

# Hutchinson Public Schools

*Excellence in Academics, Activities, and Character*

**INDEPENDENT SCHOOL DISTRICT NO. 423  
Regular Meeting of the Board of Education  
City Council Chambers – 111 Hassan St SE  
Monday, June 8, 2015, 5:30 pm**

- I. **CALL TO ORDER**
- II. **ROLL CALL**
- III. **PLEDGE OF ALLEGIANCE**
- IV. **PUBLIC COMMENT** (Opportunity for public comment on agenda items)
- V. **CONSENT AGENDA**  
MINUTES, CLAIMS, EMPLOYMENT, AGREEMENTS
- VI. **PROGRAM**
  - A. EYE ON THE TIGER (Moon)
  - B. DISTRICT HIGHLIGHTS (VanderHeiden)
  - C. STUDENT HIGHLIGHTS (McDonald/Yira)
- VII. **ADMINISTRATIVE REPORT**
  - A. APPROVAL OF CONTRACT AGREEMENTS (Luhring/VanderHeiden/Gehlen)
  - B. 2015-2016 HIGH SCHOOL STUDENT HANDBOOK (Walsh)
  - C. Q-COMP MEMORANDUM OF UNDERSTANDING (VanderHeiden)
  - D. FY 2015 BUDGET REVISIONS (Luhring)
  - E. FY 2016 BUDGET ADOPTION (Luhring)
  - F. 2015-2016 HEALTH INSURANCE RATES (Luhring)
  - G. APPROVAL OF THE 2015-2016 RESOLUTION FOR MEMBERSHIP IN THE MINNESOTA STATE HIGH SCHOOL LEAGUE (VanderHeiden)
  - H. FIRST READING: POLICY SERIES 400, 500, 600 (Administration)
- VIII. **BOARD MEMBER TOPICS**
  - A. COMMITTEE REPORTS
- IX. **OTHER ITEMS OF BUSINESS**
  - A. UPCOMING BOARD MEETINGS (Chairman)
  - B. CLOSED MEETING - SUPERINTENDENT'S SEMI-ANNUAL PERFORMANCE EVALUATION (Kamrath)
- X. **ADJOURN**

The regular meeting of the Board of Education of Independent School District No. 423, Hutchinson, Minnesota, will be held on Monday, June 8, 2015, 5:30 pm in the City Council Chambers at City Center. The following items are listed for your consideration:

**I. CALL TO ORDER**

**II. ROLL CALL**

Members Present:

Members Absent:

**III. PLEDGE OF ALLEGIANCE**

**IV. PUBLIC COMMENT**

Members of the public wishing to address the board concerning any agenda items are requested to make their statements at this time. Please come to the podium and give your name, address and agenda item you are addressing.

**V. CONSENT AGENDA (one motion)**

The purpose of the "Consent Agenda" is to enable the board to efficiently act on routine business, allowing more time on agenda discussion items. Upon receipt of the agenda, board members may wish to contact the superintendent's office with questions about items included in the Consent Agenda. At the board meeting, the chairman will ask if any board member wants discussion of any Consent Agenda item(s). At that time, board members may request that the board chairman remove any item from the Consent Agenda for separate consideration. The board will proceed by taking action first on the remaining Consent Agenda. Then those individual items, lifted from the agenda, will be considered. For each such item a motion, second, discussion and vote becomes necessary.

Motion \_\_\_\_\_ Second \_\_\_\_\_

**VI. PROGRAM**

**A. EYE ON THE TIGER (Moon)**

Carrie Hanson, High Tides President and Tim Hroma, High Tides Coach will share information about the High Tides program.

**B. DISTRICT HIGHLIGHTS (VanderHeiden)**

**C. STUDENT HIGHLIGHTS (McDonald/Yira)**

**VII. ADMINISTRATIVE REPORT**

**A. APPROVAL OF CONTRACT AGREEMENTS (Luhring/VanderHeiden/Gehlen)**

The Director of Business and Finance (Donna Luhring) employment contract is recommended for approval for the period of July 1, 2015 through June 30, 2016.

