

Hutchinson Public Schools

Excellence in Academics, Activities, and Character

**INDEPENDENT SCHOOL DISTRICT NO. 423
Regular Meeting of the Board of Education
City Council Chambers – 111 Hassan St SE
Monday, August 12, 2013, 5:30 pm**

- I. **CALL TO ORDER**
- II. **ROLL CALL**
- III. **PLEDGE OF ALLEGIANCE**
- IV. **PUBLIC COMMENT** (Opportunity for public comment on agenda items)
- V. **CONSENT AGENDA**
MINUTES, CLAIMS, EMPLOYMENT, ADULT LUNCH PRICE, HEALTH INSURANCE
- VI. **PROGRAM**
 - A. EYE ON THE TIGER (Marcotte)
- VII. **ADMINISTRATIVE REPORT**
 - A. RATIFICATION OF LOCAL 284 CONTRACT (Luhring)
 - B. STAFF HANDBOOKS (Principals)
 - C. TENURE FOR PROBATIONARY TEACHERS (Principals)
 - D. SECOND READING: POLICIES 524 AND 524P (Administration)
 - E. DISTRICT VOLUNTEER BUILDING GREETER PROGRAM (Marcotte)
- VIII. **BOARD MEMBER TOPICS**
 - A. RESOLUTION ESTABLISHING COMBINED POLLING PLACES (Bettenhausen)
 - B. RESOLUTION CALLING A LEVY REFERENDUM ELECTION (Bettenhausen)
 - C. COMMITTEE REPORTS
- IX. **OTHER ITEMS OF BUSINESS**
 - A. UPCOMING BOARD MEETINGS (Bettenhausen)
- X. **ADJOURN**

The regular meeting of the Board of Education of Independent School District No. 423, Hutchinson, Minnesota, will be held on Monday, August 12, 2013, 5:30 pm in the City Council Chambers at City Center. The following items are listed for your consideration:

I. CALL TO ORDER

II. ROLL CALL

Members Present:

Members Absent:

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENT

Members of the public wishing to address the board concerning any agenda items are requested to make their statements at this time. Please come to the podium and give your name, address and agenda item you are addressing.

V. CONSENT AGENDA (one motion)

The purpose of the "Consent Agenda" is to enable the board to efficiently act on routine business, allowing more time on agenda discussion items. Upon receipt of the agenda, board members may wish to contact the superintendent's office with questions about items included in the Consent Agenda. At the board meeting, the chairman will ask if any board member wants discussion of any Consent Agenda item(s). At that time, board members may request that the board chairman remove any item from the Consent Agenda for separate consideration. The board will proceed by taking action first on the remaining Consent Agenda. Then those individual items, lifted from the agenda, will be considered. For each such item a motion, second, discussion and vote becomes necessary.

Motion _____ Second _____

VI. PROGRAM

A. EYE ON THE TIGER – (Marcotte)

In the 2013-2014 school year our district is re-committing itself to our mission statement, district goals, guiding questions, shift in school culture, and core values. We are determined to transition from just understanding these inspirational words to acting upon them. This presentation highlights the cost of education; changes in our world and changes in education; our need to complete, not just good work, but great work and to do that great work together as a school and community. We are building upon what we have accomplished in the last five years, and are setting the stage for great work ahead!

VII. ADMINISTRATIVE REPORT

A. RATIFICATION OF LOCAL 284 CONTRACT (Luhring)

Administration recommends ratification of the Local 284 contract.

Motion _____ Second _____

B. STAFF HANDBOOKS (Principals)

Administration recommends approval of the 2013-2014 staff handbooks (Handbooks were emailed to board members.)

Motion _____ Second _____

C. TENURE FOR PROBATIONARY TEACHERS (Principals)

The following teachers have met the requirements for tenure:

West Elementary

- Nancy Pearson - K-12 Vocal Music and 5-12 Classroom Music

Middle School

- Sara Potter – 5-8 Science, 9-12 Earth Science
- Stacy Vilt – K-12 Library Media Specialist, K-12 Physical Education, 7-12 Coaching

D. SECOND READING: POLICIES 524 AND 524P (Administration)

Administrators have read these policies and are offering proposed changes for a second reading. The policies were emailed under separate cover.

Motion _____ Second _____

E. DISTRICT VOLUNTEER BUILDING GREETER PROGRAM (Marcotte)

Deb Marcotte, Director of Teaching and Learning, will highlight the district’s enhanced volunteer building greeter program.

VIII. BOARD MEMBER TOPICS

A. RESOLUTION ESTABLISHING COMBINED POLLING PLACES (Bettenhausen)

The resolution establishing combined polling places and designating polling place hours for school district elections not held on the day of another election is attached.

Motion _____ Second _____

B. RESOLUTION CALLING A LEVY REFERENDUM ELECTION (Bettenhausen)

The resolution relating to renewing and increasing the general education revenue of the school district and calling an election is attached.

