



Excellence in Academics, Activities, and Character

Every decision we make should positively impact student achievement.

PLC Process Overview Team: _____

Members: _____

2014-2015 Meeting Date: Wednesday Time _____ AM or PM

Location: _____

PLC Resources: Ten copies in each buildings' professional library of *LEARNING BY DOING A Handbook for Professional Learning Communities at Work, 2nd Edition*, 2010, by Richard DuFour, Rebecca DuFour, Robert Eaker, Thomas Many. Also, www.allthingsplc.com

_____ Establish PLC Norms
see *Developing Norms* pages 137-138 of *LEARNING BY DOING* 2nd edition
_____ Date uploaded onto website

**The Guiding Questions must be the focus of the PLC.
Using the guiding questions on the reverse side,
determine where your PLC should begin working this school year.**

_____ Develop a SMART Goal related to student learning
A SMART Goal should be
Strategic and specific,
Measurable
Attainable
Results-oriented
Time Bound (specifying when the goal will be achieved).
_____ Date uploaded onto website

Guiding Questions:

1. What do we want students to know?

- _____ Align standards/Power standards with curriculum resources
- _____ Determine Learning Targets in student-friendly terms
ex. "I can" statements or lesson objectives
- _____ Common Pacing Guide
- _____ Common Academic Vocabulary

2. How do we know they know it?

- _____ Common Summative and/or Formative Assessment(s)
- _____ Common Grading/Evaluation of the Assessments
(discussion of how we are grading the assessments)
- _____ Analyze data – discussion

3. What do we do when they don't know it?

- _____ Develop a process to re-evaluate assessments, teaching strategies, collaborate with colleagues, provide an opportunity for relearning, consider various interventions. Continuously monitor and adjust.

4. What do we do when they do know it?

- _____ Develop opportunities to extend learning.

Has every decision you made had a positive impact on student achievement?