

MEET & CONFER MINUTES

Monday, November 24, 2014, 4 pm, District Office

<input type="checkbox"/> Byron Bettenhausen, School Board	<input checked="" type="checkbox"/> Rhoda Hubbard-Anderson, HMS	<input type="checkbox"/> Deb Penwell, School Board
<input checked="" type="checkbox"/> Bruce Eckhart, HHS	<input type="checkbox"/> Keith Kamrath, School Board	<input checked="" type="checkbox"/> Daron VanderHeiden, Admin
<input checked="" type="checkbox"/> Josh Gehlen, School Board	<input checked="" type="checkbox"/> Juli Monahan, West	<input checked="" type="checkbox"/> Tina Vorlicek, Secretary
<input checked="" type="checkbox"/> Lori Hornick-Lindell, School Board	<input checked="" type="checkbox"/> Kari Neubarth, Chair / Park	<input checked="" type="checkbox"/> Jim Waldron, School Board

Guests: Ed Fairbairn, Donna Luhring, Deb Marcotte, Dan Olberg, and Paul Szymanski

Park Elementary AM Bus Route Schedule

Problems/Comments:

- The AM bell time at Park Elementary is 8:45 am.
- If busses are a few minutes late, then breakfast is late and students are arriving to class late.
- Approximately 90 to 100 students have been arriving late to class (8:55 – 9:00 am).

Solutions/Discussion:

- Changes to the current bus route schedule are being worked on now. Additional modification will be made for next year if necessary.
- It was noted that students cannot arrive too early as that causes issues with unsupervised students on the grounds and during inclement weather.

How to Provide More Support to Teachers

Problems/Comments:

- Many teachers are feeling overwhelmed with additional duties being added to their daily schedule and nothing being eliminated. Examples – Q Comp, PLCs, having to place garbage cans outside the classroom, and setting up their own new phones/computers.
- RAMP and grading issues at the High School will be discussed at the building level prior to further discussion at Meet and Confer.

Solutions/Discussion:

- Teachers need to feel more supported by administration.
- Are there procedural items that could be adjusted, like more custodial and technical support?

Inner-District Building Transfers

Problems/Comments:

- Are there criteria for teachers transferring between grade levels or buildings?

Solutions/Discussion:

- Each spring, principals survey teaching staff about their teaching preference for the coming school year.
- Items considered before making a transfer include: licensure, academic program, personnel fit, and what is best for each school.
- Principals discuss potential transfers on an annual basis.

Criteria for Hiring Coaches (internal/external)

Problems/Comments:

- What are the criteria for hiring coaches?

Solutions/Discussion:

- There are no specific criteria or preference given to internal versus external candidates.
- To apply for coaching positions, internal candidates need only to email their interest to the Activities Director, Paul Szymanski. External candidates complete an online application through the District's website.

- When hiring a head coach, the Activities Director and the High School Principal conduct the interviews and weigh the pros and cons of each applicant. At times, others are invited to be a part of the hiring committee (another head coach of a comparable activity, past parents, youth program leaders).
- Due to teaching schedules, it can be more difficult for elementary teachers to coach; however, efforts are made to adjust schedules when possible.

Classroom Technology Follow-up (Park Elementary)

Problems/Comments:

- Last month discussion was held about old computers that needed to be re-imaged to be used as student computers within classrooms.

Solutions/Discussion:

- 22 computers have been re-imaged and deployed (the original request was for 14 computers).

Next Meeting

If needed, the next meeting will be held on December 15, 2014 at 4 pm in the District Office Conference Room.