

# Hutchinson Public Schools

*Excellence in Academics, Activities, and Character*

**INDEPENDENT SCHOOL DISTRICT NO. 423  
Regular Meeting of the Board of Education  
City Council Chambers – 111 Hassan St SE  
Monday, July 13, 2015, 5:30 pm**

- I. **CALL TO ORDER**
- II. **ROLL CALL**
- III. **PLEDGE OF ALLEGIANCE**
- IV. **PUBLIC COMMENT** (Opportunity for public comment on agenda items)
- V. **CONSENT AGENDA**  
MINUTES, CLAIMS, EMPLOYMENT, EXTENDED FIELD TRIPS, FOOD SERVICE BID AWARDS, INSURANCE,  
MEMBERSHIP/CONTRACT RENEWALS, HEALTH AND SAFETY BUDGET
- VI. **PROGRAM**
  - A. EYE ON THE TIGER (Walsh)
  - B. DISTRICT HIGHLIGHTS (VanderHeiden)
- VII. **ADMINISTRATIVE REPORT**
  - A. FIRST READING: POLICY 618 (VanderHeiden)
  - B. SECOND READING: POLICY SERIES 400, 500, 600 (Administration)
  - C. WELLNESS POLICY ANNUAL REPORT (VanderHeiden)
  - D. APPROVAL OF EMPLOYMENT CONTRACT AGREEMENTS (Luhring)
  - E. APPROVAL OF THE 2015-2016 RESOLUTION FOR MEMBERSHIP IN THE MINNESOTA STATE HIGH SCHOOL LEAGUE (VanderHeiden)
- VIII. **BOARD MEMBER TOPICS**
  - A. COMMITTEE REPORTS
  - B. SUPERINTENDENT'S SEMI-ANNUAL PERFORMANCE EVALUATION SUMMARY (Gehlen)
- IX. **OTHER ITEMS OF BUSINESS**
  - A. UPCOMING BOARD MEETINGS (Gehlen)
- X. **ADJOURN**

The regular meeting of the Board of Education of Independent School District No. 423, Hutchinson, Minnesota, will be held on Monday, July 13, 2015, 5:30 pm in the City Council Chambers at City Center. The following items are listed for your consideration:

**I. CALL TO ORDER**

**II. ROLL CALL**

Members Present:

Members Absent:

**III. PLEDGE OF ALLEGIANCE**

**IV. PUBLIC COMMENT**

Members of the public wishing to address the board concerning any agenda items are requested to make their statements at this time. Please come to the podium and give your name, address and agenda item you are addressing.

**V. CONSENT AGENDA (one motion)**

The purpose of the "Consent Agenda" is to enable the board to efficiently act on routine business, allowing more time on agenda discussion items. Upon receipt of the agenda, board members may wish to contact the superintendent's office with questions about items included in the Consent Agenda. At the board meeting, the chairman will ask if any board member wants discussion of any Consent Agenda item(s). At that time, board members may request that the board chairman remove any item from the Consent Agenda for separate consideration. The board will proceed by taking action first on the remaining Consent Agenda. Then those individual items, lifted from the agenda, will be considered. For each such item a motion, second, discussion and vote becomes necessary.

Motion \_\_\_\_\_ Second \_\_\_\_\_

**VI. PROGRAM**

- A. EYE ON THE TIGER (Walsh)
- B. DISTRICT HIGHLIGHTS (VanderHeiden)

**VII. ADMINISTRATIVE REPORT**

- A. FIRST READING: POLICY 618 (VanderHeiden)

Administrators have read this policy and are offering proposed changes for a first reading.

Motion \_\_\_\_\_ Second \_\_\_\_\_

- B. SECOND READING: POLICY SERIES 400, 500, 600 (Administration)

Administrators have read these policies and are offering proposed changes for a second and final reading. The policies and a summary of changes are posted on the District website, [www.isd423.org](http://www.isd423.org).

Motion \_\_\_\_\_ Second \_\_\_\_\_

C. WELLNESS POLICY ANNUAL REPORT (VanderHeiden)

Superintendent VanderHeiden will provide an overview and annual report on Policy 533 – Wellness.

