

OFFICIAL MINUTES – REGULAR MEETING

Board of Education

Independent School District No. 423

December 8, 2014

CALL TO ORDER – Chairman Kamrath called to order the regular meeting of the Board of Education of Independent School District No. 423, Hutchinson, MN, at 5:30 pm in the City Council Chambers at City Center.

ROLL CALL - Members Present: Byron Bettenhausen, Josh Gehlen, Lori Hornick-Lindell, Keith Kamrath, Deb Penwell, and Jim Waldron. Also present were Daron VanderHeiden, Superintendent; Donna Luhring, Director of Business and Finance; Tina Vorlicek, Recording Secretary; and Kaitlin Yira, Student Representative. Members absent: none.

PUBLIC COMMENTS – Chairman Kamrath invited members of the audience to address the board regarding items on the agenda. No public comments were offered.

CONSENT AGENDA – Motion made by Lori Hornick-Lindell, seconded by Jim Waldron, with all members present voting aye, to approve the consent agenda as follows:

- Approved the minutes of the November 10, 2014 regular meeting.
- Ratification of the November 5, 2014 through December 2, 2014 claims in the amount of \$1,700,865.64 (including wire transfers).
- Authorized the following employment:

Leave of Absence

- **Laura Uitto** – Physical Therapist, District-wide (2/1/15 – 6/5/15)

New

- **Frank Burmis** – Special Education Assistant, West Elementary (12/10/14)
- **Anthony Forcier** – Custodian, West Elementary (12/8/14)
- **Nick Hauer** – Middle School Basketball Coach (11/11/14)
- **Monica Neubauer** – Substitute Building Nurse (9/2/14)
- **Dennis Piechowski** – 10th Grade Basketball Coach (11/11/14)
- **Sonia Seay** – Long-term Substitute Special Education Assistant, TAP (10/27/14 – 12/19/14)
- **Sonia Seay** – Special Education Paraprofessional, West Elementary (12/1/14)

Other

- **Debra Field** – Homebound Tutor, High School (11/3/14 – 11/20/14)

Resignations

- **Kurt Hjerpe** – Middle School Basketball Coach (11/11/14)
- **Jeff Hoelt** – Middle School Basketball Coach (11/11/14)
- **Susan Kubasch** – Special Education Bus Rider (12/3/14)
- **Randy McGill** – Middle School Basketball Coach (11/11/14)
- **Bonnie Schmidt** – Cook Cashier, High School (1/5/15)
- **Rick Schmidt** – Building Supervisor, High School (1/2/15)
- **Sue Severin** – Education Assistant III, Park Elementary (11/25/14)
- **Mark Yira** – Middle School Basketball Coach (11/11/14)

Terminations

- **Cindy Farrell** – Special Education Assistant, West Elementary (11/25/14)

PRESENTATION OF FISCAL YEAR 2014 AUDIT REPORT (Luhring) – Paul Harvego, representing the audit firm of Conway, Deuth & Schmiesing, presented an overview of the District's fiscal year 2014 audit. The audit report was approved at the November 10, 2014 School Board meeting in order to meet a State reporting deadline.

EYE ON THE TIGER (Broderius/Scott) – West Elementary Principal Anne Broderius and Counselor Jessica Bouta highlighted the Second Step Bullying Prevention program in which students learn specific skills to help stop bullying. Through classroom lessons, all students learn skills in the areas of learning, empathy, emotion management, and problem solving. Specific skills are taught to help stop bullying. Bullying is defined to students as someone who keeps being mean to someone else on purpose. Students learn how to **recognize** when bullying is happening, how to **report** bullying to a caring adult, how to **refuse** to let bullying happen to themselves or others, and how to be a **bystander** who stands up and is a part of the solution to bullying.

Assistant High School Principal Michael Scott and Night School Teacher Daren Dressler explained the curriculum and procedures of the Crow River Area Learning Center (CRALC). The focus of CRALC is credit recovery. Students work on completing/mastering only the specific lesson(s) they have failed or not completed. The curriculum is managed through APEX Learning software. Multiple course pathways successfully engage students in rigorous coursework that prepares them for college and work. Teachers effectively differentiate instruction and spend more time working one-on-one with students to address individual needs. Students move at their own pace, taking as much – or as little – time as they need to master the material. Multimedia instruction motivates and engages students, provides multiple representations of concepts, and addresses different learning styles.

DISTRICT HIGHLIGHTS – Daron VanderHeiden, Superintendent, presented the district highlights.

- Congratulations to the West Elementary Preschool Program staff for earning a 4 Star rating from Parent Aware.
- West Elementary has a new “STEAM” Manipulative Borrowing Library available to teachers.
- “Peaceful Bus Lessons” are being held with students and bus drivers to encourage good behavior while on the bus.
- Thank you to the Lions Club of Hutchinson for donating two Flexcat Sound Enhancing Systems, valued at \$6,870.00.
- Congratulations to the November HHS Students of the Month.
 - Johanna Anderson, grade 9, Intermediate Algebra A
 - Alexa Broten, grade 11, Advanced Algebra
 - Brandon Luis Bahena Flores, grade 10, Geometry
 - Hathaway Darnell, grade 12, ALC Geometry B
 - Brooke Good, grade 9, Algebra B/C
 - Grace Penke, grade 9, Geometry A
 - Andrew Rannow, grade 10, Advanced Algebra A
 - Paige Wiehr, grade 10, Advanced Algebra
- Thank you to the I.J. Burich Family Foundation for donating \$7,749.50 to purchase 25 varsity and 25 middle school football helmets.
- Congratulations to Robbie Grimsley for being named 2014 Mr. Football. Robbie is the eleventh player to receive the Mr. Football award and the first from the Wright County Conference and ISD 423.
- Thank you to Deb Penwell and Byron Bettenhausen for serving on the Board of Education.