Motion \_\_\_\_\_ Second \_\_\_\_\_

The Supervising School Nurse (Mandy Sturges) employment contract is recommended for approval for the period of July 1, 2015 through June 30, 2017.

Motion \_\_\_\_\_ Second \_\_\_\_\_

The Education Hutchinson employment contract is recommended for approval for the period of July 1, 2015 through June 30, 2017.

Motion \_\_\_\_\_ Second \_\_\_\_\_

The Administrative Team employment contract is recommended for approval for the period of July 1, 2015 through June 30, 2017.

Motion \_\_\_\_\_ Second \_\_\_\_\_

The Superintendent (Daron VanderHeiden) employment contract is recommended for approval for the period of July 1, 2015 through June 30, 2018.

Motion \_\_\_\_\_ Second \_\_\_\_\_

B. 2015-2016 HIGH SCHOOL STUDENT HANDBOOK (Walsh)

The 2015-2016 High School Student Handbook was sent to Board members for review. Principal Walsh will speak to the proposed changes. Administration recommends approval of the handbook.

Motion \_\_\_\_\_ Second \_\_\_\_\_

C. Q-COMP MEMORANDUM OF UNDERSTANDING (VanderHeiden)

Administration recommends approval of the revised 2015-2016 Q-Comp plan and memorandum of understanding.

Motion \_\_\_\_\_ Second \_\_\_\_\_

D. FY 2015 BUDGET REVISIONS (Luhring)

Donna Luhring, Director of Business and Finance, will present FY 2015 budget revision for your consideration. Administration recommends approval of the FY 2015 budget revisions as presented.

Motion \_\_\_\_\_ Second \_\_\_\_\_

E. FY 2016 BUDGET ADOPTION (Luhring)

Administration recommends adoption of the FY 2016 budget as presented by Donna Luhring, Director of Business and Finance.

Motion \_\_\_\_\_ Second \_\_\_\_\_

F. 2015-2016 HEALTH INSURANCE RATES (Luhring)

Administration recommends approval of the following health insurance rates for 2015-2016 with Blue Cross Blue Shield through the Southwest West Central Service Cooperative.

<b>\$750 Deductible (Gold)</b>	<b>NEW Rates</b>	<b>Current Rates</b>
Single	\$407.71	\$453.49
Family	\$1,141.57	\$1,269.73
<b>\$1,500 Deductible (Silver)</b>	<b>NEW Rates</b>	<b>Current Rates</b>
Single	\$379.09	\$424.43
Family	\$1,061.43	\$1,188.38
<b>\$5,000 Deductible</b>	<b>NEW Rates</b>	<b>Current Rates</b>
Single	\$301.33	\$344.94
Family	\$843.70	\$965.81
<b>\$6,350 Deductible</b>	<b>NEW Rates</b>	<b>Current Rates</b>
Single	\$259.75	\$271.15
Family	\$727.28	\$759.21

Motion \_\_\_\_\_ Second \_\_\_\_\_

G. APPROVAL OF THE 2015-2016 RESOLUTION FOR MEMBERSHIP IN THE MINNESOTA STATE HIGH SCHOOL LEAGUE (VanderHeiden)

Administration recommends approval of the 2015-2016 Resolution for Membership in the Minnesota State High School League (MSHSL). The membership fee is \$100 plus activity fees based on sponsored activities. Resolution attached.

Motion \_\_\_\_\_ Second \_\_\_\_\_

H. FIRST READING: POLICY SERIES 400, 500, 600 (Administration)

Administrators have read these policies and are offering proposed changes for a first reading. The policies and a summary of changes are posted on the District website.

