

OFFICIAL MINUTES – REGULAR MEETING

Board of Education

Independent School District No. 423

June 9, 2014

CALL TO ORDER – Chairman Kamrath called to order the regular meeting of the Board of Education of Independent School District No. 423, Hutchinson, MN, at 5:30 pm in the City Council Chambers at City Center.

ROLL CALL - Members Present: Byron Bettenhausen, Josh Gehlen, Lori Hornick-Lindell, Keith Kamrath, Deb Penwell, and Jim Waldron. Also present were Daron VanderHeiden, Superintendent; Donna Luhring, Director of Business and Finance; and Tina Vorlicek, Recording Secretary. Members absent: none.

PUBLIC COMMENTS – Chairman Kamrath invited members of the audience to address the board regarding items on the agenda. No public comments were offered.

CONSENT AGENDA – Bailey Rettmann was removed from the new employment section of the consent agenda and the extended field trip for FFA to Hackensack July 13 – 16, 2014 was added. Motion made by Lori Hornick-Lindell, seconded by Byron Bettenhausen, with all members present voting aye, to approve the consent agenda as follows:

- Approved the minutes of the May 12, 2014 regular meeting.
- Ratification of the May 8, 2014 through June 3, 2014 claims in the amount of \$1,796,621.96 (including wire transfers).
- Authorized the following employment:

Extended Hours

- **Jill Bridge** – Extended Counselor Summer Hours, Park Elementary (7/1/14 – 6/30/15)
- **Valerie Huepenbecker** – Extended Counselor Summer Hours, Park Elementary (7/1/14 – 6/30/15)
- **Naomi Shadis** – Extended Library Summer Hours, Park Elementary (7/1/14 – 6/30/15)

Leave of Absence

- **Jodi Kleindl** – Kindergarten Teacher, West Elementary (6/3/14 – 8/24/14)

New

- **Leah Carrigan** – Targeted Services Teacher, West Elementary (6/2/14 – 8/22/14)
- **Chelsey Crary** – Middle School Volleyball Coach (5/9/14)
- **Beth Dennison** – Assistant Dance Coach (5/29/14)
- **Daren Dressler** – English Teacher, High School (8/25/14)
- **Patrick Duffy** – Middle School Football Coach (5/23/14)
- **Jennifer Farrell** – Special Education Assistant Substitute (5/8/14)
- **Nicole Frost** – Deaf and Hard of Hearing Teacher, District-wide (8/25/14)
- **Shelly Grorud** – Education Assistant, Targeted Services, West Elementary (6/2/14 – 8/15/14)
- **Sherry McCormick** – Assistant Dance Coach (5/29/14)
- **Joe Meier** – Assistant Girls' Hockey Coach (5/9/14)
- **Rustin Neuberger** – Assistant Girls' Hockey Coach (5/9/14)
- **Destany Okeson** – Grade 2 Teacher, Park Elementary (8/25/14)
- **Markus Okeson** – Grade 4 Teacher, Park Elementary and Head Boys' Basketball Coach (8/25/14)
- **Lori Rettmann** – Special Education Teacher, West Elementary (8/25/14)
- **Jordan Rozeboom** – Assistant Wrestling Coach, High School (5/9/14)
- **Sonia Seay** – Long Term Substitute Title 1 Education Assistant & Playground Supervisor, Park Elementary (5/12/14 – 6/6/14)
- **Deanne Undesser** – Education Assistant, Kindergarten Connection, West Elementary (6/16/14 – 8/5/14)
- **Kendra Ward** - .67 World Language Teacher, High School (8/25/14)
- **Tyler Warren** – Agriscience Teacher, High School (8/25/14)

Resignations

- **Monica Anderson** – Cook/Cashier, Middle School (6/6/14)
- **Stacy Halter** – Music Teacher, Park Elementary (6/10/14)
- **Michael Kutter** – B-squad Baseball Coach (5/23/14)
- **Tyler Lidke** – Science Teacher, High School (6/9/14)
- **Nichole Neron Kloss** – Special Education Teacher, Park Elementary (6/10/14)
- **Stephanie Zajicek** – Speech and Language Therapist, District-wide (5/22/14)

