

OFFICIAL MINUTES – REGULAR MEETING

Board of Education

Independent School District No. 423

November 11, 2013

CALL TO ORDER – Chairman Kamrath called to order the regular meeting of the Board of Education of Independent School District No. 423, Hutchinson, MN, at 5:30 pm in the City Council Chambers at City Center.

ROLL CALL - Members Present: Josh Gehlen, Lori Hornick-Lindell, Keith Kamrath, Deb Penwell, and Jim Waldron. Also present were Daron VanderHeiden, Superintendent; Donna Luhring, Director of Business and Finance; Tina Vorlicek, Recording Secretary; and student representatives Will Kuball and Catherine Bradley. Members absent: Byron Bettenhausen.

PUBLIC COMMENTS –Chairman Kamrath invited members of the audience to address the board regarding items on the agenda. No public comments were offered.

CONSENT AGENDA – Motion made by Lori Hornick-Lindell, seconded by Josh Gehlen, with all members present voting aye, to approve the consent agenda as follows:

- Approved the minutes of the October 14, 2013 regular meeting and the October 28, 2013 quarterly meeting.
- Ratification of the October 9, 2013 through November 5, 2013 claims in the amount of \$2,268,285.94 (including wire transfers).
- Acknowledged the P-Card electronic invoice payment system rebate of \$851.91 for the period of September 1, 2012 through August 31, 2013.
- Authorized the following employment:

Extended Employment

- **Kristin Ikem** – Homebound Instruction, Park Elementary (9/16/13 – 12/20/13)

New

- **Bonnie Eng** – Long Term Substitute Special Education EBD Teacher, High School (10/28/13 – 11/26/13)
- **Jaelyn Fitzwater** – Substitute Building Nurse (11/4/13)
- **Cynthia Gruhlke** – Reading Teacher, Park Elementary (8/26/13)
- **Ross Hays** – Custodian, High School (TBD)
- **Melanie Hilsgen** – 9th Grade Girls Basketball (11/5/13)
- **Jacob Magner** – 9th Grade Boys Basketball (11/5/13)
- **Emily Nagy** – Assistant Dance Coach (11/5/13)
- **Joe Otremba** – Middle School Girls Basketball (11/5/13)
- **Chad Sauter** – Social Studies Teacher (11/1/13)
- **Ronald Schmidt** – Part-time Custodian, Park Elementary (11/5/13)
- **Chris Sones** – 9th Grade Wrestling (11/5/13)

Resignations

- **Greg Ewing** – Social Studies Teacher, High School (11/1/13)
- **Greg Ewing** – 9th Grade Football Coach (11/5/13)
- **Wes Kaping** – 9th Grade Wrestling Coach (11/5/13)
- **Riley McGraw** – 9th Grade Boys Basketball Coach (11/5/13)
- **Brianna Monahan** – 9th Grade Volleyball and MS Girls Basketball Coach (11/5/13)
- **Charlotte Olson** – Education Assistant, High School (10/4/13)
- **Bradley Parson** – Middle School Boys Basketball Coach (11/5/13)
- **Adam Sadlemyer** – 9th Grade Boys Basketball Coach (11/5/13)

Retirements

- **Donna Luthens** – Special Education Assistant (12/31/13)
- **Carolyn Vevea** – Special Education Teacher/Retirement Agreement (1/2/14)

- **Extended Field Trip**

- 7th and 8th Grade Students – June 19-23, 2014 – Washington, D.C.

RECOGNITION – Josh Gehlen, on behalf of the Board of Education, recognized and thanked **Donna Luthens**, Special Education Assistant, for 26 years of dedicated service to the students of our district.

EYE ON THE TIGER (Moon) – Instructors Judy Hoeft and Stacy Halter, along with the after school 5th grade choir participants, performed for the board. This group also participated in the Park Elementary Veterans' Day program and will perform on December 10, 2013 at 7 pm at Park Elementary.

DISTRICT HIGHLIGHTS – Daron VanderHeiden, Superintendent, presented the district highlights.

- Thank you Veterans. The Veterans' Day programs from various schools were highlighted.
- Congratulations to Rebecca Rancour for receiving the All-State Honorable Mention Award at the MSHSL All-State Soccer Banquet.
- Congratulations to the thirteen 7th grade students who attended and participated in the SMSU Art Conference and thank you to Middle School Art Teacher Michelle Jordahl.
- Thank you to Byron Bettenhausen for spending the day as a 1st grader.
- Congratulations to the Boys' Cross Country Team and Coach Jeff Schmidt for an outstanding year.

STUDENT HIGHLIGHTS – Will Kuball and Catherine Bradley presented the student highlights.

- The blood drive held at the High School was successful.
- Discussion is being held with students about theme ideas for the Winter Dance/Cabin Fever Week taking place February 1, 2014. Changes are being made to avoid issues that have happened in the past.