STUDENT HIGHLIGHTS – Kaitlin Yira presented the student highlights.

- Choir and Band had their fall concerts and their Holiday concert is coming up on December 15.
- Special Education is hosting a Christmas party at the VFW on December 11 from 11 am – 1:30 pm.
- The Sophomore Courage Retreat is coming up on December 17 at the Event Center in Hutchinson. This event is put on by Youth Frontiers with volunteer leaders from KEY Club.
- REACH is hosting a Holiday Outreach Dinner at Peace Lutheran Church at 7 pm on December 18.
- Winter break is coming up December 22 – January 2.
- Winter sports are starting up. Wrestling and Danceline both had competitions this past weekend. Participation looks about average.
- Robbie Grimsley was awarded 2014 Mr. Football, and is the first winner from Hutchinson.

APPROVAL OF CONTRACT AGREEMENT (Luhring) – Motion made by Lori Hornick-Lindell, seconded by Josh Gehlen, with all members present voting aye, to approve the Early Childhood Education Coordinator (Cindy Wendorff) employment contract agreement for the period of July 1, 2014 through June 30, 2016. The total increase over two years, including salary and benefits, is 6.71%.

Motion made by Lori Hornick-Lindell, seconded by Josh Gehlen, with all members present voting aye, to approve the Food Service Director (Bernice Reinke) employment contract agreement for the period of July 1, 2014 through June 30, 2015. The total increase over one year, including salary and benefits, is 2.49%.

Motion made by Lori Hornick-Lindell, seconded by Jim Waldron, with all members present voting aye, to approve the Administrative Assistant (Kristina Vorlicek) employment contract agreement for the period of July 1, 2014 through June 30, 2016. The total increase over two years, including salary and benefits, is 5.98%.

Motion made by Lori Hornick-Lindell, seconded by Jim Waldron, with all members present voting aye, to approve the Accountant (Cindy Longhenry) employment contract agreement for the period of July 1, 2014 through June 30, 2016. The total increase over two years, including salary and benefits, is 5.14%.

ACKNOWLEDGEMENT OF REQUEST TO NEGOTIATE – EDUCATION HUTCHINSON (Kamrath) – The district is in receipt of a request to negotiate from Education Hutchinson. Val Grand, Cindy Larson, Kyle Schroeder, Rhoda Hubbard-Anderson, Dawn Holtz, and Lisa Rasmussen will serve as the Education Hutchinson negotiation team. Josh Gehlen, Jim Waldron, and Mike Carls will serve as the School Board negotiation team.

COMMITTEE REPORTS - Committee reports were presented as follows:

- District Improvement Team (Penwell/Bettenhausen) – At the last meeting the group decided to focus on two projects: PLCs and grading. In order to concentrate on these projects the Leadership Teams are meeting by building versus content area. The progress will be monitored and evaluated at the next District Improvement Team meeting. The next meeting is January 14, 2015.
- Educator Licensing & Teacher Quality (Penwell) – The next meeting is January 22, 2015.
- Facilities (Bettenhausen/Gehlen/Hornick-Lindell) – The committee reviewed the results of the staff facility survey, reviewed the student facility survey questions, discussed the selection process and timeline for selecting an architecture/engineering firm, and open staff positions within the custodial/maintenance department. Thank you to everyone who has been involved with Park Elementary painting project! The next meeting is January 7 and 8, 2015.
- Finance (Gehlen / Kamrath / Waldron) – The committee reviewed the financial reports, enrollment, bills, insurance, negotiations, the Truth in Taxation meeting, and the architect/engineering selection process plan. The next meeting is January 12, 2015.
- Legislative / SEE (Klamath) – The next general membership meeting is January 23, 2015.
- Parks, Recreation, Community Education (Hornick-Lindell) – The new program booklet is out. The next meeting is January 6, 2015.

TRUTH IN TAXATION HEARING (Luhring) – The Truth in Taxation public hearing was held at 6:08 pm. Director of Business and Finance, Donna Luhring, presented an overview of the school taxing structure, school district budget, and payable 2015 levy information. There were no public comments.

FINAL ADOPTION OF 2014 PAYABLE 2015 LEVY (Luhring) – Moved by Josh Gehlen, seconded by Byron Bettenhausen, with all members present voting aye, to adopt the 2014 payable 2015 levy in the amount of \$4,942,838.69, up 6.55% from last year.

UPCOMING BOARD MEETINGS – The annual reorganization meeting is scheduled for Monday, January 12, 2015, 5:30 pm, Council Chambers at City Center. The next regular board meeting is scheduled for Monday, January 12, 2015, immediately following the reorganization meeting, Council Chambers at City Center.

SUPERINTENDENT'S SEMI-ANNUAL EVALUATION (Kamrath) – Moved by Lori Hornick-Lindell, seconded by Jim Waldron, with all members present voting aye, to close the regular meeting per M.S. 13d.05, Subd. 3 to conduct a semi-annual performance evaluation of the Superintendent.

ADJOURNMENT – The meeting adjourned at 8:01 pm.



Keith Kamrath, Chairman

01/12/15

Date



Lori Hornick-Lindell, Clerk

01/12/15

Date