

# Hutchinson Public Schools

*Excellence in Academics, Activities, and Character*

**INDEPENDENT SCHOOL DISTRICT NO. 423  
Regular Meeting of the Board of Education  
City Council Chambers – 111 Hassan St SE  
Monday, November 11, 2013, 5:30 pm**

- I. **CALL TO ORDER**
- II. **ROLL CALL**
- III. **PLEDGE OF ALLEGIANCE**
- IV. **PUBLIC COMMENT** (Opportunity for public comment on agenda items)
- V. **CONSENT AGENDA**  
MINUTES, CLAIMS, EMPLOYMENT, EXTENDED FIELD TRIP
- VI. **PROGRAM**
  - A. EYE ON THE TIGER (Moon)
  - B. DISTRICT HIGHLIGHTS (VanderHeiden)
  - C. STUDENT HIGHLIGHTS (Nina Grunzke)
- VII. **ADMINISTRATIVE REPORT**
  - A. PRESENTATION OF FISCAL YEAR 2013 AUDIT REPORT AND APPROVAL (Luhring)
  - B. APPROVAL OF COMMITTED FUND BALANCE (Luhring)
  - C. DISSOLUTION OF COOPERATIVE SPONSORSHIPS (Szymanski)
- VIII. **BOARD MEMBER TOPICS**
  - A. CANVASSING NOVEMBER 5, 2013 LEVY REFERENDUM ELECTION (Kamrath)
  - B. AMERICAN EDUCATION WEEK NOVEMBER 18 -22, 2013 (Kamrath)
  - C. PROCESS FOR SUPERINTENDENT'S SEMI-ANNUAL EVALUATION (Kamrath)
  - D. COMMITTEE REPORTS
- IX. **OTHER ITEMS OF BUSINESS**
  - A. UPCOMING BOARD MEETINGS (Kamrath)
- X. **ADJOURN**

The regular meeting of the Board of Education of Independent School District No. 423, Hutchinson, Minnesota, will be held on Monday, November 11, 2013, 5:30 pm in the City Council Chambers at City Center. The following items are listed for your consideration:

**I. CALL TO ORDER**

**II. ROLL CALL**

Members Present:

Members Absent:

**III. PLEDGE OF ALLEGIANCE**

**IV. PUBLIC COMMENT**

Members of the public wishing to address the board concerning any agenda items are requested to make their statements at this time. Please come to the podium and give your name, address and agenda item you are addressing.

**V. CONSENT AGENDA (one motion)**

The purpose of the "Consent Agenda" is to enable the board to efficiently act on routine business, allowing more time on agenda discussion items. Upon receipt of the agenda, board members may wish to contact the superintendent's office with questions about items included in the Consent Agenda. At the board meeting, the chairman will ask if any board member wants discussion of any Consent Agenda item(s). At that time, board members may request that the board chairman remove any item from the Consent Agenda for separate consideration. The board will proceed by taking action first on the remaining Consent Agenda. Then those individual items, lifted from the agenda, will be considered. For each such item a motion, second, discussion and vote becomes necessary.

Motion \_\_\_\_\_ Second \_\_\_\_\_

**VI. PROGRAM**

A. EYE ON THE TIGER – (Moon)

After school 5<sup>th</sup> Grade Choir with instructor Judy Hoeft.

B. DISTRICT HIGHLIGHTS – (VanderHeiden)

C. STUDENT HIGHLIGHTS – (Nina Grunzke)

**VII. ADMINISTRATIVE REPORT**

A. PRESENTATION OF FISCAL YEAR 2013 AUDIT REPORT AND APPROVAL (Luhring)

A representative from the audit firm of Conway, Deuth & Schmiesing will present an overview of the district's FY 2013 audit. Administration recommends adoption of the audit as presented.

Motion \_\_\_\_\_ Second \_\_\_\_\_

B. APPROVAL OF COMMITTED FUND BALANCE (Luhring)

Administration recommends approval of \$223,887 as the committed fund balance for retirement benefits from fiscal year 2013 to meet the auditing requirements for the General Accounting Standards.

Motion \_\_\_\_\_ Second \_\_\_\_\_

C. DISSOLUTION OF COOPERATIVE SPONSORSHIPS (Szymanski)

Administration recommends the approval of the dissolution of the following cooperative sponsorships beginning with the 2013-2014 school year as requested by New Century Academy: boys' soccer, boys' swim and dive, speech, and all MSHSL fine arts/music.