Summer Programing

- **Judy Jensen** – Kindergarten Connection, West Elementary (6/2/14 – 8/15/14)

Targeted Services

- **Barb Anderson** – Paraprofessional, Park Elementary (6/16/14 – 8/8/14)
- **Brandi Gilmore** – Star Summer Teacher, Park Elementary (6/16/14 – 8/7/14)
- **Nancy Heidebrink** – Star Summer Teacher, Park Elementary (6/16/14 – 8/7/14)
- **Kristin Ikem** – Star Summer Teacher, Park Elementary (6/16/14 – 6/26/14)
- **Cindy Larson** – Star Summer Teacher, Park Elementary (6/16/14 – 8/7/14)
- **Kerry Koenig** - Paraprofessional, Park Elementary (6/16/14 – 8/8/14)
- **Lisa Smith** - Star Summer Teacher, Park Elementary (6/16/14 – 8/7/14)
- **Nesha Withers** - Star Summer Teacher, Park Elementary (6/16/14 – 8/7/14)

Transfer

- **Chanda Kropp** – Q Comp Coordinator (7/1/14 – 6/30/17)
- **Kyle Podratz** – Special Education EBD Teacher, Middle School (8/25/14)
- **Melissa Wilson** – Q Comp Leader (8/25/14 – 6/5/15)
- Approved the following extended field trips:
 - **Hosa** – June 24-29, 2014, Orlando
 - **FFA** – July 13 – 16, 2014, Hackensack
- Approved the following insurance recommendations:
 - **Dental Insurance** – Approved Assurant as the dental insurance carrier. Rates will remain the same: employee - \$48.35 per month, employee +1 - \$77.70 per month, and family - \$118.49 per month.
 - **Property/Liability Insurance** – Approving EMC as the property/liability insurance carrier for 2014-2015
 - **Workers' Compensation** – Approved SFM as the workers' compensation carrier for 2014-2015.
- Approved Conway, Death and Schmeising as the auditing firm for the 2013-2014 school year.
- Awarded the contract for milk and juice products for the 2014-2015 school year to Agropur, Inc.
- Awarded the contract for food products for the 2014-2015 school year to Indianhead Food Distributors.
- Awarded the contract for bakery products for the 2014-2015 school year to Pan O Gold.
- Approved the Glacial Lakes Adult Basic Education (ABE) Consortium Participating School Districts Agreement, July 1, 2014 through June 30, 2015.

EYE ON THE TIGER (Walsh) – Patrick Walsh, High School Principal, introduced teachers Deb Card, Rory Fairbanks, and Chris Sones who spoke about the High School's Health and Physical Education department. Fifteen years ago, there were limited fitness-based physical education classes. In 2010, only eight percent of the student body was enrolled in fitness-based classes. In 2014, twenty-one percent of the student body is enrolled in fitness-based classes and the diversity of physical education offerings have increased dramatically. Additional health/science-related courses are also being explored. This will help meet recommendations from the Minnesota Department of Education for career education that lead to careers within areas of interest. Improvements are also being made to the Zero Hour Independent Study Physical Education program. The program is goal-based with mandatory elements and greater student accountability. The department is also working on fully utilizing the excellent facilities available at the High School by students and staff.

DISTRICT HIGHLIGHTS – Daron VanderHeiden, Superintendent, presented the district highlights.

- Congratulations to Tristan Baumgarten and Ryan McCormick who are finalists in the Will Steger Foundation Climate Change Video Contest.
- Congratulations to Emily Young for receiving the 2014 John Philips Sousa Award for Band Excellence.
- Congratulations to Robert Leonard for receiving the 2014 Louis Armstrong Jazz Award.