Motion \_\_\_\_\_ Second \_\_\_\_\_

**VIII. BOARD MEMBER TOPICS**

A. COMMITTEE REPORTS

<u>Committee</u>	<u>Next Meeting</u>
District Improvement Team (Kimball / Carls)	August 27, 2015
Educator Licensing & Teacher Quality (Kimball)	October 29, 2015
Facilities (Gehlen / Kimball / Carls)	July 8, 2015
Finance (Waldron / Gehlen / Kamrath)	July 13, 2015
Insurance (Waldron)	To be determined
Legislative Liaison/SEE (Gehlen / Carls)	June 17, 2015
Parks, Recreation, Community Education (Waldron)	July 6, 2015

**IX. OTHER ITEMS OF BUSINESS**

A. UPCOMING BOARD MEETINGS (Chairman)

**Regular Meeting** – The next regular board meeting is scheduled for Monday, July 13, 2015, 5:30 pm, Council Chamber at City Center.

**Quarterly Meeting** – The next quarterly board meeting is scheduled for Monday, July 27, 2015, 5:30 pm,

B. CLOSED MEETING - SUPERINTENDENT’S SEMI-ANNUAL PERFORMANCE EVALUATION (Kamrath)

Per M.S. 13D.05, Subd. 1-b and M.S. 13D.03, Subd. 1-B, the Chair will close the meeting to conduct a performance evaluation of the Superintendent.

Motion \_\_\_\_\_ Second \_\_\_\_\_

**X. ADJOURNMENT**

Motion \_\_\_\_\_ Second \_\_\_\_\_

**CONSENT AGENDA  
June 8, 2015**

**Minutes**

The minutes of the May 11, 2015 regular meeting enclosed for review and approval.

**Claims, Accounts and Donation Acknowledgement**

- The administration recommends ratification of the May 6, 2015 through June 2, 2015 claims in the amount of 2,234,259.45 (including wire transfers).

**Employment**

***Extended***

**Lois Beilke** – Summer Feeding Program (6/15/15-8/14/15)  
**Ben Bouta** – Summer School Teacher, Park Elementary (6/15/15-8/13/15)  
**Jill Bridge** – Counselor, Park Elementary (6/8/15-8/24/15)  
**Renee Cassens** – Summer Feeding Program (6/15/15-8/14/15)  
**Renee Farenbaugh** – Summer Feeding Program (6/15/15-8/14/15)  
**Rhonda Folkerts** – STAR Program Breakfast/Lunch, Park Elementary (6/15/15-8/14/15)  
**Sandra Fredrickson** – Kindergarten Connection, West Elementary (6/15/15-8/14/15)  
**Nancy Heidebrink** – Summer School Teacher, Park Elementary (6/15/15-8/3/  
**Valerie Huepenbecker** – Counselor, Park Elementary (6/8/15-8/28/15)  
**Kristin Ikem** – Summer School Teacher, Park Elementary (6/15/15-8/13/15)  
**Shelly Julius** - Targeted Services Teacher, Middle School (6/8/15-7/23/15)  
**Denise Kirkpatrick** – Targeted Service Education Assistant, Middle School (6/9/15-7/23/15)  
**Gwen Kleve** – Summer Feeding Program (6/15/15-8/14/15)  
**Cindy Larson** – Summer School Teacher, Park Elementary (6/15-15-8/13/15)  
**Janice Miner** – Targeted Services Education Assistant, Middle School (6/9/15-7/23/15)  
**Brianna Monahan** – Summer School Teacher, Park Elementary (6/15/15-8/13/15)  
**Breanna Motschke** - Targeted Services Education Assistant, Middle School (6/9/15-7/23/15)  
**Inez Rice-Nouwán** – Summer Feeding Program (6/15/15-8/14/15)  
**Michael Reponen** - Targeted Services Teacher, Middle School (6/8/15-7/23/15)  
**Amy Scheele** – STAR Program Breakfast/Lunch, Park Elementary (6/15/15-8/14/15)  
**Jeff Schmidt** – Targeted Services Teacher, Middle School (6/8/15-7/23/15)  
**Naomi Shadis** – Librarian, Park Elementary (6/8/15-8/24/15)  
**Lisa Smith** – Summer School Teacher, Park Elementary (6/15/15-8/13/15)  
**Terra Starrett-Parish** – STAR Program Breakfast/Lunch, Park Elementary (6/15/15-8/14/15)  
**Courtney Thode** – Summer School Teacher, Park Elementary (6/15/15-8/13/15)  
**Nesha Withers** – Summer School Teacher, Park Elementary (6/15/15-8/13/15)  
**Carrie Woods** - Targeted Services Teacher, Middle School (6/8/15-7/23/15)

