

Hutchinson Public Schools

Excellence in Academics, Activities, and Character

INDEPENDENT SCHOOL DISTRICT NO. 423
Regular Meeting of the Board of Education
Monday, February 14, 2022, 5:30 pm
City Council Chambers - 111 Hassan St SE

- I. **CALL TO ORDER (Barnard)**
- II. **ROLL CALL (Barnard)**
- III. **PLEDGE OF ALLEGIANCE, DISTRICT MISSION STATEMENT, CORE VALUES, AND GOALS (Barnard)**
- IV. **PUBLIC COMMENT** (Opportunity for public comment on agenda items)
- V. **CONSENT AGENDA**
MINUTES, CLAIMS, EMPLOYMENT, SENIORITY LISTS
- VI. **PROGRAM**
 - A. STUDENT AND STAFF TIGER TIME (Jocelynn Buckentin)
 - B. STUDENT HIGHLIGHTS (Prokosch)
 - C. DISTRICT HIGHLIGHTS (Scott)
- VII. **BOARD MEMBER TOPICS**
 - A. SUPERINTENDENT SEARCH PROFILE PRESENTATION (Antoinette Johns & David Clough)
 - B. TEMPORARY COMMITTEE REASSIGNMENTS (Barnard)
 - C. 2022-23 SCHOOL CALENDAR (VanderHeiden)
 - D. COMMITTEE REPORTS
- VIII. **ADMINISTRATIVE REPORT**
 - A. AWARD BID FOR MIDDLE SCHOOL MECHANICAL CONTROLS UPGRADE (Mohr)
 - B. AWARD BID FOR PARK ELEMENTARY ASBESTOS ABATEMENT (Mohr)
 - C. APPROVAL OF ADMINISTRATIVE EMPLOYMENT CONTRACT (BoII)
- IX. **OTHER ITEMS OF BUSINESS**
 - A. UPCOMING BOARD MEETINGS (Barnard)
 - B. UPCOMING COMMITTEE MEETINGS (Barnard)
- X. **ADJOURN**

The regular meeting of the Board of Education of Independent School District No. 423, Hutchinson, Minnesota, will be held on Monday, February 14, 2022, 5:30 pm in the City Council Chambers at City Center. The following items are listed for your consideration:

I. CALL TO ORDER

II. ROLL CALL

Members Present:

Members Absent:

III. [PLEDGE OF ALLEGIANCE, DISTRICT MISSION STATEMENT, CORE VALUES, AND GOALS](#)

IV. PUBLIC COMMENT

Qualifications and Procedure:

- School Board meetings are meetings held in the public, not public meetings.
- Public comment is reserved for students, parents of students, district employees, and members of the community within the boundaries of the school district.
- Board members will listen to public comments; not engage in a discussion.
- Public comment is included on each regular meeting agenda and limited to 30 minutes.
- Each speaker is allowed three minutes to speak about items on the agenda.
- Prior to making a comment, state your qualification (student, parent of a student, district employee, or member of the community within the boundaries of the school district).
- Those wishing to address the Board concerning any agenda items are requested to form an orderly line down the center aisle (or designated space).

V. CONSENT AGENDA (one motion)

The purpose of the "Consent Agenda" is to enable the board to efficiently act on routine business, allowing more time on agenda discussion items. Upon receipt of the agenda, board members may wish to contact the superintendent's office with questions about items included in the Consent Agenda. At the board meeting, the chairman will ask if any board member wants discussion of any Consent Agenda item(s). At that time, board members may request that the board chairman remove any item from the Consent Agenda for separate consideration. The board will proceed by taking action first on the remaining Consent Agenda. Then those individual items, lifted from the agenda, will be considered. For each such item a motion, second, discussion and vote becomes necessary.

Motion _____ Second _____

VI. PROGRAM

A. STUDENT AND STAFF TIGER TIME (Jocelynn Buckentin)

Jocelynn Buckentin will be sharing how she is bringing the excitement of an escape room into our classrooms with breakout games that are designed to help students practice skills like problem solving, cooperative learning, and effective communication.