D. APPROVAL OF EMPLOYMENT CONTRACT AGREEMENT (Luhring)

The Technology Innovation Specialist (Jocelynn Ellertson) employment contract is recommended for approval for the period of July 1, 2015 through June 30, 2017.

Motion \_\_\_\_\_ Second \_\_\_\_\_

The Network Specialist (Michael Hietala) revised employment contract is recommended for approval for the period of July 1, 2015 through June 30, 2016.

Motion \_\_\_\_\_ Second \_\_\_\_\_

The Student Information Systems Specialist (Nick Schmidt) revised employment contract is recommended for approval for the period of July 1, 2015 through June 30, 2016.

Motion \_\_\_\_\_ Second \_\_\_\_\_

E. APPROVAL OF THE 2015-2016 RESOLUTION FOR MEMBERSHIP IN THE MINNESOTA STATE HIGH SCHOOL LEAGUE (VanderHeiden)

Administration recommends approval of the 2015-2016 Resolution for Membership in the Minnesota State High School League (MSHSL). The membership fee is based on sponsored activities, student participation, plus a \$100 service fee. Resolution attached.

Motion \_\_\_\_\_ Second \_\_\_\_\_

**VIII. BOARD MEMBER TOPICS**

A. COMMITTEE REPORTS

<u>Committee</u>	<u>Next Meeting</u>
District Improvement Team (Kimball / Carls)	August 27, 2015
Educator Licensing & Teacher Quality (Kimball)	October 29, 2015
Facilities (Gehlen / Kimball / Carls)	August 5, 2015
Finance (Waldron / Gehlen / Kamrath)	August 10, 2015
Insurance (Waldron)	To be determined
Legislative Liaison/SEE (Gehlen / Carls)	To be determined
Parks, Recreation, Community Education (Waldron)	August 3, 2015

B. SUPERINTENDENT’S SEMI-ANNUAL PERFORMANCE EVALUATION SUMMARY (Gehlen)

**IX. OTHER ITEMS OF BUSINESS**

A. UPCOMING BOARD MEETINGS (Gehlen)

**Quarterly Meeting** – The next quarterly board meeting is scheduled for Monday, July 27, 2015, 5:30 pm, Middle School Media Center.

**Regular Meeting** – The next regular board meeting is scheduled for Monday, August 10, 2015, 5:30 pm, Council Chamber at City Center.

**X. ADJOURNMENT**

Motion \_\_\_\_\_ Second \_\_\_\_\_

**CONSENT AGENDA**  
**July 13, 2015**

**Minutes**

The minutes of the June 8, 2015 regular meeting, June 15, 2015 special meeting, and June 29, 2015 workshop are enclosed for review and approval.

**Claims, Accounts and Donation Acknowledgement**

- The administration recommends ratification of the June 3, 2015 through July 7, 2015 claims in the amount of \$2,092,603.71 (including wire transfers).

**Employment**

***Extended***

Bouta, Jessica – Counselor, West Elementary, 2015-2016  
Delgado, Juliana – Counselor, High School, 2015-2016  
Dettman, Robin – Speech/Language Therapist, Summer Hours, 6/8/15-8/21/15  
Ellefson, Dave – Counselor, High School, 2015-2016  
Fangmeier, Nancy - Computer Technician, Middle School, Summer Hours, 6/1/15-8/14/15  
Goff, Ryan - Computer Technician, Park Elementary, Summer Hours, 6/1/15-8/14/15  
Jensen, Beth - Computer Specialist, District-wide, Summer Hours, 6/1/15-8/14/15  
Leonard, Diane - Computer Technician, High School, Summer Hours, 6/1/15-8/14/15  
Mischel-Nagy, Sherry – Counselor, High School, 2015-2016  
Vilt, Stacy – Media Specialist, Middle and High School, 7/1/15-6/30/16  
Weispfenning, Peggy - Computer Technician, West Elementary, Summer Hours, 6/1/15-8/14/15

***Extracurricular***

Meier, Joe - Head Girls Hockey Coach, 6/12/15  
Robbins, Samantha - Assistant Dance Coach, 6/12/15  
Ward, Kendra – Middle School Volleyball Coach, 6/12/15