Motion \_\_\_\_\_ Second \_\_\_\_\_

VIII. BOARD MEMBER TOPICS

A. CANVASSING NOVEMBER 5, 2013 LEVY REFERENDUM ELECTION (Kamrath)

Chairman Kamrath will read the enclosed resolution canvassing the voting returns of the November 5, 2013 levy referendum election.

Motion \_\_\_\_\_ Second \_\_\_\_\_

B. AMERICAN EDUCATION WEEK NOVEMBER 18 -22, 2013 (Kamrath)

C. PROCESS FOR SUPERINTENDENT'S SEMI-ANNUAL EVALUATION (Kamrath)

The board will conduct a semi-annual performance evaluation of the superintendent at the December 9, 2013 board meeting.

D. COMMITTEE REPORTS

<u>Committee</u>	<u>Next Meeting</u>
District Improvement Team (Penwell/Bettenhausen)	January 8, 2014
Educator Licensing & Teacher Quality (Penwell)	January 23, 2014
Facilities (Bettenhausen/Gehlen/Hornick-Lindell)	December 4, 2013
Finance (Waldron/Gehlen/Kamrath)	December 9, 2013
Insurance (Penwell)	TBD
Legislative Liaison/SEE (Kamrath)	November 22, 2013
Parks, Recreation, Community Education (Hornick-Lindell)	December 2, 2013

IX. OTHER ITEMS OF BUSINESS

A. UPCOMING BOARD MEETINGS (Bettenhausen)

**Regular Meeting** – The next regular board meeting is scheduled for Monday, December 9, 2013, 5:30 pm, Council Chamber at City Center.

**Truth in Taxation Meeting** – The Truth in Taxation meeting is scheduled for Monday, December 9, 2013, 6:01 pm, Council Chamber at City Center.

X. ADJOURNMENT

Motion \_\_\_\_\_ Second \_\_\_\_\_

**CONSENT AGENDA  
November 11, 2013**

**Minutes**

The minutes of the October 14, 2013 regular board meeting and October 28, 2013 quarterly board meeting are enclosed for review and approval.

**Claims, Accounts and Donation Acknowledgement**

- The administration recommends ratification of the October 9, 2013 through November 5, 2013 claims in the amount of \$2,268,285.94 (including wire transfers).
- Through the P-Card electronic invoice payments system sponsored by MSBA, MASA and MASBO, a rebate in the amount of \$861.91 was received for the period of September 1, 2012 through August 31, 2013.

**Employment**

***Extended Employment***

**Kristin Ikem** – Homebound Instruction, Park Elementary (9/16/13 – 12/20/13)

***New***

**Bonnie Eng** – Long Term Substitute Special Education EBD Teacher, High School (10/28/13 – 11/26/13)

**Jaclyn Fitzwater** – Substitute Building Nurse (11/4/13)

**Cynthia Gruhlke** – Reading Teacher, Park Elementary (8/26/13)

**Ross Hays** – Custodian, High School (TBD)

**Melanie Hilsgen** – 9<sup>th</sup> Grade Girls Basketball (11/5/13)

**Jacob Magner** – 9<sup>th</sup> Grade Boys Basketball (11/5/13)

**Emily Nagy** – Assistant Dance Coach (11/5/13)

**Joe Otremba** – Middle School Girls Basketball (11/5/13)

**Chad Sauter** – Social Studies Teacher (11/1/13)

**Ronald Schmidt** – Part-time Custodian, Park Elementary (11/5/13)

**Chris Sones** – 9<sup>th</sup> Grade Wrestling (11/5/13)

***Resignations***

**Greg Ewing** – Social Studies Teacher, High School (11/1/13)

**Greg Ewing** – 9<sup>th</sup> Grade Football Coach (11/5/13)

**Wes Kaping** – 9<sup>th</sup> Grade Wrestling Coach (11/5/13)

**Riley McGraw** – 9<sup>th</sup> Grade Boys Basketball Coach (11/5/13)

**Brianna Monahan** – 9<sup>th</sup> Grade Volleyball and MS Girls Basketball Coach (11/5/13)

**Charlotte Olson** – Education Assistant, High School (10/4/13)

**Bradley Parson** – Middle School Boys Basketball Coach (11/5/13)

**Adam Sadlemyer** – 9<sup>th</sup> Grade Boys Basketball Coach (11/5/13)

***Retirements***

**Donna Luthens** – Special Education Assistant (12/31/13)

**Carolyn Vevea** – Special Education Teacher/Retirement Agreement (1/2/14)

**Extended Field Trip**

7<sup>th</sup> and 9<sup>th</sup> grade students – Washington, D.C. – June 19-23, 2014