- B. STUDENT HIGHLIGHTS (Prokosch)
- C. DISTRICT HIGHLIGHTS (Scott)

VII. BOARD MEMBER TOPICS

- A. SUPERINTENDENT SEARCH PROFILE PRESENTATION (Antoinette Johns & David Clough)

School Exec Connect consultants will present the New Superintendent Profile based on stakeholder feedback.

Motion_____ Second_____

- B. TEMPORARY COMMITTEE REASSIGNMENTS (Barnard)

Technology: Tiffany Barnard
WBWF: Sara Pollmann
Facilities: Sara Pollmann
EH Negotiations: Keith Kamrath

- C. 2022-23 SCHOOL CALENDAR (VanderHeiden)

Superintendent VanderHeiden will be presenting and recommending the 2022-23 School Calendar.

Motion_____ Second_____

- D. COMMITTEE REPORTS

Facilities (Kimball/Knudtson/Massmann)
Finance (Barnard)
Educator Licensure & Teacher Quality (Kimball)
Legislative/Schools For Equity in Education (Barnard)
Little Crow Telemedia Network/LCTN (Kamrath)
Parks, Recreation, Community Education (Kimball)
Technology (Massmann)

VIII. ADMINISTRATIVE REPORT

- A. AWARD BID FOR MIDDLE SCHOOL MECHANICAL CONTROLS UPGRADE (Mohr)

Administration recommends approval of the bid for the Middle School mechanical controls upgrade as presented.

Motion_____ Second_____

- B. AWARD BID FOR PARK ELEMENTARY ASBESTOS ABATEMENT (Mohr)

Administration recommends approval of the bid for the Park Elementary asbestos abatement as presented.

Motion _____ Second _____

C. APPROVAL OF EMPLOYMENT CONTRACT (BoII)

Administration recommends approval of the 2021-2023 Administrative Group employment contract for the period of July 1, 2021 through June 30, 2023.

Motion _____ Second _____

IX. OTHER ITEMS OF BUSINESS

A. UPCOMING BOARD MEETINGS (Chairman)

- **Regular School Board Meeting** -March 14, 2022, 5:30 pm, City Center

B. UPCOMING COMMITTEE MEETINGS (Barnard)

- **Educator Licensure & Teacher Quality** - March 23, 2022, 4 pm, District Office
- **Little Crow Telemedia Network/LCTN** - May 4, 2022, 7:00 pm, Zoom
- **Legislative/Schools for Equity in Education** - March 18, 2022, 9:30 am, Cokato
- **Technology** - March 11, 2022, 7:15 am, District Office
- **Parks, Recreation, Community Education** - March 7, 2022, 5:15 pm, City Center
- **Facilities** - March 9, 2022, 4:30 pm, Park Elementary
- **Finance** - March 14, 2022, 12:30 pm, District Office

X. ADJOURNMENT

Motion _____ Second _____

CONSENT AGENDA
February 14, 2022

Minutes

The minutes of the [January 10, 2022 regular meeting](#) and [February 7, 2022 quarterly meeting](#) are submitted for review and approval.

Claims, Accounts and Donation Acknowledgement

The administration recommends ratification of the [January 6 through February 9, 2022 claims](#) in the amount of \$6,948,144.32.

Employment

Change of Assignment

Field, Linda - Cook Lead, West Elementary, 1/10/22-1/30/22
Jasken, Stacia - Cook Lead, Middle School, 12/10/21
Kellerman, Kaitlynn - Special Education Assistant, High School, 1/5/22
Magnuson, Michelle - Administrative Assistant, High School, 1/27/22
McCarthy, Anita - Cook Lead, Park Elementary, 1/10/22-2/18/22
Nelson, Meghan - STREAM Teacher, West Elementary, 1/17/22-5/27/22
Rannow, Kathlyn - Special Education Assistant, High School, 1/10/22
Sanders, Lisa - Education Assistant, Title, Park Elementary, 1/3/22
Sitz, Lisa - Cook, High School, 1/31/22
Smith, Lisa - Education Assistant, Title, Park Elementary, 1/3/22-1/14/22