Motion _____ Second _____

C. COMMITTEE REPORTS

<u>Committee</u>	<u>Next Meeting</u>
District Improvement Team (Penwell/Bettenhausen)	October 23, 2013
Educator Licensing & Teacher Quality (Penwell)	October 22, 2013
Facilities (Bettenhausen/Gehlen/Hornick-Lindell)	September 4, 2013
Finance (Waldron/Gehlen/Kamrath)	September 9, 2013
Insurance (Penwell)	TBD
Legislative Liaison/SEE (Kamrath)	September 19, 2013
Parks, Recreation, Community Education (Hornick-Lindell)	October 7, 2013

IX. OTHER ITEMS OF BUSINESS

A. UPCOMING BOARD MEETINGS (Bettenhausen)

Regular Meeting – The next regular board meeting is scheduled for Monday, September 9, 2013, 5:30 pm, Council Chamber at City Center.

X. ADJOURNMENT

Motion _____ Second _____

CONSENT AGENDA
August 12, 2013

Minutes

The minutes of the July 8, 2013 regular board meeting, the July 22, 2013 quarterly board meeting, and the August 5, 2013 special board meeting are enclosed for review and approval.

Claims, Accounts and Donation Acknowledgement

- The administration recommends ratification of the July 8, 2013 through August 6, 2013 claims in the amount of \$1,941,744.21 (including wire transfers).

Employment

Extended Employment

Gina Bashans – School Readiness Education Assistant I, West Elementary (8/16/13-6/1/14)
Keri Buker – Counselor, Middle School (2013-2014)
Judy Jensen – School Readiness Teacher, West Elementary (8/1/13-6/1/14)
Diane Nicholson – ECSE Summer Hours (7/11/13-8/30/13)
Stacy Vilt – Media Specialist, Middle School/High School (7/2/12-6/28/13 & 7/1/13-6/30/14)

Increased Assignment

Dave Ellefson – Counselor, High School (7/1/13-6/30/14)
Sherry Mischel-Nagy – Counselor, High School (7/1/13-6/30/14)

New

Nancy Anderson – Special Education LD Teacher, Middle School (8/26/13)
Todd Buboltz – Special Education DCD Teacher, High School (8/26/13)
Melissa Flaaten – Long Term Substitute Counselor, Middle School (9/23/13-12/20/13)
Jenny Huiras – Payroll Clerk, District Office (8/26/13)
Ralph Johnson – Long Term Substitute Language Arts Teacher, Middle School (09/02/13-11/26/13)
Jodi Kleindl – Kindergarten Teacher, West Elementary (8/26/13)
Kevin Kleindl – Head Marching Band Director, High School (8/1/13)
John Langins – Grade 5 Teacher, Park Elementary (8/26/13)
Cindy Maiers – Assistant Marching Band Director, High School (8/1/13)
Charles Moe – New World Singers, High School (8/26/13)
Casey Nornes – Grade 3 Teacher, Park Elementary (8/26/13)

Other (Return from Unrequested Leave)

Stephanie Drusch – Special Education Assistant, Park Elementary (9/3/13)
Sabrara Evenson – Special Education Assistant, High School (9/3/13)
JoHanna Hanneman – Education Assistant I & III, West Elementary (9/3/13)
Malissa Kellerman – Education Assistant I – ADM, Middle School (9/3/13)
Charlotte Olson – Education Assistant I & III, High School (9/3/13)
Mary (Bridget) Peller – Special Education Assistant, Park Elementary (9/3/13)
Kyle Podratz – Special Education Assistant, Middle School (9/3/13)

Resignations

Leah Brown – Special Education DCD Teacher, High School (7/9/13)
Mary Pygman – Kindergarten Teacher, West Elementary (7/26/13)
Amanda Sifferath – Special Education Assistant, Park Elementary (7/29/13)
Jena Telecky – 3rd Grade and ECFE Teacher, Park Elementary/ECFE (7/17/13)

Retirements

Sue Griep – Secretary/MARSS Coordinator (11/30/13)
Jeanne Piehl – Secretary, Park Elementary (8/16/13)

Transfers

Karen Olson – Education Assistant I, Middle School (9/3/13)

Adult Lunch Price

The adult lunch price will be raised to \$3.35 (from \$3.30) in order to meet the Federal guidelines for minimum priced adult lunches.

Health Insurance

Administration recommends approval of the following health insurance rates for 2013-2014 with Health Partners.

	Present Rate	New Rate
Gold		
Employee Only	449.70	467.53
Family	1,259.11	1,309.05
Silver		
Employee Only	427.20	430.51
Family	1,196.13	1,205.39
HRA High Deductible		
Employee Only	308.41	336.15
Family	863.53	941.20