

OFFICIAL MINUTES – REGULAR MEETING

Board of Education

Independent School District No. 423

October 14, 2013

CALL TO ORDER – Chairman Kamrath called to order the regular meeting of the Board of Education of Independent School District No. 423, Hutchinson, MN, at 5:30 pm in the City Council Chambers at City Center.

ROLL CALL - Members Present: Byron Bettenhausen, Josh Gehlen, Lori Hornick-Lindell, Keith Kamrath, Deb Penwell, and Jim Waldron. Also present were Donna Luhning, Director of Business and Finance; Tina Vorlicek, Recording Secretary; and student representative Carrie Stroming. Members absent: Daron VanderHeiden.

PUBLIC COMMENTS –Chairman Kamrath invited members of the audience to address the board regarding items on the agenda. No public comments were offered.

CONSENT AGENDA – Motion made by Jim Waldron, seconded by Lori Hornick-Lindell, with all members present voting aye, to approve the consent agenda as follows:

- Approved the minutes of the September 9, 2013 regular meeting and the September 23, 2013 special meeting.
- Ratification of the September 4, 2013 through October 8, 2013 claims in the amount of \$2,545,152.02 (including wire transfers).
- Authorized the following employment:

Extended Employment

- **Diane Thomas** – Targeted Services Teacher, West Elementary (10/1/13 – 6/5/14)

New

- **Rebecca Albrecht** – Special Education Cornerstone Paraprofessional, Middle School (10/14/13)
- **Michelle Anderson**- Assistant Dance Coach (9/12/13)
- **Ronda Eckhart** – National Honor Society Advisor, High School (7/1/13)
- **MacKenzie Garaghty** – Special Education Bus Rider (10/7/13)
- **Mona Hjerpe** – Special Olympics Coach (9/10/13 – 6/30/14)
- **Amber Hlavka** – Student Council Advisor (9/3/13)
- **Melanie Hilsgen** – Head Softball Coach (10/4/13)
- **Deborah Houseman** – ADSIS Education Assistant I, West Elementary (10/9/13)
- **Kayleen Jensen** – Receptionist/Administrative Assistant, District Office (10/21/13)
- **Susan Kubasch** – Special Education Bus Rider (10/7/13)
- **Amber Larson** – Secretary III, West Elementary (10/2/13)
- **Deb Lerdal** – DHH Consultant (9/3/13)
- **Rebecca Lloyd-McDonald** – Yearbook Advisor, High School (9/3/13)
- **Kimberly Martin** – Education Assistant I, West Elementary (10/1/13)
- **Sherry McCormick** – Education Assistant I, High School (10/21/13)
- **Matthew McKeever** – Middle School Girls Swim/Dive Coach, Shared Position (9/3/13)
- **Brianna Monahan** – 9th Grade Volleyball and Swim/Dive Shared Position (8/30/13)
- **Mary Myers-Reinarts**- Long Term Substitute Early Childhood Educator, (9/9/13 – 5/13/14)
- **Amber Moon** – Middle School Volleyball Coach (8/30/13)
- **Kristin Nelson** – Student Reporting Specialist, District Office (10/1/13)
- **Melissa Patterson** – Counselor, West Elementary (9/25/13)

Other

- **Heidi Nielsen** – Homebound Instruction (9/23/13 – 11/1/13)

Resignations

- **Wes Kapping** – JV Wrestling Coach (10/5/13)
- **Linda Keehr** – Education Assistant, Middle School (9/27/13) - 22YEARS
- **Kimberly Stork** – Secretary, West Elementary (10/4/13)
- **Greg Tavary** – Maintenance Technician (10/4/13)

Transfers

- **Janice Miner** – Education Assistant I, Middle School (10/7/13)
- **Extended Field Trip**
 - Student Council – November 11, 2013 – Arrow Wood Conference Center

RECOGNITION – Josh Gehlen, on behalf of the Board of Education, recognized and thanked **Linda Keehr**, Education Assistant for 22 years of dedicated service.

S.R. KNUTSON FIELD RENOVATION (Juergensen & Larson) – A private interest group for the renovation of S.R. Knutson Field has formed. Kurt Juergenson and David Larson explained the renovation project. The entire project would include a turf field, ticket booth and gate entry, concession building, press boxes, home and visitor seating improvements, and score board replacement. The estimated cost for the project is 1.33 million dollars. The new field would be usable for a variety of activities. The turf life is approximately 20 years. It was noted the new score board would have advertising spaces. The funds from the advertising would be used for future maintenance of the field. All of the funding for this project would be from private donors, no public/school funds. The group plans to have financial commitments in place by April 1, 2014.

RESOLUTION TO ACT AS FISCAL AGENT FOR S.R. KNUTSON FIELD PROJECT (Kamrath) – Chairman Kamrath introduced and read the following resolution.

Resolution to Act as Fiscal Agent for S.R. Knutson Field Project

Resolved, that the School Board of Independent School District 423 will act as the fiscal agent to accept donations and expend those donations with the sole purpose of the renovation of S.R. Knutson Field, contingent upon receipt of sufficient donations to fund the entire project.

Jim Waldron moved for the adoption of this resolution. The motion was duly seconded by Josh Gehlen, and upon roll call vote being taken thereon the following voted in favor of this resolution: Byron Bettenhausen, Josh Gehlen, Lori Hornick-Lindell, Keith Kamrath, Deb Penwell, and Jim Waldron.

