

NOVEMBER 18, 2021

TIGER ELEMENTARY

805 SCHOOL RD SW
(320)587-1122

Transition Update #2

Reminder: 2nd and 3rd Grade students will not have school on November 22, 23, 24 & 29. The first day at Tiger Elementary will be Tuesday, November 30

Student Tours

We are very excited to give our students their first look at Tiger Elementary this Friday, November 19. While at the school they will be shown their classroom, receive their lockers and be walked through their daily routines.

In addition their school supplies will be brought with and left in their lockers. They will likely not come home with their backpack over the break.

Student Drop Off and Pick Up

Any students from Tiger Elementary that have siblings at West Elementary may be dropped off and picked up at West Elementary. At the end of the day, siblings should connect outside on the sidewalk at West Elementary.

Hopefully this provides a layer of convenience for our families.

All beginning and end of day student drop off and pick up at Tiger Elementary should occur in the pick up/drop off lane only. We ask that parents stay in the vehicle and pull as far forward as possible. Please do not park in the lot and walk your student(s) through traffic or ask students to walk through the pick up/drop off lane to get to their vehicle.

Students will not be permitted to walk to or from School Road or load into a vehicle in the adjacent smaller lot in an effort to avoid the pick up/drop off lane.

Bus stops times and locations should remain the same as they currently are. If your child is currently a walker and will now need to ride the bus, please call Hutchinson Bus Company (320-234-0888).



Mid-Day Pick Up

We know that families may need to pick a child up from school during the school day. To do so, please park in the lot on the west side of Tiger Elementary and enter through the main entry. The lot on the east side of the building will be closed during the school day. Once in the vestibule, you will see a door into the main office on your left. Push the button next to the door and the office staff will let you in and assist you.

If you have children at both West and Tiger Elementary, you may go to the office at West and they will help get all your students to that office.

Date _____ Teacher _____



Tiger Elementary Transportation Change Pass

Student Name _____

Picked up early at _____

Front Exit:

Pick up by _____

Stay after school for _____

Go on bus # _____ to/with _____

Other _____

Completed by _____

_____ Per Note _____ Per Phone _____ Verbal

START AND END TIMES:

WEST ELEMENTARY:

STUDENT DAY: 8:45-3:25

PARENT DROP OFF STARTING AT 8:35

TIGER ELEMENTARY:

STUDENT DAY: 8:45-3:25

PARENT DROP OFF STARTING AT 8:35

PARK ELEMENTARY:

STUDENT DAY: 8:35-3:15

PARENT DROP OFF STARTING AT 8:20

*THE START AND END TIMES FOR PARK AND WEST ELEMENTARY WILL BE CHANGING ON NOVEMBER 22.

Transportation Changes

It is important to keep a consistent routine in place, but if you need to make a temporary change to your student(s) transportation, we ask that you please reach out to the office. Either a note sent with your child in the morning or a phone call during the day will work. The office staff will then make sure the information is communicated to your student(s) and the classroom teacher(s). This change will allow our teachers to focus on classroom instruction and allow the office to keep a record of changes made.

Classroom teachers will redirect any communications regarding temporary transportation to the office.

All temporary transportation changes need to be communicated to the office no later than 2:00.

