

**OFFICIAL MINUTES**  
**ANNUAL REORGANIZATION MEETING**  
**Board of Education**  
**Independent School District No. 423**  
**January 13, 2014**

**CALL TO ORDER** - Acting Chairman Keith Kamrath called to order the annual reorganization meeting of the Board of Education of Independent School District No. 423, Hutchinson, MN, at 5:30 p.m. in the City Council Chambers at City Center.

**ROLL CALL** - Members Present: Byron Bettenhausen, Josh Gehlen, Lori Hornick-Lindell, Keith Kamrath, Deb Penwell, and James Waldron. Also present were Daron VanderHeiden, Superintendent of Schools; Donna Luhring, Director of Business and Finance; Tina Vorlicek, Recording Secretary; and Nina Grunzke, Student Representative. Members Absent: none.

**ELECTION OF CHAIRMAN** - Moved by Josh Gehlen and seconded by Jim Waldron to nominate **Keith Kamrath** for the position of Chairman. No additional nominations were received. **Keith Kamrath** was the only candidate nominated for the office of Chairman and is hereby declared elected by acclamation.

**ELECTION OF VICE-CHAIRMAN** - Moved by Josh Jim Waldron and seconded by Josh Gehlen to nominate **Byron Bettenhausen** for the position of Vice-Chairman. No additional nominations were received. **Byron Bettenhausen** was the only candidate nominated for the office of Vice-Chairman and is hereby declared elected by acclamation.

**ELECTION OF CLERK** - Moved by Byron Bettenhausen and seconded by Josh Gehlen to nominate **Jim Waldron** for the position of Clerk. No additional nominations were received. **Jim Waldron** was the only candidate nominated for the office of Clerk and is hereby declared elected by acclamation.

**ELECTION OF TREASURER** - Moved by Jim Waldron and seconded by Byron Bettenhausen to nominate **Josh Gehlen** for the position of Treasurer. No additional nominations were received. **Josh Gehlen** was the only candidate nominated for the office of Treasurer and is hereby declared elected by acclamation.

**OFFICIAL NEWSPAPER** - Moved by Byron Bettenhausen and seconded by Josh Gehlen, with all members present voting aye, the Hutchinson Leader was designated as the official newspaper of the school district for the ensuing year.

**OFFICIAL DEPOSITORIES** - Moved by Jim Waldron and seconded by Byron Bettenhausen, with all members present voting aye, with the exception of Josh Gehlen abstaining, official depositories were named for the ensuing year, contingent upon meeting board policy on collateral requirements:

- Bank of America
- Citizens Bank & Trust Company
- Home State Bank
- ING Service Center Trust.
- MidCountry Banks
- MN School District Liquid Asset Fund
- PMA Public Funds
- Security Bank & Trust Company
- U.S. Bank
- Wells Fargo

**INVESTMENTS** - Moved by Deb Penwell and seconded by Josh Gehlen, with all members present voting aye, the board authorized the superintendent, board treasurer, director of business and finance, and district accountant to invest district funds; and the district accountant, director of business and finance, payroll clerk, and accounting assistant to make wire transfers.

**SCHOOL BOARD SALARY** - Moved by Byron Bettenhausen and seconded by Deb Penwell, with all members present voting aye, the board salary was set at \$3,500.00 per year.

**MILEAGE** - Moved by Lori Hornick-Lindell and seconded by Josh Gehlen, with all members present voting aye, the board set the mileage reimbursement rate at current IRS guidelines.

**BOARD MEETING DATES AND TIMES** - Moved by Deb Penwell and seconded by Josh Gehlen, with all members present voting aye, the board set regular meeting dates and times for the second Monday of each month at 5:30 pm in the Council Chambers at Hutchinson City Center. The quarterly meetings will be held on the fourth Mondays of January, April, July, and October at 5:30 pm with meeting location to be determined.

**SHORT TERM EMPLOYMENT** - Moved by Lori Hornick-Lindell and seconded by Byron Bettenhausen, with all members present voting aye, the superintendent was authorized to employ persons within the confines of the adopted district budget for short-term employment at various levels in the district.

**PETTY CASH** - Moved by Josh Gehlen and seconded by Deb Penwell, with all members present voting aye, the board authorized petty cash accounts as follows:

Central Office	100	Community Education	100
Park Elementary Office	250	Activities Office:	
Park Food Service	20	Gate Ticket Box #1	450
West Elementary Office	100	Gate Ticket Box #2	450
West Food Service	20	Gate Ticket Box #3	450
Middle School Office	125	Gate Ticket Box #4	450
Middle School Snack Bar	40	Concessions	700
HS Office	175		
Secondary Food Service	20	<b>Total Petty Cash</b>	<b>\$3,450.00</b>

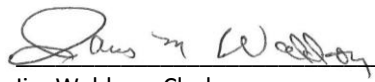
**COMMITTEE APPOINTMENTS** - Chairman Kamrath appointed board committees as follows:

City-School-Community Advisory	Bettenhausen / Hornick-Lindell
District Improvement Team	Penwell / Bettenhausen
Educator Licensure & Teacher Quality	Penwell
Hearing Representative	Bettenhausen
Facilities	Bettenhausen / Gehlen / Hornick-Lindell
Finance	Waldron / Gehlen / Kamrath
High School League	Hornick-Lindell
Insurance	Penwell
Legislative Liaison/SEE	Kamrath / Gehlen
Little Crow Telemedia Network (LCTN)	Waldron
Meet & Confer	All
Parks, Recreation & Community Education	Hornick-Lindell
Policy Review	Waldron / Kamrath

**ADJOURNMENT** Moved by Josh Gehlen and seconded by Byron Bettenhausen, with all members present voting aye, the meeting adjourned at 5:40 pm.

  
Keith Kamrath, Chairman

02/10/14  
Date

  
Jim Waldron, Clerk

02/10/14  
Date