And the following voted against this resolution: none.

Whereupon this resolution was declared duly passed and adopted.

EYE ON THE TIGER (Walsh) – Teachers Al Wuetrich and Joe Otremba, along with Assistant High School Principal Michael Scott and High School Principal Patrick Walsh, highlighted the High School's success in reducing their failure rate. Programs like Remedial Reading, Saturday School, Math Lab, REACH, Link Crew, Careers, RAMP and others are aligned to provide the best opportunity for students to learn, pass their classes, graduate, and position themselves for success at the post-secondary level.

DISTRICT HIGHLIGHTS – Deb Marcotte, Director of Teaching and Learning, presented the district highlights.

- Thank you to the 3M Foundation for a \$9,000 grant for the First Robotics Team.
- Congratulations to Tory Adams for being named a Hardware Hank "Nuts & Bolts" Athlete of the Week.
- Thank you the Hutchinson Fire Department for visiting the students at West Elementary.
- Thank you to the Volunteer Building Greeters for getting the expanded program up and running.

STUDENT HIGHLIGHTS – Carrie Stroming presented the student highlights.

- Homecoming had very good participation from all grade levels. Over 500 tickets were sold and over \$3,000 was raised.
- Discussion is being held about theme ideas for the Winter Dance/Cabin Fever Week taking place February 1, 2014.
- A Toys for Tots drive is also being discussed.

ADOPTION OF MINNESOTA STATE HIGH SCHOOL LEAGUE FOUNDATION GRANT RESOLUTION (Kamrath) –
Chairman Kamrath introduced and read the following resolution.

Resolution
Minnesota State High School League Foundation Grant

Resolved, that the School Board of Independent School District No. 423, authorizes the Hutchinson High School administration to apply for a Minnesota State High School League (MSHSL) Foundation Grant to be used to fund those students unable to pay the activity fees to participate in Hutchinson High School Athletic Programs.

Byron Bettenhausen moved for the adoption of this resolution. The motion was duly seconded by Jim Waldron, and upon roll call vote being taken thereon the following voted in favor of this resolution: Byron Bettenhausen, Josh Gehlen, Lori Hornick-Lindell, Keith Kamrath, Deb Penwell, and Jim Waldron.

And the following voted against this resolution: none.

Whereupon this resolution was declared duly passed and adopted.

LEVY REFERENDUM ELECTION (Kamrath) – The levy referendum election will take place on Tuesday, November 5, 2013. There is one combined polling place located at the Hutchinson Recreation Center, 900 Harrington St SW, Hutchinson, MN. Voting hours are from 7:00 am to 8:00 pm. A levy referendum provides general education revenue to cover school district operational expenses. In 2013, the legislature increased the equalization formula factor, providing property tax relief to property poor school districts. There will be two questions on the election ballot. Question 1 will be to renew the existing levy referendum of \$720.59 per pupil for 10 years (2015-2025), generating approximately \$2 million annually. Question 2 will be for an additional \$180 per pupil for 10 years (2015-2025), generating approximately \$540,000 annually. Question 2 is contingent upon the approval of question 1. Due to the legislative changes, if the community supports both the renewal and the second question, the levy referendum portion of property taxes will not go up compared to 2013 taxes and the community will be able to preserve our current educational program for students. Detailed information about the levy referendum is available on the district website, www.hutch.k12.mn.us, or by contacting the district office at 320-587-2860. A public forum will take place on October 30, 2013 at 7:00 pm in the Park Elementary Auditorium.

COMMITTEE REPORTS - Committee reports were presented as follows:

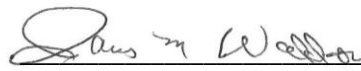
- District Improvement Team (Penwell/Bettenhausen) – The next meeting is October 23, 2013.
- Educator Licensing & Teacher Quality (Penwell) – The next meeting is October 22, 2013.
- Facilities (Bettenhausen/Gehlen/Hornick-Lindell) – The committee reviewed the potential field renovation project, reviewed a new scheduling software that is being tested, discussed the current custodian/maintenance vacancies, and reviewed the five year capital plan. The next meeting is November 6, 2013.
- Finance (Gehlen / Kamrath / Waldron) – The committee reviewed financial reports, bills, the preliminary levy and audit figures, and the field renovation financial arrangements. The next meeting is November 11, 2013.
- Legislative / SEE (Kamrath) – Regional meetings are taking place to discuss grass root concerns to help format the groups agenda for the year. The next meeting is November 22, 2013.
- Parks, Recreation, Community Education (Hornick-Lindell) – The group reviewed the various aquatic center plans. The next meeting is November 4, 2013.

UPCOMING BOARD MEETINGS – The next quarterly board meeting is scheduled for Monday, October 28, 2013, 5:30 pm, location to be determined. The next regular board meeting is scheduled for Monday, November 11, 2013, 5:30 pm, Council Chamber at City Center.

ADJOURNMENT – Motion made by Byron Bettenhausen, seconded by Josh Gehlen, with all members present voting aye, to adjourn the meeting at 7:09 pm.


Keith Kamrath, Chairman

11/11/13
Date


Jim Waldron, Clerk

11/11/13
Date