- Thank you to all of the Junior Achievement volunteers!
- The Park Elementary Library will be open throughout the summer on Wednesdays from 8 am to 2 pm.
- Free meals will be available to all children (years 1 – 18) June 16 through August 15, Monday through Friday. Meals will be served at the VFW Park from 11:15 to 11:45 am (activities from 10:30 to 11:15 am) and at Rotary Park from 12:15 – 12:45 pm. Adults may purchase a meal for \$3.55. Thank you to HungerFree McLeod, Hugh Foster, and Sara Redekopp for this program!

2014-2015 HIGH SCHOOL STUDENT HANDBOOK (Walsh) – Motion made by Deb Penwell, seconded by Josh Gehlen, with all members present voting aye, to approve the 2014-2015 High School Student Handbook as presented, including the agreed upon changes. Principal Patrick Walsh explained the rationale behind changes and answered questions from board members.

TEACHER EVALUATION (VanderHeiden) – Motion made by Lori Hornick-Lindell, seconded by Byron Bettenhausen, with all members present voting aye, to approve the teacher evaluation program as presented.

2014-2015 MEAL PRICES (Luhring) – Motion made by Josh Gehlen, seconded by Byron Bettenhausen, with all members present voting aye, to increase student meal prices by ten cents (per USDA requirements). Breakfast prices will be \$1.25 for middle school and high school students and \$2.05 for adults. Lunch prices will be \$1.85 for elementary school students, \$1.95 for middle school and high school students, and \$3.55 for adults.

FY 2014 BUDGET REVISIONS (Luhring) – Motion made by Lori Hornick-Lindell, seconded by Josh Gehlen, with all members present voting aye, to approve the FY 2014 budget revisions as presented.

FY 2015 BUDGET ADOPTION (Luhring) – Motion made by Josh Gehlen, seconded by Jim Waldron, with all members present voting aye, to adopt the FY 2015 budget as presented.

2014-2015 HEALTH INSURANCE RATES (Luhring) – Motion made by Lori Hornick-Lindell, seconded by Byron Bettenhausen, with all members present voting aye, to approve the 2014-2015 health insurance rates with Health Partners. It was noted, due to employee and community usage, rates for two of the plans offered went down. To meet the new Affordable Health Care Act, a new Nation One plan is also being offered.

NON-RENEWAL OF SPECIAL EDUCATION DIRECTORSHIP SERVICES TO NEW CENTURY ACADEMY (Kraft) – Motion made by Byron Bettenhausen, seconded by Deb Penwell, with all members present voting aye, to approve the non-renewal of the Special Education Directorship agreement between ISD 423 and New Charter Academy.

FIRST READING: POLICY SERIES 100, 200 AND 300 (Administration) – Motion made by Lori Hornick-Lindell, seconded by Deb Penwell, with all members present voting aye, to approve the first reading of policy series 100, 200, and 300. Proposed changes are posted on the district website, www.hutch.k12.mn.us.

COMMITTEE REPORTS - Committee reports were presented as follows:

- District Improvement Team (Penwell/Bettenhausen) – The PLC (Professional Learning Community) conference is taking place in Hutchinson June 11 – 13, 2014. The next meeting is July 16, 2014.
- Educator Licensing & Teacher Quality (Penwell) – The committee was commended for all the work they do to ensure licensing requirements are met by all teachers. The next meeting is October 23, 2014.
- Facilities (Bettenhausen/Gehlen/Hornick-Lindell) – The committee toured the boiler replacement at Park Elementary, the tennis courts at the High School, reviewed voter profile information, and discussed facility planning. The next meeting is July 9, 2014.
- Finance (Gehlen / Kamrath / Waldron) – The committee reviewed financial reports, budgets, investments, requests for proposals for auditing and workers' compensation, and the Special Education agreement with New Century Academy. The next meeting is July 14, 2014.
- Legislative / SEE (Klamath) – The last meeting discussed this year's legislative session, World's Best Workforce, and education for career opportunities. The next regional meeting is June 11, 2014.
- Parks, Recreation, Community Education (Hornick-Lindell) – There is still time to register for summer activities. The new sculpture walk is on display. The next meeting is July 7, 2014.

