ Second _____

The Park Elementary School Building Supervisor (Dan Piehl) employment contact is recommended for approval for the period of July 1, 2014 through June 30, 2016.

Motion _____ Second _____

The Middle School Building Supervisor (James Mickle) employment contact is recommended for approval for the period of July 1, 2014 through June 30, 2016.

Motion _____ Second _____

The High School Building Supervisor (Rick Schmidt) employment contact is recommended for approval for the period of July 1, 2014 through June 30, 2016.

Motion _____ Second _____

The Master Electrician (Justin TenEyck) employment contact is recommended for approval for the period of July 1, 2014 through June 30, 2016.

Motion _____ Second _____

The HVAC Specialist (Charles Platisha) employment contact is recommended for approval for the period of July 1, 2014 through June 30, 2016.

Motion _____ Second _____

D. 2013-2014 STUDENT ACHIEVEMENT RESULTS (Marcotte)

Deb Marcotte, Director of Teaching and Learning, will provide an update on the 2013-2014 student achievement results for Hutchinson Public Schools.

E. LOCAL OPTIONAL REVENUE PROGRAM (Luhring/VanderHeiden)

Donna Luhring, Director of the Business and Finance, and Daron VanderHeiden, Superintendent, will provide information about new local optional revenue program legislation.

VIII. BOARD MEMBER TOPICS

B. COMMITTEE REPORTS

<u>Committee</u>	<u>Next Meeting</u>
District Improvement Team (Penwell/Bettenhausen)	October 22, 2014
Educator Licensing & Teacher Quality (Penwell)	October 23, 2014
Facilities (Bettenhausen/Gehlen/Hornick-Lindell)	October 8, 2014
Finance (Waldron/Gehlen/Kamrath)	October 13, 2014
Insurance (Penwell)	TBD
Legislative Liaison/SEE (Kamrath/Gehlen)	September 26, 2014
Parks, Recreation, Community Education (Hornick-Lindell)	November 3, 2014 (no October meeting)

IX. OTHER ITEMS OF BUSINESS

A. UPCOMING BOARD MEETINGS (Kamrath)

Regular Meeting – The next regular board meeting is scheduled for Monday, October 13, 2014, 5:30 pm, Council Chamber at City Center.

Quarterly Meeting – The next quarterly board meeting is scheduled for Monday, October 27, 2014, 5:30 pm, Council Chamber at City Center.

Truth in Taxation Hearing – The Truth in Taxation hearing is scheduled for Monday, December 8, 2014, 6:05 pm, Council Chamber at City Center.

X. ADJOURNMENT

Motion _____ Second _____

**CONSENT AGENDA
September 8, 2014**

Minutes

The minutes of the August 11, 2014 regular board meeting are enclosed for review and approval.

Claims, Accounts and Donation Acknowledgement

- The administration recommends ratification of the August 8, 2014 through September 2, 2014 claims in the amount of \$1,373,798.29 (including wire transfers).

Employment

Change in Assignment

Deb Garvin – Education Assistant, Middle School (9/2/14)
Karla McGraw – Education Assistant, Middle School (9/2/14)
Julie Radloff – Education Assistant, Middle School (9/2/14)

Extended Employment

Bethany Barka – Middle School Volleyball Coach (8/9/14)
Sandra Benoit – Education Assistant, West Elementary (8/25/14)
Keri Buker – Counselor, Middle School (2014-2015)
Leah Carrigan – Title 1 Teacher/Coordinator, Gifted and Talented Teacher, Targeted Services, West Elementary (8/25/14 – 6/5/15)
Mary Getzke – Rtl Coordinator, Middle School (2014-2015)
Judy Jensen – Preschool Teacher, West Elementary (8/1/14)
John Langins – Assistant Boys Basketball Coach (8/9/14)
Alex Larson – Middle School Football Coach (8/9/14)
KamiJo Rath – Education Assistant, West Elementary (8/25/14)
Diane Thomas – Targeted Services Teacher, West Elementary (8/25/14 – 6/5/15)

Increased Assignment

Lynn Zimmerman – Education Assistant, Middle School (9/2/14)

Leave of Absence

Tara Kilian – 1st Grade Teacher, West Elementary (2014-2015)
Jennifer Smith – Paraprofessional, TAP (12/2/14 – 1/30/15)

New

Jenny Boehme – Long Term Substitute Grade 1 Teacher, West Elementary (8/25/14 – 6/5/15)
Kimberly Bollin – Special Education Paraprofessional, Park Elementary (9/2/14)
Betsy Brown – Education Assistant, West Elementary (9/3/14 – 6/4/15)
Jill Corson – Special Education Paraprofessional, TAP (9/2/14)
Jennifer Farrell – Special Education Paraprofessional, West Elementary (9/2/14)
Chelsea Henderson – Special Education Paraprofessional, High School (9/2/14)
Lisa Hoff – Special Education Paraprofessional, High School (9/2/14)
Patricia Kiewel – Special Education Paraprofessional, Park Elementary (9/2/14)
Allyson Kirchhoff – ECFE Teacher (8/25/14)
Denise Kirkpatrick – Special Education Paraprofessional, Middle School (9/2/14)
Pam Kramer – Education Assistant, West Elementary (8/25/14 – 6/4/15)
Lindsey Larson – Girls 9th/Diving Coach (8/9/14)
Cathy Martinez – Education Assistant, West Elementary (8/25/14)
Joe Meier – Assistant Girls Tennis Coach (8/9/14)
Breanna Motschke – Special Education Paraprofessional, Middle School (9/2/14)
Emily Neubauer – Special Education Assistant, West Elementary (9/2/14)
Jolene Patterson – Education Assistant, Middle School (9/2/14)
Torrey Sorensen – Title 1 Paraprofessional, Park Elementary (9/5/14 – 5/29/15)
Elizabeth Tromborg – Special Education Paraprofessional, Middle School (9/2/14)
Marin Werdahl – Music Teacher, West Elementary (8/25/14)

