

*Adopted:* 1998

*Revised:* 2001, 2004, 2007, 2010, 2013

## **809 OPERATIONS AND MAINTENANCE OF DISTRICT FACILITIES**

### **I. PURPOSE**

The purpose of this policy is to provide general guidelines for the development, implementation, and extension of the facilities operations and maintenance program.

### **II. GENERAL STATEMENT OF POLICY**

The Board of Education recognizes the importance of the physical plant's role in supporting and enhancing the instructional program. The Board further recognizes that the physical plant represents a significant, long term, investment for the taxpayers of the District and the state; therefore the Board accepts the responsibility for the operations and maintenance of its buildings and grounds.

Facilities are to be operated and maintained to ensure a safe, healthy, and functional educational environment. It shall be the responsibility of the Director of Buildings and Grounds to implement maintenance and cleaning programs that meet the District's goals and that supports and compliments the District's long-range facilities plans.

### **III. OPERATIONS AND MAINTENANCE PROGRAM**

The maintenance and cleaning program shall focus on quality service using efficiency and cost effectiveness as a basis.

Key elements of this program shall include staffing recommendations; procurement of contracted services; code and regulatory compliance; routine maintenance procedures; equipment and systems replacement schedules; turf and grounds maintenance; and cleaning expectations. Budget recommendations shall be made annually to meet the District's operations and maintenance needs and any such needs arising from an emergency.

The Board of Education shall review the maintenance and cleaning program on a periodic basis.

***Legal References:***

***Cross References:***