***New***

Drusch, Stephanie - .5 FTE ECSE Teacher, District-wide, 8/24/15  
Groebner, Gerilyn – Behavior Interventionist, West Elementary, 8/24/15  
Hoffmann, LuAnn – Special Education Assistant, West Elementary, 9/1/15  
Johnson, Carmen – Middle School Track Coach, 5/26/15  
Markquart, Scott - English Teacher, High School, 8/25/15  
Piker, Babette – Long-term Substitute Special Education Assistant, Middle School, 9/8/15-10/30/15  
Strachota, Jason - School Psychologist, Park & High School, 8/25/15

***Other***

Albrecht, Becky - Targeted Serviced Education Assistant, Middle School, 6/9/15-7/23/15  
Anderson, Barb - STAR Targeted Services Para, Park Elementary, 6/15/15-8/14/15  
Dawkins, Tabetha - Tech Helper, District-wide, 6/5/15  
Elder, Val - Tech Helper, District-wide, 6/5/15  
Getzke, Mary - Targeted Services Teacher, Middle School, 6/8/15-7/23/15  
Grand, Val - Targeted Services Teacher, Middle School, 6/8/15-7/23/15  
Sturges, Betty - Tech Helper, District-wide, 6/5/15  
Undesser, Deanne - Tech Helper, District-wide, 6/5/15  
Wegscheid, Carmen - Casual Summer Custodial, Park Elementary, 6/5/15-8/28/15  
Zimmerman, Lynn - Targeted Services Education Assistant, Middle School, 6/9/15-7/23/15

### ***Resignations***

Barka, Bethany – Middle School Volleyball Coach, 6/12/15  
Degner, Nicole – Education Assistant, Middle School, 6/29/15  
Dressler, Daren - English Teacher, High School, 7/23/15  
Fabel, Mitch - Head Girls Hockey Coach, 6/12/15  
Johnson, Kelly - School Psychologist, West & Middle School, 6/5/15  
Johnson, Krystin – Cook/Cashier, Middle School, 6/30/15  
Leonard, Diane - Computer Technician, High School, 6/16/15  
Meier, Joe - Assistant Girls Hockey Coach, 6/12/15  
Renning, Scott - Fall Strength & Conditioning Coach, 6/12/15  
Sether-Hassing, Brittany – Kindergarten Teacher, West Elementary (6/24/15)  
Szymanski, Paul – Activities Director, 8/15/15  
Wilson, Melissa - Q Comp Advisor, District-wide, 6/5/15

### ***Retirement***

Luebke, Ron - Custodian, Park Elementary, 7/31/15

### **Extended Field Trips**

- Crossing Patrol, July 26-31, 2015, Legionville/Brainerd, MN
- Spain, March 16-23 or 18-25, 2016

### **Milk & Juice Products Bid Award**

Administration recommends that the contract for milk and juice products for the 2015-2016 school year be awarded to Agropur, Inc.

### **Food Products Bid Award**

Administration recommends that the contract for food products for the 2015-2016 school year be awarded to Indianhead Foodservice.

### **Bakery Bid Award**

Administration recommends that the contract for bakery products for the 2015-2016 school year be awarded to Pan O Gold.

### **Insurance**

- **Dental, Life, and Long Term Disability Insurance** – Administration recommends approving MetLife as the insurance carrier for 2015-2016.
- **Property/Liability Insurance** – Administration recommends approving EMC as the property/liability insurance carrier for 2015-2016.
- **Workers' Compensation** – Administration recommends approving SFM as the workers' compensation carrier for 2015-2016.

### **Membership & Contract Renewals/Agreements**

- Minnesota School Board Association 2015-2016 dues of \$7,892.00 (association dues - \$7,267.00 and policy services - \$625.00).
- School for Equity in Education (SEE) 2015-2016 dues - \$3,765.32.
- Police Liaison agreement between ISD 423 and the City of Hutchinson Police Services from September 8, 2015 through June 5, 2016.
- Contract agreement between ISD 423 and Vision Transportation Services, Inc. for student transportation for the 2015-2016 and 2016-2017 school years.
- REACH Program Coordinator contract agreement between ISD 423 and Greater Minnesota Family Services from July 1, 2015 through June 30, 2017.

### **Health and Safety Budget/Policy 812 Acknowledgement**

- Administration recommends approval of the 2016 Health and Safety Budget and acknowledgement of policy 812.