ADOPT RESOLUTION ESTABLISHING DATES FOR FILING AFFIDAVITS OF CANDIDACY (Kamrath) – Chairman
Kamrath introduced and read the following resolution:

**RESOLUTION ESTABLISHING DATES FOR FILING AFFIDAVITS OF CANDIDACY
Hutchinson Public Schools
State of Minnesota**

BE IT RESOLVED by the School Board of Independent School District No. 423, State of Minnesota, as follows:

1. The period for filing affidavits of candidacy for the office of school board member of Independent School District No. 423 shall begin on July 29, 2014 and shall close on August 12, 2014. An affidavit of candidacy must be filed in the office of the school district clerk and the \$2 filing fee paid prior to 5:00 o'clock pm on August 12, 2014.
2. The clerk is hereby authorized and directed to cause notice of said filing dates to be published in the Hutchinson Leader, the official newspaper of the district, at least two (2) weeks prior to the first day to file affidavits of candidacy.
3. The clerk is hereby authorized and directed to cause notice of said filing dates to be posted at the administrative offices of the school district at least ten (10) days prior to the first day to file affidavits of candidacy.
4. The notice of said filing dates shall be in substantially the following form:

**NOTICE OF FILING DATES FOR ELECTION TO THE SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT NO. 423
Hutchinson Public Schools
State of Minnesota**

NOTICE IS HEREBY GIVEN that the period for filing affidavits for candidacy for the office of school board member of Independent School District No. 423 shall begin on July 29, 2014, and shall close at 5:00 o'clock pm on August 12, 2014.

The general election shall be held on Tuesday, November 4, 2014. At that election, three members will be elected to the School Board for terms of four (4) years each.

Affidavits of Candidacy are available from Tina Vorlicek at the District Office, 30 Glen Street NW, Hutchinson, MN. The filing fee for this office is \$2. A candidate for this office must be an eligible voter, must be 21 years of age or more on assuming office, must have been a resident of the school district from which the candidate seeks election for thirty (30) days before the general election, and must have no other affidavit on file for any other office at the same general election.

The affidavits of candidacy must be filed in the office of the school district clerk and the filing fee paid prior to 5:00 o'clock pm on August 12, 2014.

Dated: June 9, 2014
BY ORDER OF THE SCHOOL BOARD

Jim Waldron
School District Clerk

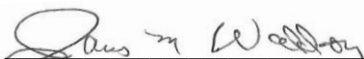
Moved by Lori Hornick-Lindell and seconded by Byron Bettenhausen to adopt the resolution establishing dates for filing affidavits of candidacy. Motion approved by roll call vote with Byron Bettenhausen, Josh Gehlen, Lori Hornick-Lindell, Keith Kamrath, Deb Penwell, and Jim Waldron voting in favor of the motion.

UPCOMING BOARD MEETINGS – The next regular board meeting is scheduled for Monday, July 14, 2014, 5:30 pm in the Council Chamber at City Center. The next quarterly board meeting is scheduled for Monday, July 28, 2014, 5:30 pm, location to be determined.

CLOSED MEETING – SUPERINTENDENT’S SEMI-ANNUAL PERFORMANCE EVALUATION (Kamrath) – Moved by Byron Bettenhausen, seconded by Lori Hornick-Lindell, with all members present voting aye, to close the meeting per M.S. 13D.05, Subd. 1-b and M.S. 13D.03, Subd. 1-B to conduct a performance evaluation of the superintendent.

ADJOURNMENT – Motion made by Lori Hornick-Lindell, seconded by Josh Gehlen, with all members present voting aye, to adjourn the meeting at 9:51 pm.


Byron Bettenhausen, Vice Chairman 07/14/14
Date


Jim Waldron, Clerk 07/14/14
Date