

*Adopted:* 1998

*Revised:* 2001, 2004, 2007, 2010, 2013

## **801 FACILITIES PLANNING**

### **I. PURPOSE**

The purpose of this policy is to provide general guidelines for the development, implementation, and extension of facility planning documents.

### **II. GENERAL STATEMENT OF POLICY**

The Board of Education recognizes the importance of the physical plant's role in supporting and enhancing the instructional program. The Board further recognizes that the physical plant represents a significant, long term, investment for the taxpayers of the District and the state; therefore the Board accepts the responsibility for the regular operation and orderly development of its buildings and grounds.

The Board recognizes the importance of planning in order to provide the anticipated facility needs of the future. Therefore it will utilize a long-range facilities plan and a capital investment plan.

### **III. PLANNING**

In order to provide the best possible physical environment for learning and teaching, the following factors shall be considered in the planning of District facilities:

1. Facilities shall accommodate the educational needs of students and be consistent with the educational philosophy and instructional goals of the District.
2. Facilities shall meet or exceed all health, safety, and code requirements.
3. The District shall seek federal, state, and private funding to the maximum extent available to supplement its own financial resources.
4. Undesirable environmental impact shall be minimized.
5. Changing demographic factors shall be monitored to anticipate future facility requirements.

The Board shall enlist the advice of the administration, staff, students, community members and contracted professionals as deemed necessary when developing facility planning documents.

#### **IV. CAPITAL INVESTMENT PLAN**

To efficiently manage the District's present and future facilities needs, the Board of Education shall direct that the Director of Buildings and Grounds plan, develop, implement and extend the capital investment plan. Such a plan shall cover a five-year period, be reviewed annually and include, but not be limited to, the following:

A cost analysis of financial ability of the District to implement its capital investment program

1. Prioritization of projects in the following order:
  - a. emergencies that present health, safety, or environmental hazards;
  - b. emergencies that protect the further degradation of the building envelope or infrastructure;
  - c. projects that extend the useful life of the building envelope or infrastructure;
  - d. projects that improve the functionality/efficiency of the building or infrastructure;
  - e. projects that restore the building to original conditions;
  - f. projects that improve the aesthetics of the building.

#### **V. LONG-RANGE FACILITIES PLAN**

The purpose of this plan is to present the District's facilities vision for at least a ten year period. This plan will be a support document to the District's strategic vision for the educational process. This document will be prepared or revised as directed by the Board. This document will consider, but not be limited to:

1. Existing and projected student enrollment figures.
2. Inventory of the District's property and facilities, including an analysis of the number of students in each facility.
3. An analysis of the facility adequacy to ensure gender equity and compliance with the American's with Disabilities Act.
4. Recommendations as to the sale and other disposition of District property not needed in the future.
5. Recommendations as to the acquisition of real property, construction of new facilities, or modifications to existing facilities, and how they will better meet the needs of students and the educational program.

***Legal References:***

***Cross References:***