***Leave of Absence***

**Bethany Barka** – Science Teacher, High School (9/7/15-9/30/15)

***New***

**Melissa Christensen** – Substitute Nurse (8/18/15)  
**Melinda Dohman** – Lego League Advisor (2014-2015)  
**Michael Langenberg** – Counselor, High School (8/25/15)  
**Kyle Podratz** – 9<sup>th</sup> Grade Boys Basketball Coach (5/26/15)  
**Annika Ring** – English Teacher, High School (8/25/15)

***Non-Renewal***

**Denise Larson** – ADSIS Reading Teacher, High School (6/5/15)  
**Mary Myers-Reinarts** - .5 ECSE Teacher, West Elementary (6/5/15)

### ***Other***

**Theresa Berg** - Casual Summer (6/5/15-8/28/15)  
**Judy Brand** - Casual Summer (6/5/15-8/28/15)  
**Scott Daak** - Casual Summer (6/5/15-8/28/15)  
**Martine Fortin** - Casual Summer (6/5/15-8/28/15)  
**Marcia Garberg** - Casual Summer (6/5/15-8/28/15)  
**Dori Hanson** - Casual Summer (6/5/15-8/28/15)  
**Deb Houseman** - Casual Summer (6/5/15-8/28/15)  
**Gwen Kleve** - Casual Summer (6/5/15-8/28/15)  
**Jay Liestman** - Casual Summer (6/5/15-8/28/15)  
**Beth Pulkrabek** - Casual Summer (6/5/15-8/28/15)  
**Inez Rice-Nouwan** - Casual Summer (6/5/15-8/28/15)  
**Janet Schmidt** - Casual Summer (6/5/15-8/28/15)  
**Sharon Schwantes** - Casual Summer (6/5/15-8/28/15)  
**Gwen Stenzel** - Casual Summer (6/5/15-8/28/15)  
**Tera Telecky** – Casual Summer (6/5/15-8/28/15)  
**Rhonda Tronick** - Casual Summer (6/5/15-8/28/15)  
**Sara Wersal** - Casual Summer (6/5/15-8/28/15)  
**Carrie Woods** – Homebound Instruction, Middle School (5/12/15)

### ***Resignations***

**Tabetha Dawkins** – Special Education Assistant, West Elementary (6/4/15)  
**Stephanie Drusch** – Special Education Assistant, Park Elementary (6/4/15)  
**Tim Hall** – Middle School Wrestling Coach (5/11/15)  
**Sherry McCormick** – Assistant Dance Team Coach (5/11/15)  
**Angela Mochinski** – Education Assistant, ECFE (5/12/15)  
**Karen Olson** – Education Assistant, Middle School (6/4/15)  
**Torrey Sorensen** – Education Assistant Title 1, Park Elementary (6/2/15)

### ***Transfer***

**Allyson Kirchhoff** – ECSE Teacher, West Elementary (8/25/15)  
**Lisa Sturm** – School Psychologist, West Elementary and Middle School (8/25/15)

### **Adult Basic Education Agreement**

Administration recommends approval of the Glacial Lakes Adult Basic Education (ABE) Consortium Participating School Districts Agreement, July 1, 2015 through June 30, 2015.

### **Parks, Recreation and Community Education Program**

Administration recommends approval of the 2015-2018 agreement between the City of Hutchinson and ISD 423 relating to the establishment and operation of a jointly sponsored Parks, Recreation and Community Education program.