PRESENTATION OF FISCAL YEAR 2013 AUDIT REPORT AND APPROVAL (Luhring) – Motion made by Josh Gehlen, seconded by Jim Waldron, with all members present voting aye, to approve the district's fiscal year 2013 audit as presented by Paul Harvego from the audit firm of Conway, Deuth & Schmiesing.

APPROVAL OF COMMITTED FUND BALANCE (Luhring) – Motion made by Deb Penwell, seconded by Josh Gehlen, with all members present voting aye, to approve \$223,887 as the committed fund balance for retirement benefits from fiscal year 2013 to meet the auditing requirements for the General Accounting Standards.

DISSOLUTION OF COOPERATIVE SPONSORSHIPS (Szymanski) – Motion made by Lori Hornick-Lindell, seconded by Josh Gehlen, with all members present voting aye, to approve the dissolution of the following cooperative sponsorships beginning with the 2013-2014 school year as requested by New Century Academy: boys' soccer, boys' swim and dive, speech, and all MSHSL fine arts/music.

CANVASSING NOVEMBER 5, 2013 LEVY REFERENDUM ELECTION (Kamrath) – Chairman Kamrath introduced and read the following resolution.

**RESOLUTION CANVASSING RETURNS
OF VOTES OF SCHOOL DISTRICT SPECIAL ELECTION**

BE IT RESOLVED by the School Board of Independent School District No. 0423, as follows:

1. It is hereby found, determined and declared that the special election of the voters of this district held on November 5, 2013, was in all respects duly and legally called and held.
2. As specified in the attached Abstract and Return of Votes Cast, a total of 2,205 voters of the district voted at said election on the question of renewal of school district referendum revenue authorization (School District Ballot Question 1 – Shall the renewal of revenue proposed by the Board of Independent School District No. 423 be approved?), of which 1,875 voted in favor, 327 voted against the same, with 1 over vote and 2 under votes relating to this question.

3. Said proposition, having received the approval of at least a majority of such votes, is hereby declared to have carried.

4. As specified in the attached Abstract and Return of Votes Cast, a total of 2,205 voters of the district voted at said election on the question of additional school district referendum revenue authorization (School District Ballot Question 2 – Provided that Ballot Question No. 1 is approved, shall the increase in revenue proposed by the Board of Independent School District No. 423 be approved?), of which 1,730 voted in favor, 466 voted against the same, with 1 over vote and 8 under votes relating to this question.

5. Said proposition, having received the approval of at least a majority of such votes, is hereby declared to have carried.

* 6. The school district clerk is hereby directed to certify the results of the election to the county auditor of each county in which the school district is located in whole or in part.

(Attach Abstract and Return of Votes Cast)

* NOTE: The results of referendum levy elections must also be reported to the Commissioner of Education not more than 15 days after the results of the election have been certified by the school board. The results of bond elections must also be reported to the Commissioner.

Josh Gehlen moved for the adoption of this resolution. The motion was duly seconded by Deb Penwell, and upon roll call vote being taken thereon the following voted in favor of this resolution: Josh Gehlen, Lori Hornick-Lindell, Keith Kamrath, Deb Penwell, and Jim Waldron.

And the following voted against this resolution: none.

Where upon this resolution was declared duly passed and adopted.

AMERICAN EDUCATION WEEK (Kamrath) – In honor of American Education Week, November 18 – 22, 2013, Chairman Kamrath expressed the board’s appreciation to all 452 employees of the district for the outstanding work they do with and for the students.

PROCESS FOR SUPERINTENDENT’S SEMI-ANNUAL EVALUATION (Kamrath) – The board will conduct a semi-annual performance evaluation of the superintendent at the December 9, 2013 school board meeting.

COMMITTEE REPORTS - Committee reports were presented as follows:

- District Improvement Team (Penwell/Bettenhausen) – The next meeting is January 8, 2014.
- Educator Licensing & Teacher Quality (Penwell) – The next meeting is January 23, 2014.
- Facilities (Bettenhausen/Gehlen/Hornick-Lindell) – The committee reviewed the five-year plan in detail and the district’s field usage policies. The next meeting is December 4, 2013.
- Finance (Gehlen / Kamrath / Waldron) – The committee reviewed financial reports, bills, the New Century Academy request for cooperative sponsorship agreement dissolutions, and the 2013 audit. The next meeting is December 9, 2013.
- Legislative / SEE (Kamrath) – The legislative platform will focus on increasing the equalization formula and limiting the unfunded state mandates. The next meeting is November 22, 2013.
- Parks, Recreation, Community Education (Hornick-Lindell) – The next meeting is December 2, 2013.

UPCOMING BOARD MEETINGS – The next regular board meeting is scheduled for Monday, December 9, 2013, 5:30 pm, Council Chamber at City Center. The Truth in Taxation meeting is scheduled for Monday, December 9, 2013, 6:01 pm, Council Chamber at City Center.

ADJOURNMENT – Motion made by Deb Penwell, seconded by Lori Hornick-Lindell, with all members present voting aye, to adjourn the meeting at 6:30 pm.

Keith Kamrath, Chairman 12/09/13
Date

Jim Waldron, Clerk 12/09/13
Date