Extended Employment

Dean, Melissa - Teacher, 1/21/22-1/28/22
Garcia, Melanie - Special Education Assistant/Translator, Middle School, 1/21/22-5/26/22
Nisse, Amy - Teacher, High School, 1/10/22-5/26/22
Vliem, Tina - Special Education Assistant, Community, 1/11/22-5/26/22

Extracurricular Services Agreements

Haugen, Mary - Musical, Middle School, 10/25/21-2/6/22
Koenen, Chad - Head Hockey Coach, High School, 1/13/22-2/26/22
Liepold, Lara - Musical, Middle School, 10/25/21-2/6/22
Mumford, Elisabeth - Track Coach, Middle School, 4/4/22-5/14/22

Leave of Absence

Anderson-Mueller, Barb - Special Education Assistant, Bus, 1/12/22-2/28/22
Kern, Mindy - Special Education Assistant, Park Elementary, 4/4/22-5/26/22
Nielsen, Heidi - Special Education Assistant, High School, 1/3/22-1/30/22
Nohner, Sharon - Special Education Assistant, TAP, 1/24/22-2/25/22
Pulkrabek, Beth - Special Education Assistant, High School, 3/1/22-3/22/22
Vorliceck, Tina - Office Manager, District Office, 1/21/22-3/21/22

New

Ahlbrecht, Sharon - Special Education Assistant, High School, 1/14/22
Batzel, Mackenzie - Special Education Assistant, Middle School, 2/7/22
Bergsma, Shawn - Special Education Assistant, Districtwide/Middle School, 1/21/22-5/26/22
Bleck, Samantha - Special Education Assistant, West Elementary, 1/18/22
Collett, Emily - Education Assistant Training, West Elementary, 1/13/22-1/13/22
Collett, Emily - Long-term Substitute Teacher, West Elementary, 1/24/22-3/25/22
Diehn, Karla - Social Worker/Behavior Interventionist, Park Elementary, 3/7/22
Greve, Karen - Cook, High School, 2/7/22
Harlander, Ally - Special Education Assistant, Middle School, 1/24/22-5/26/22

Hausladen, Carrie - Special Education Assistant, TAP, 2/1/22
Looft, Loraina - Education Assistant, ECFE, West Elementary, 1/31/22-5/27/22
Morgan, Melissa - Special Education Assistant, Bus, 1/21/22
Olson, DuWayne - Assistant Cook, District-wide, 2/7/22
Richardson, Robert - Culinary Coordinator, District-wide, 1/31/22-5/31/22
Smith, Lisa - Internal Substitute Teacher - On Call, Park Elementary, 1/13/22-5/27/22
Urban, Serena - Special Education Assistant, Tiger Elementary, 1/24/22

Resignations

Bollin, Kim - Education Assistant, Park Elementary, 2/25/22
Harris, Kanisha - Assistant Cook, West Elementary, 1/21/22
Rozeboom, Jordan - Golf Coach, Middle School, 6/2/21
Scheuring, Crystal - Special Education Assistant, TAP, 1/18/22
Schmieg, Michelle - Special Education Assistant, Park, 1/25/22
Skawinski, Greg - Teacher, Tiger Elementary, 2/28/22
Tschida, William - Interim Head Girls Hockey Coach, High School, 1/12/22
Weisenberger, Mike - Baseball Coach, Middle School, 6/2/21

Retirements

Anderson, Wendy - Teacher, West Elementary, 5/27/22
Graham, Tinea - Teacher, High School, 5/27/22

Summer Employment

Richardson, Robert - Culinary Coordinator, District-wide, 5/31/22-8/12/22

Targeted Services

Ely, Renee - Teacher, Tiger Elementary, 2/15/22-4/14/22
Harlander, Darcy - Substitute Teacher, Park Elementary, 1/13/22-5/5/22
Jenum, Ben - Teacher, Park Elementary, 1/11/22-5/5/22
McKimm, Abby - Teacher, Park Elementary, 1/11/22-5/5/22

Terminations

Morgan, Melissa - Special Education Assistant, Bus, 1/24/22

Seniority Lists

Education Hutchinson - [Full-time](#), [Part-time](#)

Hutchinson Education Support Professionals- [Full-time](#), [Part-time](#)

Local 284- [Full-time](#), [Part-time](#)