Resignations

Brenda Geiken – Education Assistant, West Elementary (8/18/14)

Angela Kuttner – Special Education Paraprofessional, Park Elementary (8/18/14)

Matthew McKeever – Middle School Swim/Dive Coach (8/9/14)

Marlys Miller – Special Education Assistant, Middle School (8/10/14)

Mary Pearce – 9th Grade Girls and Boys Diving Coach (8/9/14)

Nancy Pearson – Music Teacher, West Elementary (8/8/14)

Transfer

Roxanne Sladek – Special Education Assistant, Middle School (9/2/14)

Purchasing Agreement

Administration recommends the approval of the Joint Agreement for Volume Purchasing between St. Anastasia Catholic School and Hutchinson Public Schools for the 2014-2015 school year.

RESOLUTION AUTHORIZING THE APPROVAL OF THE SALE OF GENERAL OBLIGATION SCHOOL BUILDING REFUNDING BONDS, SERIES 2014A; COVENANTING AND OBLIGATING THE DISTRICT TO BE BOUND BY AND TO USE THE PROVISIONS OF MINNESOTA STATUTES, SECTION 126C.55 TO GUARANTEE THE PAYMENT OF THE PRINCIPAL AND INTEREST ON THE BONDS

BE IT RESOLVED by the School Board of Independent School District No. 423, State of Minnesota, as follows:

1. Authorization. The Board hereby finds and declares that it is necessary and expedient to sell and issue approximately \$2,425,000 principal amount of general obligation refunding bonds of Independent School District No. 423 (the "Issuer" or the "District"). Said Bonds shall hereinafter be referred to as the "Bonds" or the "Refunding Bonds." The Refunding Bonds, together with other available funds of the Issuer, shall provide funds to refund in advance of their stated maturities, through a current refunding, the bonds maturing in the years 2016 to 2018, aggregating \$2,365,000 in principal amount, of the Issuer's General Obligation School Building Refunding Bonds, Series 2005A, bearing a date of original issue of March 1, 2005 (the "Refunded Bonds"). The Refunded Bonds have not previously been refunded.

2. The Board, having been advised by Ehlers & Associates, Inc., its independent financial advisor, hereby determines that this issue shall be privately sold after receipt of written proposals, as authorized pursuant to Minnesota Statutes, Section 475.60, Subdivision 2.

3. The Chair and Superintendent are authorized and directed to receive all proposals presented in conformity with the Terms of Proposal contained in the Official Statement, the terms of which are ratified and confirmed in all respects, and to approve on behalf of the District the sale of the Refunding Bonds to the party submitting the most favorable proposal (the "Purchaser"), provided that the total net savings included in the most favorable proposal is at least \$60,000, the present value benefit as a percentage of the present value of the refunded debt service is at least 2.35% and a favorable recommendation to accept the proposal is received from Ehlers & Associates, Inc. In the Terms of Proposal, the District may reserve the right, after proposals are open and prior to award, to increase or decrease the specified principal amount of the Refunding Bonds offered for sale, with the increase or decrease to occur in multiples of \$5,000 in any of the maturities. The Chair and Superintendent are authorized and directed to endorse an acceptance on both copies of the most favorable proposal and to send one copy to the Purchaser.

4. Upon approval of the sale of the Bonds by the Chair and the Superintendent, the Board will meet at its next regularly scheduled meeting to adopt the necessary approving resolution as drafted by the District's Bond Counsel.

5. (a) The District hereby covenants and obligates itself to notify the Commissioner of Education of a potential default in the payment of principal and interest on the Bonds and to use the provisions of Minnesota Statutes, Section 126C.55 to guarantee payment of the

principal and interest on the Bonds when due. The District further covenants to deposit with the Bond Registrar or any successor paying agent three (3) days prior to the date on which a payment is due an amount sufficient to make that payment or to notify the Commissioner of Education that it will be unable to make all or a portion of that payment. The Bond Registrar for the Bonds is authorized and directed to notify the Commissioner of Education if it becomes aware of a potential default in the payment of principal or interest on the Bonds or if, on the day two (2) business days prior to the date a payment is due on the Bonds, there are insufficient funds to make that payment on deposit with the Bond Registrar. The District understands that as a result of its covenant to be bound by the provisions of Minnesota Statutes, Section 126C.55, the provisions of that section shall be binding as long as any Bonds of this issue remain outstanding.

(b) The District further covenants to comply with all procedures now or hereafter established by the Departments of Management and Budget and Education of the State of Minnesota pursuant to Minnesota Statutes, Section 126C.55, subdivision 2(c) and otherwise to take such actions as necessary to comply with that section. The chair, clerk, superintendent or business manager is authorized to execute any applicable Minnesota Department of Education forms.